

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
August 17, 2020**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on August 17, 2020, via Zoom. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Michelle Garvin, Milton Shaw, Bill Vetter. Absent: Lori Freudenberg, Denise Hollonbeck.

Minutes from the July 20, 2020, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

In the absence of Director Hollonbeck, Secretary Bedell reported on her behalf that the IACCT Search Committee is meeting regularly and plans to have a new Executive Director on board by January 1, 2021.

The FY20 year-end report was presented to the Board. Erin Snyder, director of enrollment management and strategic communications, provided an overview of enrollment and student demographics. Dr. Ellen Bluth, vice chancellor for workforce and economic development, explained the Continuing Education report. Suteesh Tandon, vice chancellor for administrative services, gave an overview of the financial reports, and Debora Sullivan, director of human resources, reviewed workforce demographics.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve renewal of an agreement with Bettendorf Schools for career exploration and training.

Director Shaw moved, seconded by Director D'Souza to approve the contractual agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve Change Order 1 from Todd Hackett Construction, in the amount of \$20,694, for the MCC Strahan Hall Window and Door Replacement project.

Director Beck moved, seconded by Director Shaw, to approve the change order. Ayes: all. Nays: none. Motion carried.

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**Financial reports for the year ending June 30, 2020 and month ending July 31, 2020, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.**

**The Board conducted a second reading of the suggested revision to Board Policy 429 – Early Retirement, changing the request for early retirement due date from March 1 to February 1.**

**Director Vetter moved, seconded by Director D’Souza, to adopt the revised policy. Ayes: all. Nays: none. Motion carried.**

**Director Shaw moved, seconded by Director D’Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director D’Souza moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, both President Gallagher and Director D’Souza thanked Chancellor Doucette for keeping the Board so well informed about decisions and the decision making process during the pandemic.**

**During Chancellor’s Comments, Chancellor Doucette noted that enrollment for the Fall semester is up as of today, with classes scheduled to start next Monday. All classes are prepared to go remote, should conditions necessitate that change. The college is closely watching both COVID-19 numbers and the storm impact in the Clinton area in order to make the best decision about the start of the semester at Clinton Community College.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on September 21, 2020, either at Scott Community College, 500 Belmont Road, Bettendorf, Iowa or via Zoom.**

**President Gallagher adjourned the meeting at 8:16 p.m.**

**Approved:**

**Honey H. Bedell, Board Secretary**

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**Board President**