

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
December 10, 2018**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on December 10, 2018, in the Ellis Vetter Board Room at the Scott Community College Urban Campus, 101 West Third Street, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Dr. Joseph D'Souza, Lori Freudenberg, Jim Hayes, Denise Hollonbeck, Milton Shaw, Bill Vetter. Absent: Kendra Beck, Michelle Garvin.

Minutes from the November 19, 2018, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Vetter, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Under Completion of the Agenda, Secretary Bedell asked the Board to add Item 8A – Award Contract for SCC Urban Campus Telecom Room HVAC.

Director Hollonbeck presented the IACCT report, noting that at last week's joint IACCT/IACCP meeting, trustees and presidents met with House members Bobby Kaufmann and John Forbes to discuss community college issues for the upcoming legislative session. She noted that \$600,000 has been appropriated to fund summer concurrent enrollment, but that a distribution method for those funds has not been determined. She commented positively on ACCT's legislative advocacy efforts at the national level, noted that Iowa Western Community College trustee Connie Hornbeck has been elected ACCT president, and encouraged other trustees to attend IACCT's Student Legislative Seminar in Des Moines January 23-24.

Chancellor Doucette introduced Dr. Joan Kindle, Vice Chancellor for Education and Training, who provided an overview of the HLC, NACEP and Iowa Department of Education accreditation processes in which EICC is involved during the current academic year. She noted that assessing student learning is an important component of accreditation and that significant efforts are underway to develop meaningful evaluation of what our students are learning. Dr. Heather Meissen, SCC biology instructor and outcomes assessment coordinator, gave the Board an overview of assessment, the goals that have been set for outcomes assessment, the current status of the project and future plans.

A list of personnel items was presented for Board approval. Director Hayes moved, seconded by Director D'Souza, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board reviewed a proposed contract from TRANE U.S. Inc. for additional HVAC in the telecom rooms at the SCC Urban Campus.

**Director Freudenberg moved, seconded by Director Shaw, to award the contract to TRANE U.S. Inc. Ayes: all. Nays: none. Motion carried.**

**Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, presented three Chapter 260E preliminary agreements: Carleton Life Support Systems Inc. dba Cobham Mission Systems Division in the amount of \$575,000; Curry's Transportation Services, Inc. in the amount of \$650,000; and LogiFlow Services LLC in the amount of \$110,000.**

**Director Hollonbeck moved, seconded by Director D'Souza, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.**

**Chancellor Doucette explained that following the passage of the Governor's Future Ready Iowa bill, the state of Iowa has designated programs in which students would be eligible for Last Dollar Scholarships. Each community college was invited to add five local programs to the list of eligible programs; the list should be approved by the Board. Chancellor Doucette recommended that EICC add Business Management, Automotive Technology, Medical Assistant, Diesel Technology and Veterinary Technology.**

**Director Vetter moved, seconded by Director D'Souza, to designate the five suggested programs as Future Ready Iowa Last Dollar Scholarship-eligible. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to adopt a resolution authorizing Chancellor Doucette and Secretary Bedell to represent the district's interests to state government.**

**Director Shaw moved, seconded by Director Freudenberg, to adopt the resolution as stated in the Board packet. Ayes: all. Nays: none. Motion carried.**

**The academic calendar for 2019-2020 was presented and recommended for Board approval.**

**Director Hayes moved, seconded by Director Shaw, to approve the 2019-2020 Academic Calendar. Ayes: all. Nays: none. Motion carried.**

**The Board conducted a second reading of proposed revisions to Board Policy Series 400 – Personnel. It was recommended that the Board approve the review and revision of this series.**

**Director Hayes moved, seconded by Director Freudenberg, to approve the review and revision of Series 400 policies. Ayes: all. Nays: none. Motion carried.**

**Secretary Bedell reviewed proposed changes, additions and recommended repeals to policies in Series 500 – Student Personnel and Series 600 – Educational Program and Instruction. This was a first reading, with no action taken.**

**Financial reports for the month ending November 30, 2018, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director D'Souza moved, seconded by Director Vetter, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Shaw moved, seconded by Director Hollonbeck, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, President Gallagher wished all a happy holiday season, thanked all for their efforts throughout the year on behalf of students, and noted he is looking forward to another good year at the community college**

**During Chancellor's Comments, Chancellor Doucette reported on the recent signing ceremony with University of Iowa College of Nursing for the RN to BSN articulation program, noting it is an excellent validation of our nursing program. He reported on the progress of the Task Force on Professional Standards and the latest version of the statement they have developed that is now out for review and comment. A great opportunity exists to create strong partnerships with K-12 schools around career academies, and more conversations are coming in that area. Chancellor Doucette noted that he feels optimistic about the upcoming legislative session.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on January 28, 2019, in the Ellis Vetter Board Room at 101 West Third Street, Davenport, Iowa.**

**President Gallagher adjourned the meeting at 8:10 p.m.**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**