

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
June 19, 2017**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on June 19, 2017, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Denise Hollonbeck, Bill Phelan, Milton Shaw, Bill Vetter. Absent: Kim Clausen, Michelle Garvin.

Minutes from the May 8, 2017, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Under Completion of the Agenda, Secretary Bedell noted that the Board members have in front of them a revised Personnel List and a revised Change Order for the MCC Loper Hall Library Renovation.

Director Hollonbeck presented an IACCT report from her participation in the IACCT Board meeting last Thursday. She commented on lowans for a Skilled Workforce, the revised retirement contribution plan, legislative priorities, and the candidacy of Jay Nardini for the ACCT Board. She gave a report at the IACCT meeting about the upcoming IACCT conference EICC is hosting in July.

Dr. Joan Kindle, vice chancellor for education and training, introduced Scott Schneider, dean of adult education, to talk about EICC's new evening program for working adults. Mr. Schneider noted he had worked with a district-wide group of leaders to restructure the colleges' evening programs, which offer opportunity for growth. The college will begin offering in Fall 2017 three evening degree programs – A.A. in general studies, A.A. in business, and A.A.S. in business. These will be flexible programs, with completion options over two, three and four years. Each class will be eight weeks in length, with half the work online and half in the classroom. Students can begin with any eight week period. The target audience is those who need to balance acquiring education with the demands of work and family life.

A list of personnel items was presented for Board approval. Chancellor Don Doucette noted that the list includes Dr. Lyn Brodersen Cochran, who will begin her duties as the new SCC president on August 1. Director Hollonbeck moved, seconded by Director Shaw, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, presented two Chapter 260F/WTED retraining agreements: Barron Equipment Co. in the amount of \$32,500; and City of Davenport in the amount of \$4,999.

Director Phelan moved, seconded by Director Beck, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements; renewal of the Kahl Building lease for IMPACC; renewal of the agreement with Bridgeview Community Mental Health Center for services to CCC students; the master contract for concurrent enrollment program with area high schools; and a memorandum of understanding with Scott County for server space in the Emergency Communications Center.

Director D'Souza moved, seconded by Director Vetter, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Three change orders were presented: Tricon Construction Group Change Order #1 on the SCC Belmont Restroom Remodel project in the amount of \$741.30; Sheets Design Build Change Order #1 on the MCC Loper Hall Library Renovation in the amount of \$7,905; and Swanson Construction Change Order #4 in the amount of \$20,525.69 on the CCC Library/Façade Renovation.

Director Shaw moved, seconded by Director Hollonbeck, to approve the change orders. Ayes: all. Nays: none. Motion carried.

The Board was also presented with plans and specifications for two public improvement projects: SCC Exterior Door Improvement; and SCC Maintenance Drive. The Board was asked to approve the plans and specifications, authorize publication of notice to bidders, and schedule public hearings for both projects at 7:00 p.m. on July 17, 2017, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

Director Beck moved, seconded by Director Vetter, to approve the plans and specifications, authorize publication of notice to bidders, and schedule the public hearing as suggested. Ayes: all. Nays: none. Motion carried.

A revised Quality Faculty Plan was presented to the Board for review and approval.

Director D'Souza moved, seconded by Director Hollonbeck, to approve the revised Quality Faculty Plan. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending May 31, 2017, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Shaw moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director D'Souza moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Chancellor's Comments, Chancellor Doucette recognized Matt Schmit, SCC dean of operations, who recently earned his Ph.D. from Iowa State University. He noted that the college is building its 2018 operational budget with an assumption of flat enrollment and a cushion in case of a mid-year budget cut. Construction on the SCC Urban Campus is in full swing, with completion of the classroom building expected by Thanksgiving. He noted that Barnes & Noble has reported that EICC students have saved almost \$900,000 by renting rather than buying textbooks, and that B&N plans to work with faculty to increase the use of digital textbooks. Finally, Chancellor Doucette asked Dr. Teresa Paper, SCC president who will retire on June 30, to stand and be recognized for her outstanding service to SCC and EICC.

The next Regular Board meeting is scheduled for 7:00 p.m. on July 17, 2017, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

The Board was scheduled to conduct the Chancellor's evaluation, and Chancellor Doucette had previously submitted a written request that the evaluation be conducted in closed session. Director D'Souza moved, seconded by Director Shaw, to enter into Executive Session to conduct the Chancellor's evaluation. On roll call vote: Ayes: Beck, D'Souza, Gallagher, Hollonbeck, Phelan, Shaw, Vetter. Nays: none. Motion carried.

The Board entered into Executive Session at 7:59 p.m. and returned to Regular Session at 8:50 p.m.

Director Beck moved, seconded by Director D'Souza, to extend the Chancellor's current contract by one year to June 30, 2020. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 8:55 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President