

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
April 20, 2020**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on April 20, 2020, via Zoom. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Lori Freudenberg, Michelle Garvin, Jim Hayes, Denise Hollonbeck, Milton Shaw, Bill Vetter. Absent: none.

The Board conducted a public hearing on two public improvement projects: SCC/BTC Parking Lot Rehabilitation; and MCC Strahan Hall Window/Vestibule Door Replacement. No one appeared to speak for or against either project, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the March 9, 2020, Regular Board meeting had been mailed to the Board members for their review. Director Hayes moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck noted for the IACCT report that the annual conference is scheduled for July 20-22 in Sioux City and encouraged all to attend.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve contractual agreements: Chapter 28E agreements for shared college and career counselors with Calamus-Wheatland and DeWitt Schools, Camanche and Northeast Schools, Columbus Junction and Louisa-Muscatine Schools, and West Liberty and Wilton Schools; Clinton Schools for a construction trades instructor; and Maquoketa Schools for a welding instructor; and termination of the lease for Davenport office space for IowaWORKS.

Director D'Souza moved, seconded by Director Hollonbeck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Bids had been received and contract award recommendations were presented for two public improvement projects. It was recommended that the contract for the SCC/BTC Parking Lot Rehabilitation project be awarded to Manatt's, Inc. with the low bid of \$269,665.65. It was recommended that the contract for the MCC Strahan Hall Window and Vestibule Door Replacement project be awarded to Todd Hackett Construction with the low bid of \$349,900.00.

Director Hayes moved, seconded by Director Freudenberg, to approve. Ayes: all. Nays: none. Motion carried.

**Financial reports for the month ending March 31, 2020, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Freudenberg moved, seconded by Director Hollonbeck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Hayes moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, President Gallagher thanked the trustees and staff for meeting via Zoom and noted he appreciated the shorter commute.**

**During Chancellor's Comments, Chancellor Doucette shared an update on the decision to keep college buildings closed through at least May 17 to help prevent the spread of the coronavirus. He noted that the summer session will start May 26 for online classes and June 1 for the regular sessions, and that most classes will be online. He commented on the balancing act of making decisions for both the health and safety of employees and students and the success of students. Director Freudenberg and Director Hayes expressed their appreciation for the frequent communications from Chancellor Doucette.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on May 11, 2020. This meeting is likely to be conducted via Zoom.**

**The Board was asked to enter into Executive Session to discuss a personnel matter. Director Hollonbeck moved, seconded by Director Vetter, to enter into Executive Session. On roll call vote: Ayes: Beck, D'Souza, Freudenberg, Gallagher, Garvin, Hayes, Hollonbeck, Shaw, Vetter. Nays: none. Motion carried.**

**The Board entered into Executive Session at 7:32 p.m. and returned to Regular Session at 9:48 p.m.**

**Director Garvin moved to schedule a continuation of the meeting for 7:00 p.m. on Wednesday, April 23 to continue discussion in Executive Session and to take action on the Chancellor's recommendation to terminate a contract. Ayes: all. Nays: none. Motion carried.**

**President Gallagher adjourned the meeting at 9:51 p.m.**

**Board of Trustees**  
**April 20, 2020 – page 3**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**