

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
August 19, 2019**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on August 19, 2019, in Scott Community College Urban Campus Room W116/117, 101 West Third Street, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Lori Freudenberg, Jim Hayes, Denise Hollonbeck, Milton Shaw, Bill Vetter. Absent: Michelle Garvin.

Minutes from the July 15, 2019, Regular Board meeting had been mailed to the Board members for their review. Director Hayes moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck reported on the Iowa Association of Community College Trustees annual conference that she and Chancellor Doucette attended in July in Council Bluffs, noting that their keynote speaker was excellent. Chancellor Doucette congratulated Director Hollonbeck on her installation as president of the IACCT. Director Hollonbeck said that she has chosen "Community Colleges Today, Tomorrow and Beyond" as her theme for the year and that she will visit all 15 Iowa community colleges during that time. She encouraged all to attend the Trustee Leadership Conference scheduled in November in Des Moines.

Staff presented the annual year-end enrollment and financial reports. Erin Snyder, director of enrollment management and strategic communications, reviewed the FY19 credit student enrollment numbers, as well as student demographic information and completion figures. Deb Goodall, dean of continuing education, reviewed the continuing education student enrollment numbers. Suteesh Tandon, chief financial officer, reviewed the FY19 financial report. Debora Sullivan, director of human resources, provided an overview of employee demographics and then presented a report on the college's insurance program.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Freudenberg, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Bluth, vice chancellor for economic and workforce development, presented seven Chapter 260F/WTED retraining agreements: Bush Construction in the amount of \$19,500; Clausen Companies in the amount of \$13,000; Continental Cement in the amount of \$13,000; Marco Group in the amount of \$19,500; Redstone Content Solutions LLC in the amount of \$13,000; Schumacher Company LC in the amount of \$7,800; and Shared IT, Inc. in the amount of \$10,400.

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Director Hayes moved, seconded by Director Shaw, to approve the Chapter 260F/WTED retraining agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve renewal of an agreement with Family Resources to provide mental health counseling services to students at Muscatine Community College.

Director D'Souza moved, seconded by Director Freudenberg, to approve contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve Change Order #1 from IHRIG Works in the amount of \$6,360 on the Blong Technology Center Parking Lot Repair project.

Director Beck moved, seconded by Director Shaw, to approve the change order. Ayes: all. Nays: none. Motion carried.

Approval of a proposal from TRANE U.S. for a control package for the SCC CTE Building Boiler Replacement project was recommended.

Director Hayes moved, seconded by Director Hollonbeck, to approve. Ayes: all. Nays: none. Motion carried.

A resolution authorizing deposits at area banks was presented for adoption. The Board was asked to adopt the corrected resolution at their seats rather than the resolution in their books.

Director D'Souza moved, seconded by Director Hollonbeck, to adopt the bank depository resolution. Ayes: all. Nays: none. Motion carried.

Financial reports for the year ending June 30, 2019, and the month ending July 31, 2019, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Shaw moved, seconded by Director D'Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Freudenberg moved, seconded by Director Hayes, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

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During Trustee Comments, President Gallagher expressed his appreciation for the Board's opportunity to meet with the 2019 L.E.A.D. Institute class members prior to the meeting.

During Chancellor's Comments, Chancellor Doucette recognized the L.E.A.D. Institute class members in the audience, noting this is the fifth year of the program and that 100 employees have now been through the program. Fall semester classes begin on Monday. He commented that the new text messaging system is proving to be an effective means of communicating with students.

The next Regular Board meeting is scheduled for 7:00 p.m. on September 16, 2019, at Scott Community College, 500 Belmont Road, Bettendorf, Iowa.

President Gallagher adjourned the meeting at 8:24.

Approved:

Honey H. Bedell, Board Secretary

Board President