

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
July 20, 2020**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on July 20, 2020, via Zoom. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D’Souza, Lori Freudenberg, Michelle Garvin, Jim Hayes, Denise Hollonbeck, Bill Vetter. Absent: Milton Shaw.

Minutes from the June 15, 2020, Regular Board meeting had been mailed to the Board members for their review. Director Hayes moved, seconded by Director D’Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Christopher Legel, President of the Eastern Iowa Higher Education Association, and Toby Paone, Uniserve Director of the Iowa State Education Association, presented a COVID-19 Resolution to School Boards:

RESOLUTION

WHEREAS the Eastern Iowa Community College Higher Education Association (EICCHEA) is the exclusive bargaining representative of the professional staff in the Eastern Iowa Community College (EICC); and

WHEREAS the EICCHEA is affiliated with the Iowa State Education Association (ISEA) and the National Education Association (NEA); and

WHEREAS on June 25, 2020, the Iowa Department of Education (DE) released its Reopening Guidance for Schools as a resource for school administrators to safely open school districts in response to the COVID-19 pandemic; and

WHEREAS on June 25, 2020, the ISEA issued a statement calling the DE’s Reopening Guidance for Schools “deeply disappointing” and “inconsistent with CDC (Centers for Disease Control) Guidance, common sense and good public policy and we cannot recommend (its) support.”; and

WHEREAS the ISEA instead supports the guidance provided by the NEA’s All Hands on Deck: Initial Guidance Regarding Reopening School Buildings which offers reopening guidance based on four basic principles – health expertise, educator voice, access to protection and equity; and

WHEREAS within the specific recommendations found in All Hands on Deck: Initial Guidance Regarding Reopening School Buildings is a

Board of Trustees
July 20, 2020 – page 2

recommendation that all education employees, students and volunteers within our public schools have access to proper training and personal protective gear; and

WHEREAS *the EICCHEA recommends the EICC adopt the following protocols and practices upon the reopening of its school buildings in the Fall 2020 which are consistent with the recommendations found in All Hands on Deck: Initial Guidance Regarding Reopening School Buildings:*

- *Institute procedures for screening and monitoring students, staff and visitors to schools for symptoms, including daily temperature checks and symptom inquiries upon entry to school grounds;*
- *Provide school nurses and other medical professionals with enough personnel and training to successfully and sufficiently institute the procedures listed in Bullet Point #1;*
- *Require school staff to practice and model ongoing hygienic protocols for students and to monitor students and staff compliance to these protocols;*
- *Implement social distancing measures, including procedures for moving students or staff who begin to show COVID-19 symptoms to a dedicated isolation area while at school;*
- *Provide and require the wearing of hygienic and personal protective equipment and maintain handwashing requirements for all staff and students;*
- *Disinfect and sanitize frequently. School buildings should be cleaned throughout the day and sanitized according to CDC guidelines using approved disinfectants, such as bleach solutions, after the end of the school day. Vehicles used in the transporting of students must be cleaned on the interior and exterior after every trip and must be thoroughly cleaned after the end of the school day.*

and;

***WHEREAS** the EICCHEA’s members, in a survey conducted by the ISEA in late June/early July 2020 of its membership statewide, believe by the following margins these health and safety practices and protocols be adopted by the EICC before the reopening of school in the Fall 2020;*

Students and staff provided Personal Protective Equipment by the District: 70.85%
Buildings are cleaned and sanitized regularly: 83.38%
Mandatory symptom checks are required for all before entering the building: 64.92%
Cleaning and sanitizing supplies are made readily available to staff and students: 82.30%
Social distancing protocols: 65.98%
All public health regulations are being followed: 68.20%

***THEREFORE BE IT RESOLVED** by majority vote of the Executive Board of the Eastern Iowa Community College Higher Education Association (EICCHEA) on _____, 2020 in support, this Resolution is hereby presented to the governing body and administration of the Eastern Iowa Community College (EICC) to consider upon the reopening of school in the Fall 2020.*

President Gallagher thanked Mr. Legel and Mr. Paone for presenting the resolution to the Board. Mr. Legel and Mr. Paone thanked the Board for their support and the College administration for the steps they have taken to protect students and employees.

Director Hayes will be moving from the area and had submitted his letter of resignation from the Board of Trustees, effective July 31, 2020. The Board was asked to accept his letter of resignation and to adopt the following Resolution of Commendation:

RESOLUTION OF COMMENDATION

*Jim Hayes
July 20, 2020*

WHEREAS Jim Hayes has served with distinction on the Eastern Iowa Community College District Board of Trustees since 2017; and

WHEREAS Director Hayes’ distinguished career as a healthcare executive has provided him with perspective and insight into organizational development and culture that has been of tremendous value to the college; and

Board of Trustees
July 20, 2020 – page 4

WHEREAS Mr. Hayes has been a passionate and articulate advocate for community colleges both at the Board table and in his interactions with others in the community; and

WHEREAS Jim has personified the Board's desire to keep the community college's students and their best interests at the center of decision making; and

WHEREAS Jim's colleagues on the Board of Trustees wish to honor his leadership and thank him for his service and friendship; NOW THEREFORE,

BE IT RESOLVED THAT the Eastern Iowa Community College District Board of Trustees, on behalf of all Board members and EICCD faculty, staff and students, extend their deepest appreciation to Mr. Hayes for his service, contributions and leadership and offer him their very best wishes for the future.

Director D'Souza moved, seconded by Director Hollonbeck, to accept Director Hayes' resignation with regret and to adopt the Resolution of Commendation as stated. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck provided a report from the Iowa Association of Community College Trustees. She noted that the IACCT board will conduct a workshop on Wednesday of this week with a facilitator from ACCT to discuss the future direction of IACCT and to develop a job description for the executive director position.

As the staff report, Chancellor Doucette provided a status report on the summer reopening of campus and of the plans for reopening for the fall semester. He emphasized the health and safety precautions that have been implemented and the lessons learned from the summer that will be applied to the fall semester.

A list of personnel items was presented for Board approval. Director Hollonbeck moved, seconded by Director D'Souza, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Suteesh Tandon, vice chancellor for administration and CFO, presented two Chapter 260F/WTED retraining agreements: IH Mississippi Valley Credit Union in the amount of \$1,575; and Tyson Fresh Meats, Inc. in the amount of \$28,750.

Director Hollonbeck moved, seconded by Director Beck, to approve the Chapter 260F/WTED retraining agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve contractual agreements: articulation agreements with Iowa Wesleyan University for a 3+1 RN program and Western Illinois University for a 2+2

public health program; memoranda of agreement with 21 area school districts for College Connections concurrent enrollment programming; renewal of an agreement with Bridgeview Community Mental Health Center to provide services to CCC students; and renewal of an agreement with Muscatine Power & Water for public access television.

Director D'Souza moved, seconded by Director Hollonbeck, to approve the articulation agreements. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck moved, seconded by Director Hayes, to approve the memoranda of agreement for concurrent enrollment. Ayes: all. Nays: none. Motion carried.

Director D'Souza moved, seconded by Director Beck, to approve the agreement with Bridgeview Community Mental Health Center. Ayes: all. Nays: none. Motion carried.

Director Hayes moved, seconded by Director D'Souza, to approve the agreement with Muscatine Power & Water. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve two change orders for the SCC/BTC Parking Lot Repair project: Manatts Construction Change Order #1 in the amount of \$950; and Manatts Construction Change Order #2 in the amount of \$13,000.

Director Hollonbeck moved, seconded by Director D'Souza, to approve both change orders. Ayes: all. Nays: none. Motion carried.

The Board conducted a first reading of proposed revisions to Board Policy 429 – Early Retirement. The second reading will be conducted at the August meeting, at which time the Board will be asked to take action.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

The next Regular Board meeting is scheduled for 7:00 p.m. on August 17, 2020. It will be held via Zoom or in the Ellis Vetter Board Room at 101 West Third Street, Davenport, Iowa, depending on public health guidance at the time.

President Gallagher adjourned the meeting at 8:09 p.m.

Board of Trustees
July 20, 2020 – page 6

Suteesh Tandon, Acting Board Secretary

Approved:

Board President