

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
September 16, 2019**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on September 16, 2019, in Student Life Center at Scott Community College, 500 Belmont Road, Bettendorf, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Lori Freudenberg, Michelle Garvin, Denise Hollonbeck, Milton Shaw, Bill Vetter. Absent: Jim Hayes.

Minutes from the August 19, 2019, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Chancellor Don Doucette recognized five faculty members in attendance who were named EICC Distinguished Faculty in 2019: Scott Community College instructors Bret Benson, Jan Jacobs, Isaac Newman and Tina Solheim; and Muscatine Community College instructor Angela Henning.

Director Hollonbeck reported that she attended the most recent IACCT Board meeting on September 5, where the board received a clean audit report. In her capacity as IACCT Board Chair, she is visiting the other Iowa community colleges to talk with her fellow trustees. She and Director D'Souza visited Northwest Iowa Community College in Sheldon. She recommended that President Gallagher appoint Director D'Souza as EICC's alternate to the IACCT Board. President Gallagher did so, and Director D'Souza accepted the appointment.

Dr. Lyn Cochran, SCC president, introduced two staff reports. Dawn Boettcher, associate dean for health programs, provided an overview of the college's allied health programs and the success of their students. Lysa Hegland, assistant to the president and executive director of the SCC Foundation, shared details about a new program, funded in part by a generous donation, that provides free bus transportation for SCC students, then invited the Trustees to attend the annual SCC Foundation BASH on October 3.

A list of personnel items was presented for Board approval. Director Freudenberg moved, seconded by Director Shaw, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, presented five Chapter 260F/WTED retraining agreements: Barron Equipment Co. Inc. in the amount of \$22,750; Carver Pump Company in the amount of \$26,000; Muscatine Power & Water in the amount of \$19,500; OFC Panel Processing in the amount of \$32,500; and Twin State Inc. in the amount of \$19,500.

Director Beck moved, seconded by Director Hollonbeck, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve two contractual agreements: a sublease with Iowa Workforce Development for IowaWorks office space in Davenport; and a five-year agreement with Winkel Parker Foster for audit services.

Director Shaw moved, seconded by Director Vetter, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve two change orders: Change Order #2 from Heuer Construction for \$7,486.00 on the MCC Park Avenue Roadway project; and Change Order #1 from Moss Roofing and Insulation for \$16,419.83 on the SCC CTE Building Roof Replacement.

Director Vetter moved, seconded by Director Hollonbeck, to approve. Ayes: all. Nays: none. Motion carried.

The Board was also asked to approve plans and specifications for the BTC Truck Driving Parking Lot Improvement project, authorize publication of notice to bidders, and schedule a public hearing for 7:00 p.m. on October 21, 2019, at Muscatine Community College, 152 Colorado Street, Muscatine, Iowa.

Director Hollonbeck moved, seconded by Director Shaw, to approve the plans and specifications, authorize publication of notice to bidders, and schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending August 31, 2019, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Freudenberg moved, seconded by Director Beck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked President Cochran and SCC for the evening's hospitality. Director D'Souza recognized the MCC culinary students who

prepared the food for the reception during the Iowa Supreme Court's recent session in Muscatine. Director Hollonbeck shared her appreciation for the report on health programs and remarked how impressed she was with the letters from the L.E.A.D. Institute class participants that had been shared with the Board.

During Chancellor's Comments, Chancellor Doucette thanked the Board for their support of the L.E.A.D. Institute. He noted it was a night for good news and shared three items of interest: a letter from the Small Business Administration thanking EICC for its donation of space at the SCC Urban Campus during the summer to provide service to flood victims; recognition by RiverTalk magazine of the Nahant Marsh Education Center as the best on the Mississippi River; and a small increase in enrollment for the fall semester.

The next Regular Board meeting is scheduled for 7:00 p.m. on October 21, 2019, at Muscatine Community College, 152 Colorado Street, Muscatine, Iowa.

President Gallagher adjourned the meeting at 8:00.

**/s/ Honey H. Bedell
Honey H. Bedell, Board Secretary**

Approved:

/s/ Robert H. Gallagher

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Board President**