

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
September 17, 2018**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on September 17, 2018, in the Student Life Center at Scott Community College, 500 Belmont Road, Bettendorf, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Lori Freudenberg, Michelle Garvin, Jim Hayes, Denise Hollonbeck*, Milton Shaw, Bill Vetter. Absent: none. *Attended by phone.

Minutes from the August 20, 2018, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Freudenberg, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Several staff reports were presented. Dr. Lyn Cochran, SCC President, introduced Ann Lawler, SCC Interim Dean of Instruction, who in turn introduced Lori Haugen, Nursing Program Director, and Ray Tieso, Nursing Instructor. The three spoke about new nursing faculty members, changes to the curriculum, new equipment, and the success of nursing students. They also discussed the recent Iowa Board of Nursing accreditation visit and recommendations and noted that the accreditors' comments and recommendations were similar to those made by the internal review committee. All issues have been addressed and the program will present its plan to the IBON in January; it will also be shared with the EICC Board of Trustees. Dr. Cochran commended all those involved with the nursing program.

Lysa Hegland, Assistant to the President and Director of the EICCD Foundation, and Dean Lawler shared the story of long-time SCC history instructor and Honors program founder Dr. David Krein, who left the college a substantial gift upon his passing to create an endowed scholarship fund for Honors program students.

Honey Bedell, Chief of Staff, presented an update on the 2016-2020 Strategic Plan. Chancellor Don Doucette reviewed the "Great Colleges to Work For" survey results, provided his perspective on EICC's culture, and shared past, present and future initiatives to build the college's culture.

Director Hollonbeck shared an IACCT report, noting that the organization's Board of Directors received at its last meeting a clean audit report for the previous fiscal year. They met with Governor Reynolds about community college issues and will meet with gubernatorial candidate Fred Hubbell about the same on September 27. The ACCT Annual Congress will be October 24-26; Iowa trustees are well represented with Connie Hornbeck (Iowa Western CC) as the incoming president and Jay Nardini (Hawkeye CC) running for a board position.

A list of personnel items was presented for Board approval. Director Hayes moved, seconded by Director Shaw, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve contractual agreements: articulation agreements with University of Phoenix and the University of Iowa College of Nursing; tower lease agreements with SpeedConnect for MCC and SCC; a facilities usage agreement with RPJ Enterprises for CCC's high school automotive programs; and an amendment to the ATEEC lease with Financial District Properties, LLC.

Director Beck moved, seconded by Director Vetter, to approve contractual agreements. Ayes: all. Nays: none. Motion carried.

Two change orders for the MCC Strahan Hall Science Classroom Remodel were presented: Todd Hackett Construction Change Order #1 in the amount of \$6,793.00 and #2 in the amount of \$1,715.00

Director D'Souza moved, seconded by Director Shaw, to approve both change orders. Ayes: all. Nays: none. Motion carried.

The Board conducted a second reading of a proposed new Board Policy, No. 774 – Information and Data Security.

Director Hayes moved, seconded by Director D'Souza, to adopt the new policy. Ayes: all. Nays: none. Motion carried.

Secretary Bedell then reviewed for first reading the Board Policies in Series 100 – Educational Philosophy, Series 200 – Board of Trustees Policy Function, Series 300 – Administrative Function, and Series 800 – Community Relations. No significant changes are recommended. The Board will conduct a second reading in October.

Financial reports for the month ending August 31, 2018, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Shaw moved, seconded by Director Freudenberg, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director D'Souza moved, seconded by Director Hayes, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked Dr. Cochran and the SCC staff for their hospitality for the evening and an excellent meal.

During Chancellor's Comments, Chancellor Doucette invited the Board to the upcoming Fall Development Day activities on September 28. He reported that EICC recently brought in a recognized expert in military credit transcription to work with our student services staff to enhance services to veteran students. Dr. Cochran invited all to the upcoming SCC BASH on October 4 and showed one of the veteran-students' blown glass pumpkins that are part of this year's fundraising efforts.

The next Regular Board meeting is scheduled for 7:00 p.m. on October 15, 2018. The Board was asked to change the location of that meeting to the Muscatine Ag Learning Center, 3200 Lucas Street, Muscatine, Iowa.

Director Hayes moved, seconded by Director Shaw, to change the location of the October Board meeting as recommended. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 8:25 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President