

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
November 18, 2019**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on November 18, 2019, in the Ellis Vetter Board Room at 101 West Third Street, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Lori Freudenberg, Milton Shaw, Bill Vetter. Absent: Michelle Garvin, Jim Hayes, Denise Hollonbeck.

Minutes from the October 21, 2019, Regular Board meeting had been mailed to the Board members for their review. Director Beck moved, seconded by Director Vetter, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Andrea Rumler of Winkel Parker Foster CPAs reviewed the FY2019 audit. She noted that the auditors have issued a clean opinion with no findings. Chancellor Doucette noted that this is the 13th year in a row that EICC has received a clean audit opinion.

Director D'Souza moved, seconded by Director Shaw, to accept the audit report and to place it on file. Ayes: all. Nays: none. Motion carried.

Director D'Souza presented the IACCT report in Director Hollonbeck's absence. He and Director Hollonbeck attended the IACCT Trustee Leadership Training in Des Moines on November 15. He noted that Suteesh Tandon, Vice Chancellor for Administrative Services, gave an excellent presentation on community college budgeting, and that keynote speaker Katherine Boswell spoke about the Top 10 Hot Issues Facing Community Colleges.

Dr. Ellen Bluth, Vice Chancellor for Workforce and Economic Development, presented the annual report on grants and contracts. She reviewed grants and contract activity, as well as student financial aid received, noting that total external funding received by EICC was \$17,024,111. Paula Arends, Director of Workforce Innovation, spoke about EICC's work with apprenticeship programs, which has grown significantly in the last three years.

A list of personnel items was presented for Board approval. Director Shaw moved, seconded by Director Freudenberg, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Bluth presented one Chapter 260F/WTED retraining agreement, with ITW, Inc. in the amount of \$16,250.

Director D'Souza moved, seconded by Director Shaw, to approve the Chapter 260F/WTED retraining agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve contractual agreements: articulation agreements with Ashford University for the B.A. in Business Administration and with Briar Cliff University for the 2+2 Social Work Online program; and a Chapter 28E agreement with the City of Riverdale for snow removal at the Belmont campus.

Director Shaw moved, seconded by Director D’Souza, to approve contractual agreements. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette took a moment to recognize Jeff Halterman, Associate Dean of Curriculum, for his excellent work with articulation and other areas he has led in his 20 years with EICC. Mr. Halterman is retiring at the end of the year.

The Board was asked to approve two change orders: RIVO, Inc. Change Order #2 representing a credit of \$1,163 on the SCC CTE Boiler Replacement; and Sterling Commercial Roofing, Inc. representing a credit of \$1,172 on the MCC Larson Hall Roof Replacement.

Director Vetter moved, seconded by Director Freudenberg, to approve the change orders. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve plans and specifications for the MCC Strahan Hall Roof Modification project, to authorize publication of notice to bidders, and to schedule a public hearing for 7:00 p.m. on December 9 in the Board Room.

Director Beck moved, seconded by Director Shaw, to approve the plans and specifications, authorize publication of notice to bidders, and to schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending October 31, 2019, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.

Director D’Souza moved, seconded by Director Vetter, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director D’Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

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During Chancellor's Comments, Chancellor Doucette noted that EICC will be celebrating recent accreditation awards at 12:30 p.m. on Wednesday, November 20 with simultaneous pizza parties at all sites and invited Board members to join the celebration.

The next Regular Board meeting is scheduled for 7:00 p.m. on December 9, 2019, in the Ellis Vetter Board Room at 101 West Third Street, Davenport, Iowa.

President Gallagher adjourned the meeting at 7:55 p.m.

**/s/ Honey H. Bedell
Honey H. Bedell, Board Secretary**

Approved:

**/s/ Robert H. Gallagher
Board President**