

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
October 18, 2021**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on October 18, 2021, via Zoom. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Michelle Garvin, Denise Hollonbeck, Bill Vetter. Absent: Lori Freudenberg, Mike Gauss, Milton Shaw.

Minutes from the September 20, 2021, Regular Board meeting had been provided to the Board members for their review. Director D'Souza moved, seconded by Director Vetter, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck reported that the IACCT Board met via Zoom this month and encouraged all to watch the special presentations from that meeting now posted on the IACCT website. The ACCT Annual Congress just ended, with Hawkeye Community College president Jay Nardini chosen as president-elect. At Director Hollonbeck's request, Chancellor Don Doucette reported on the IACCP meeting with Iowa Department of Education Director Ann Lebo and the recent Governor's Workforce Roundtables, one of which was hosted at EICC last Friday.

The staff report provided insight into what life on campus is like in Fall 2021. Brian Kelly, CCC President, shared photos and stories of student activities on his campus; Naomi DeWinter, MCC President, introduced nursing instructor Desiree Demers to talk about health students teaching fourth-graders at Jefferson Elementary School; Ann Lawler, SCC President, shared a comparison of SCC operations between last fall and this fall; and Ellen Bluth, Vice Chancellor for Workforce and Economic Development, introduced Paula Arends, Director of Continuing Education, to describe new continuing education programs.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Vetter, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Bluth, vice chancellor for economic and workforce development, presented three Chapter 260F/WTED retraining agreements: Liberty Pattern Company, Inc. in the amount of \$26,325; Muscatine Learning Consortium in the amount of \$23,000; and Seaberg Industries, Inc. in the amount of \$16,250.

Director D'Souza moved, seconded by Director Hollonbeck, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was presented with a single source proposal from TRANE U.S. Inc. to replace three rooftop HVAC units at the Scott Community College Belmont campus. TRANE units and controls are the standard at all EICC locations.

Director Hollonbeck moved, seconded by Director Beck, to approve the contract with TRANE U.S. for the SCC rooftop units. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve plans and specifications, authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on November 15, 2021, via Zoom for the CCC and MCC CTE Buildings Bid Package #3.

Director Vetter moved, seconded by Director D’Souza, to approve the plans and specifications, authorize publication of notice to bidders, and schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.

The City of Clinton has requested easements and purchase of a small strip of land at the Clinton Community College Technology Center for their project to expand Manufacturing Drive. The Board was asked to approve a temporary easement for grading work and a permanent sewer easement.

Director D’Souza moved, seconded by Director Hollonbeck, to approve the temporary and permanent easement agreements. Ayes: all. Nays: none. Motion carried.

The Board was then asked to consider the sale of real estate to the City of Clinton, scheduling a public hearing on the matter for 7:00 p.m. on November 15, 2021, via Zoom.

Director Hollonbeck moved, seconded by Director Vetter, to schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.

With Chancellor Doucette’s announcement of his retirement effective July 1, 2022, the Board had requested and received proposals from executive search firms to conduct a national search for the next chancellor. After reviewing these proposals in a work session earlier in the evening, the Board determined to move forward with selecting a firm.

Director Vetter moved, seconded by Director D’Souza, to begin the process to retain ACCT to conduct a national search for the next EICC chancellor, subject to the satisfactory selection of a search consultant and negotiation of a contract. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending September 30, 2021, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Hollonbeck moved, seconded by Director D’Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been provided to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director D’Souza moved, seconded by Director Hollonbeck, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Hollonbeck noted that IACCT has hired a director of diversity, equity and inclusion, Roy Salcedo, who is visiting each campus to get an understanding of current and future efforts related to DEI. She also noted that because she is not running for re-election, the Board will need to appoint a new IACCT representative and encouraged members to consider serving in this role.

During Chancellor’s Comments, Chancellor Doucette noted that this has been a bittersweet time as he has made his decision to retire, based primarily on the needs of his family. He expressed his appreciation for the kind words offered by Board members and noted that EICC is in excellent shape with the best team ever of leadership, faculty and staff.

The next Regular Board meeting is scheduled for 7:00 p.m. on November 15, 2021, via Zoom.

President Gallagher adjourned the meeting at 8:04 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President