

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
September 21, 2020**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on September 21, 2020, via Zoom. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Lori Freudenberg, Denise Hollonbeck, Milton Shaw, Bill Vetter. Absent: Michelle Garvin.

Minutes from the August 17, 2020, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Beck, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to appoint a new member to complete the remainder of the term of Director Jim Hayes, who resigned on July 21, 2020. President Gallagher recommended the Board appoint Mike Gauss of Muscatine to serve until November 2021.

Director Vetter moved, seconded by Director Beck, to appoint Mr. Gauss to the Director District VIII seat for the balance of the term remaining. Ayes: all. Nays: none. Motion carried.

Mr. Gauss took the oath of office and was seated as an official Board member.

Director Hollonbeck shared a report on IACCT activities, including the progress of the search process for a new IACCT executive director, the enrollment decline community colleges statewide have experienced this fall, and the complimentary comments at the most recent board meeting about EICC's joint counseling program with Muscatine-area high schools.

The staff report was presented by SCC leadership team members Ann Lawler, dean of instruction; Michael Beane, dean of students; and Matt Schmit, dean of operations and allied programs. They spoke about the preparations for and implementation of a COVID-aware learning environment this fall at the campus level.

Chancellor Doucette introduced resolutions for adoption by the Board to designate Distinguished Faculty and Faculty and Staff Emeritus.

***RESOLUTION TO CONFER DISTINGUISHED FACULTY STATUS
September 21, 2020***

WHEREAS Eastern Iowa Community Colleges have established the title of *Distinguished Faculty* to recognize those faculty members who demonstrate significant contribution to the student success and completion goals of the District; and

WHEREAS Eastern Iowa Community Colleges are privileged to employ some of the finest faculty professionals in higher education; and

WHEREAS Distinguished Faculty Status recognizes faculty for classroom strategies implemented to engage students, innovative solutions to classroom problems, contributions to EICC's culture of high aspirations and high expectations, contributions to the advancement of a discipline or profession, outstanding committee contributions, and recognition by external groups;

NOW THEREFORE BE IT RESOLVED THAT, upon the recommendations of the Distinguished Faculty Review Committee and the Chancellor, the Eastern Iowa Community Colleges Board of Trustees is pleased to renew or confer upon the following individuals Distinguished Faculty Status:

Gina Bielski, CCC (R)
Anna Schony, SCC (R)
Steve Barleen, CCC
Suzanne Gainer, SCC
Jonathan Ikoba, SCC
Susan Lammers, BTC

Barbara Nichol, SCC (R)
Dan Baldwin, SCC
Julia Dieckman, MCC
Kristine Harwood, SCC
Katherine Kelley, SCC

Director D'Souza moved, seconded by Director Vetter, to adopt the resolution designating Distinguished Faculty as stated. Ayes: all. Nays: none. Motion carried.

**RESOLUTION TO CONFER EMERITUS STATUS
September 21, 2020**

WHEREAS Eastern Iowa Community Colleges are privileged to employ some of the finest professionals in higher education; and

WHEREAS Eastern Iowa Community Colleges understand the importance of recognizing upon retirement the contributions of exemplary long-time faculty and staff who have given of themselves professionally and personally to create EICC's strong culture of high aspirations and high expectations and have made significant contributions to achieving the colleges' mission; and

WHEREAS EICC has established Emeritus Status as a way to honor these individuals;

NOW THEREFORE BE IT RESOLVED THAT, upon the recommendations of the Emeritus Status Review Committee and the Chancellor, the Eastern Iowa Community

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Colleges Board of Trustees is pleased to recognize the following individuals with Emeritus Status:

- *Debora Goodall, Continuing Education*
- *Dr. Barbara Hixon, Scott Community College*
- *Robert Lipnick, Scott Community College*
- *Dr. Karen Vickers, Clinton Community College*

Director Beck moved, seconded by Director Vetter, to adopt the resolution designating Faculty and Staff Emeritus as stated. Ayes: all. Nays: none. Motion carried.

A list of personnel items was presented for Board approval. Director D’Souza moved, seconded by Director Shaw, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, presented two Chapter 260F/WTED retraining agreements: OFC Panel Processing in the amount of \$32,500; and Twin State Technical Services LTD in the amount of \$13,500.

Director Shaw moved, seconded by Director D’Souza, to approve the Chapter 260F/WTED retraining agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve contractual agreements: professional services contracts with Family Resources for student counseling services at MCC and SCC; lease agreements with Mairer Farms for a greenhouse for the industrial hemp production program at MCC; City Square for office space in Davenport; and RPJ Diesel for use of facilities for concurrent enrollment programming.

Director Freudenberg moved, seconded by Director Hollonbeck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a contract with TRANE for replacement of the roof top units at CCC; Change Order #2 from Todd Hackett Construction on the MCC Strahan Hall window and door replacement project in the amount of \$1,399; and Change Order #3 from Manatt’s Construction on the SCC/BTC parking lot rehabilitation project, a deduct in the amount of \$37,409.68.

Director Shaw moved, seconded by Director D’Souza, to approve the contract and change orders. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a digital/embedded text fee of \$60.00 for online courses for which these materials are required.

Director Hollonbeck moved, seconded by Director Shaw, to approve the fee as recommended. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending August 31, 2020, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director D'Souza moved, seconded by Director Beck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher welcomed new Director Gauss to the Board and noted that he hoped everyone would have a chance to meet in person in the near future. Director Freudenberg noted that she had attended the recent EICC Diversity Council webinar, "Breathing While Black," and complimented both the webinar and Director Shaw on his participation as a panelist.

During Chancellor's Comments, Chancellor Doucette commented that the college is successfully managing, although not eliminating, the coronavirus risks on our campuses. Planning for the spring semester has begun, and it will likely look similar to the fall semester. He will begin gathering input for the next strategic plan in the coming days and looks forward to discussion with the Board on that plan. Discussions with the Mississippi Bend AEA and area K-12 superintendents continue on plans to expand CTE concurrent programming throughout the region.

The next Regular Board meeting is scheduled for 7:00 p.m. on October 19, 2020, most likely via Zoom.

President Gallagher adjourned the meeting at 8:27 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President