



EASTERN IOWA COMMUNITY COLLEGES
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Eastern Iowa Community College District,
Scott Community College
Dental Assisting Program

Application for Program Admission

Due Date:

April 1st of the current year for Fall admission

October 1st of the current year for Spring admission

Submit Application to:

**Eastern Iowa Community College District,
Scott Community College**

Dental Assisting Program Admissions

ATTN: Barb Nichol

500 Belmont Road

Bettendorf, Iowa 52722

Disclaimer Statement: Every effort has been made to make this information accurate and current. However, EICCD, SCC policies/procedures are subject to change due to program/curriculum/rules revisions. The program reserves the right to make changes to the information contained in this packet if and when required.

Non-discrimination Statement / Equal Educational Opportunities

It is the policy of Eastern Iowa Community College District not to discriminate in its programs, activities, or employment on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, and actual or potential family, parental or marital status, as required by the Iowa Code §§216.6 and 216.9, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C. §§ 1681-1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and Title II of the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.).

If you have questions or complaints related to compliance with this policy, please contact Debora J. Sullivan, Equal Employment Opportunity Officer/Equity Coordinator, Eastern Iowa Community College District, 101 West Third Street, Davenport, Iowa 52801, 563-336-3487, djsullivan@eicc.edu or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 West Madison Street, Suite 1475, Chicago, Illinois 60661-7204, phone number 312-730-1560, fax 312-730-1576, OCR.Chicago@ed.gov



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Thank you for your interest in the Dental Assisting Program offered by EICCD, SCC. This program offers a common core curriculum that leads to a career track in dental assisting. This packet contains information that will assist you in completing your program application for dental assisting through Eastern Iowa Community College District, Scott Community College.

Dental Assisting Program Mission

The Dental Assisting program prepares the student to function as a dental assistant under the supervision of a dentist. As a member of the dental health team, the dental assistant is responsible for providing such services as assisting the dentist with operative and surgical procedures, manipulation of dental materials, taking radiographs, providing oral health instructions and performing office management tasks.

Dental Assisting Program Goals

The dental assisting program will:

Prepare graduates to demonstrate professionalism, ethical behavior and life-long learning -
Promote advancement in teaching and learning -Comprehensively prepare competent individuals in the current concepts of four-handed dental auxiliary utilization.

Dental assisting students will be awarded a Diploma in Dental Assisting from Scott Community College and will be eligible to take the Iowa Dental Board Registration exams and the Dental Assisting National Board (DANB). The dental assisting curriculum includes courses in general education as well as dental assisting as required by the Commission on Dental Accreditation. The program provides comprehensive educational experiences through lectures, clinical externship rotations, laboratory and related study.

Dental Assisting Scope of Practice – State of Iowa

Iowa Code 153.38 Dental assistants — scope of practice.

A registered dental assistant may perform those services of assistance to a licensed dentist as determined by the board by rule. A registered dental assistant with additional education and training, as provided by the board by rule, may become certified to perform expanded functions or become qualified to participate in dental radiography. A registered dental assistant who has successfully completed expanded function training through the university of Iowa



college of dentistry or a program certified by the commission on dental accreditation may place dental sealants on teeth. Services performed by a registered dental assistant shall be performed under supervision of a licensed dentist, but this section shall not be construed to authorize a dental assistant to practice dentistry or dental hygiene. The board shall not adopt rules that delegate to a dental assistant the administration of local anesthesia or the removal of plaque, stain, calculus, or hard natural material except by toothbrush, floss, or rubber cup coronal polish. Every licensed dentist who utilizes the services of a registered dental assistant for the purpose of assistance in the practice of dentistry shall be responsible for acts delegated to the registered dental assistant. A dentist shall delegate to a registered dental assistant only those acts which are authorized to be delegated to registered dental assistants by the Board.

Dental Assisting Program Information

Admissions:

- Scott Community College accepts 12 dental assisting students each fall and spring Semester.

Coursework:

- Instructors are able to provide educational materials to students by way of on-line learning, (through CANVAS), and on site didactic and laboratory experiences. The curriculum is web-enhanced but, requires students to be on campus for all courses.
- Blood-borne Pathogens:
Students enrolled in the Dental Assisting Program will be performing exposure prone procedures and will be required to wear safety glasses, gloves, face masks and protective clothing during all laboratory and clinic activities that produce airborne particulate matter or expose students to patients during dental procedures. An exposure prone procedure is one in which there is an increased opportunity for the exchange of bloodborne pathogens between the patient and the dental health care provider because of the kind of procedure being performed. Safety policies, procedures and protocols are taught and followed according to OSHA regulations and CDC standards to provide a safe learning and patient care environment. The program policies on Bloodborne Pathogens and Infectious Disease are available to applicants upon request. Upon acceptance to the program, extensive training in this area will occur. For more information on



Bloodborne Pathogens visit:

<http://www.cdc.gov/mmwr/preview/mmwrhtml/rr5217a1.htm>

Course Transferability

In general, courses in the Dental Assisting Diploma program are not intended for transfer. However, if your goal is to move on from dental assisting to a career in dental hygiene, you can typically transfer many courses from one accredited school to another. If you are planning to transfer from Scott Community College to another Accredited Dental Assisting program, the Registrar or Program Director at your new institution will base your course transferability on a course-by-course evaluation and past course syllabi.

Job outlook and salary information can be obtained on the following website:

<http://www.bls.gov/ooh/healthcare/dental-assistants.htm>

Additional Information:

- Prior to entering the second week of dental assisting courses the student must:
 1. Have current a CPR (Healthcare Provider Level) certification. Acceptable CPR, BLS and ACLS providers are:
 - American Heart Association
 - American Red Cross

*Not all CPR courses include the hands-on exam (online courses not accepted). Check with the provider before taking a course to confirm it will be accepted by DANB.
 2. Proof of the following immunizations must be uploaded to CastleBranch prior to entering the second week of dental assisting courses
 3. Have a current Tuberculosis Screening (QuantiFERON®-TB Gold). This must be valid during the entire time you are in the program.
 4. Have current immunizations against:
 - TDAP (Tetanus, Diphtheria and Pertussis)
 - MMR (Mumps, Measles, and Rubella)
 - Varicella (Chickenpox)- 2 dose vaccine, positive titer or written documentation of having the disease from a medical professional

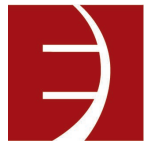


- Obtain the Hepatitis B vaccine*
 - *Those refusing are required to sign a declination form.
 - Receive the Seasonal Influenza vaccine (between Oct 1st and January 1st of the current year)
5. Pass a background check (obtained through CastleBranch)

Iowa Core Performance Standards for Healthcare Career Programs

Iowa Community Colleges have developed the following Core Performance Standards for all applicants to Health Care Career Programs. These standards are based upon required abilities that are compatible with effective performance in health care careers. Applicants unable to meet the Core Performance Standards are responsible for discussing the possibility of reasonable accommodations with the designated institutional office. Before final admission into a health career program, applicants are responsible for providing medical and other documentation related to any disability and the appropriate accommodations needed to meet the Core Performance Standards. These materials must be submitted in accordance with the institution’s ADA Policy.

Capability	Standard	Examples of Necessary Activities (Not All Inclusive)
Cognitive-Perception	The ability to perceive events realistically, to think clearly and rationally, and to function appropriately in routine and stressful situations.	<ul style="list-style-type: none"> • Identify changes in patient/client health status • Handle multiple priorities in stressful situations
Critical Thinking	Critical thinking ability sufficient for sound clinical judgment.	<ul style="list-style-type: none"> • Identify cause-effect relationships in clinical situations • Develop plans of care
Interpersonal	Interpersonal abilities sufficient to interact appropriately with individuals, families and groups from a variety of social, emotional, cultural and intellectual backgrounds.	<ul style="list-style-type: none"> • Establish rapport with patients/clients and colleagues • Demonstrate high degree of patience • Manage a variety of patient/client expressions (anger, fear, hostility) in a calm manner
Communication	Communication abilities in English sufficient for appropriate interaction with others in verbal and written form.	<ul style="list-style-type: none"> • Read, understand, write and speak English competently • Explain treatment procedures • Initiate health teaching • Document patient/client responses • Validate responses/messages with others



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Mobility	Ambulatory capability to sufficiently maintain a center of gravity when met with an opposing force as in lifting, supporting, and/or transferring a patient/client.	<ul style="list-style-type: none">• The ability to propel wheelchairs, stretchers, etc., alone or with assistance as available
Motor Skills	Gross and fine motor abilities sufficient to provide safe and effective care and documentation.	<ul style="list-style-type: none">• Position patients/clients• Reach, manipulate, and operate equipment, instruments and supplies• Electronic documentation/keyboarding• Lift, carry, push and pull• Perform CPR
Hearing	Auditory ability sufficient to monitor and assess, or document health needs.	<ul style="list-style-type: none">• Hears monitor alarms, emergency signals, auscultatory sounds, cries for help.• Hears telephone interactions/dictation.
Visual	Visual ability sufficient for observation and assessment necessary in patient/client care, accurate color discrimination.	<ul style="list-style-type: none">• Observes patient/client responses• Discriminates color changes• Accurately reads measurement on patient/client related equipment
Tactile	Tactile ability sufficient for physical assessment, inclusive of size, shape, temperature and texture.	<ul style="list-style-type: none">• Performs palpation• Performs functions of physical examination and/or those related to therapeutic intervention, e.g. insertion of a catheter.
Activity Tolerance	The ability to tolerate lengthy periods of physical activity.	<ul style="list-style-type: none">• Move quickly and/or continuously• Tolerate long periods of standing and/or sitting
Environmental	Ability to tolerate environmental stressors.	<ul style="list-style-type: none">• Adapt to rotating shifts• Work with chemicals and detergents• Tolerate exposure to fumes and odors• Work in areas that are close and crowded• Work in areas of potential physical violence



DENTAL ASSISTING

Admission Requirements

High School Completion.

Certify you are a high school graduate or have a high school equivalency diploma. All documents must be submitted to the Eastern Iowa Community Colleges Admission office.

Placement Assessment.

All students must complete a reading placement assessment prior to being accepted. Requirements may be satisfied by college or high school coursework, or completing one of the following placement tests: ACT, SAT, ACCUPLACER, HiSET. Students should submit their high school or official college transcript as assessment results to the Admissions Office for consideration of an assessment waiver. The placement assessments must have occurred within three years of your application date. Dental Assisting applicants must meet one of the following minimum requirements for reading placement:

High School Transcripts
High School Cumulative GPA 2.75 or Higher and Completion of Junior Level English
ACCUPLACER
Writing Score: 6+ OR Reading Score: 70+
SAT Scores
Writing Score: 480 + Or Reading Score: 520 + Or Essay Score: 15 +
ACT Scores
English Score: 18+ Or Reading Score: 21
HiSET
Writing Score: 15 + Or Writing and Reading Score: 30 + Or Writing, Reading, Social Studies and Science Score: 60 + Or Overall Score: 75+ Or Essay Score: 4+

Admission Application for Dental Assisting.

All student must complete an application specific to the Dental Assisting Program provided in the admission packet and submit it to the Dental Assisting Program Director.

Barb Nichol, Director
Dental Assisting Program
bnichol@eicc.edu
563-441-4259



Pre-Admission Session.

All students must attend a pre-admission session in which an overview of the program requirements, course sequence, application for licensure/registration, the Iowa Dental Board criminal history policy, and overview of the Iowa Core Performance Standards.

Admission Status

Regret.

Regret students have submitted an application to the Dental Assisting program but have not completed one or more of the admission requirements outlined above. Students with a regret status are not ranked on the waitlist and will need to re-submit a Dental Assisting application once admission requirements have been completed.

Waitlist.

Waitlist students have all the admission requirements completed and are waiting for acceptance into the Dental Assisting program. A waiting list is necessary due to limited capacity for program enrollment. Students are ranked on the waiting list based on the date they complete all admission requirements.

Accepted.

The Dental Assisting program begins in the fall and spring semesters. Students at the top of the waiting list are offered acceptance into the program and are required to respond by the stated deadline to avoid cancellation of their application. Students who refuse an acceptance offer will be asked to reapply.

Program Requirements

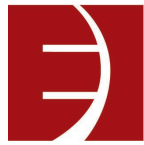
The following requirements must be satisfied prior to the second week of the first semester of the Dental Assisting program. A student who does not satisfy the program requirements will not be allowed to complete laboratory and clinical components and may be required to withdrawal from the program.

Trainings.

- Complete the American Heart Association Health Care Provider (BLS) CPR or American Red Cross CPR for the Healthcare Provider certification.

Student Health and Background Screening.

- Health Physical and Immunization
 - Hepatitis B or declination



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- QuantiFERON gold testing annually for TB
- TDPA/MMR
- Varicella
- Seasonal Influenza annually
- Certified Criminal, dependent adult and child abuse background screening
- Annual proof of health insurance coverage

Resources.

- <https://eicc.edu/future-students/our-programs/dental-assisting/>
- www.ada.org/100.aspx



Dental Assisting Program Application

General Directions: Please complete the following personal data. Illegible applications will not be processed. Applications must be postmarked by April 1st of the current year for Fall admission and October 1st of the current year for Spring admission.

Applicant Name: _____

Student ID# if currently enrolled in classes: _____

Applicant Address: _____

Contact Number: Home _____ Cell: _____

Email Address: _____

Have you applied for admission to Scot Community College? _____ YES _____ NO

If you need to apply for admission please go to www.eicc.edu and click APPLY NOW in the upper right corner.

Official Transcripts: Have you requested official transcripts from each institution previously attended?
 _____ YES _____ NO

Have you read and understand the Iowa Core Performance Standards for Healthcare Career Programs?
 _____ YES _____ NO

Placement Requirements:

High School Transcripts
High School Cumulative GPA 2.75 or Higher and Completion of Junior Level English
Accuplacer
Writing Score: 6+ OR Reading Score: 70+
SAT Scores
Writing Score: 480 + Or Reading Score: 520 + Or Essay Score: 15 +
ACT Scores
English Score: 18+ Or Reading Score: 21
HiSET
Writing Score: 15 + Or Writing and Reading Score: 30 + Or Writing, Reading, Social Studies and Science Score: 60 + Or Overall Score: 75+ Or Essay Score: 4+



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If you've already completed a college level English course with a C grade or better, you may be exempt from submitting the corresponding information above.

You're encouraged to speak with a college admissions coordinator or advisor to discuss options. Working with an advisor, students may be approved to use other methods to complete the placement requirement such as the SAT or Accuplacer scores.

For general information on placement contact:

Scott Community College 563-441-4000

Have you attended a pre-admission conference with the Dental Assisting Program Director?

Signature of Program Director: _____ Date: _____

Signature of Applicant: _____ Date: _____

Make copies of all forms for your files. It is the responsibility of the applicant to insure that the application is complete and that all information has been received. All information must be included for your application to be complete. Any missing information will result in your application not being considered for admission. If you want to check if your application has been received and is complete, please contact Barb Nichol @ 563-441-4259 or email bnichol@eicc.edu



Dental Assisting Curriculum/Sequence

Course Number	Course Title	Credit Hours
DEA 254	Dental Science I	3
DEA 259	Infection Control and Emergency Procedures	3
DEA 302	Dental Radiography	3
DEA 405	Dental Materials	4
DEA 512	Principles of Dental Assisting I	5
		Total 18

Course Number	Course Title	Credit Hours
DEA 110	Dental Health Education	2
DEA 255	Dental Science II	3
DEA 515	Principles of Dental Assisting II	4
DEA 575	Dental Assisting Clinic I	6
DEA 593	Dental Assisting Seminar I	1
SPC 222	Communication for Healthcare Professionals	3
		Total 19

Course Number	Course Title	Credit Hours
DEA 577	Dental Assisting Clinic II	4
DEA 594	Dental Assisting Seminar II	1
DEA 701	Dental Office Procedures	1
PSY 111	Introduction to Psychology	3
		Total 9



**Eastern Iowa Community College District,
Scott Community College
Dental Assisting Estimated Program Expenses***

Uniforms, Shoes, Socks	\$200.00
Books (estimate)	\$500.00
PPE – varies (safety glasses)	\$50.00
Radiation Safety Monitors: per academic year	\$25.00
Student Professional Membership Dues Per academic year American Dental Assistants Association	\$35.00
Supplies for Various Oral Health Presentations – varies	\$50.00
CPR Certification – must remain current throughout program	\$40.00
Background check & Drug Screen	\$88.00
Medical Evaluation and Immunizations	\$100.00
TB Blood Draw - QuantiFERON®-TB Gold	\$200.00
Hepatitis B Vaccine	\$180.00
Dental Exam and Propy	\$150.00
Graduation Pin - Optional	\$75.00
*Tuition Rates Varies Each Semester	Please refer to Tuition Rates on www.eicc.edu

The student may be responsible for additional expenses determined by the site. The above list is only an estimate, this can change at any time and is not an all-inclusive list.



Dental Assisting Program Admission Checklist

Applicant Name: _____

ID Number: _____

Admission Criteria	Date Completed	Notes
Pre-admission Session		
College Application complete		
Dental Assistant Application complete		
College ready (as determined through placement testing)		
Previous transcripts on file		

****Students will be admitted to the Dental Assisting program in the order in which all admission criteria are completed.***

- As of _____ this student has met all pre-admission criteria.

Letter sent date _____

- Fall
- Spring of _____ (insert year) Click or tap to enter a date.
- Acceptance
- Wait list _____ (insert number)
- Regret