

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
April 18, 2016**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on April 18, 2016, in the Clinton Community College Auditorium, 1000 Lincoln Boulevard, Clinton, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Denise Hollonbeck, Bill Phelan, Milton Shaw, Bill Vetter. Absent: Kim Clausen, Michelle Garvin.

Minutes from the March 14, 2016, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to adopt the following resolution awarding Emeritus Status to fourteen retiring or retired faculty and staff:

*RESOLUTION TO CONFER EMERITUS STATUS
April 18, 2016*

WHEREAS Eastern Iowa Community Colleges are privileged to employ some of the finest professionals in higher education; and

WHEREAS Eastern Iowa Community Colleges understand the importance of recognizing upon retirement the contributions of exemplary long-time faculty and staff who have given of themselves professionally and personally to create EICC's strong culture of high aspirations and high expectations and have made significant contributions to achieving the colleges' mission; and

WHEREAS EICC has established Emeritus Status as a way to honor these individuals;

NOW THEREFORE BE IT RESOLVED THAT, upon the recommendations of the Emeritus Status Review Committee and the Chancellor, the Eastern Iowa Community Colleges Board of Trustees is pleased to recognize the following individuals with Emeritus Status:

- Kirk Barkdoll, Staff Emeritus*
- Patricia Cawiezell, Staff Emeritus*
- Carol Cunningham, Faculty Emeritus*
- Darrell Hanan, Faculty Emeritus*
- Nancy Keel, Faculty Emeritus*
- Nancy Kothenbeutel, Staff Emeritus*
- Marshall McDonald, Faculty Emeritus*

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- *Dan Morgan, Faculty Emeritus*
- *Alice Nielsen, Faculty Emeritus*
- *Jan Phillips, Faculty Emeritus*
- *William Roba, Faculty Emeritus*
- *Frank Spies, Faculty Emeritus*
- *Susan Hamilton-Trudell, Faculty Emeritus*
- *Nnachi Umennachi, Faculty Emeritus*

Director Vetter moved, seconded by Director Shaw, to adopt the resolution awarding Emeritus Status to the individuals named. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck presented the IACCT report. She noted at the last Board meeting that DMACC representatives facilitated a student success activity that very effectively demonstrated the challenges community college students face and that created good discussion among the trustees. She expressed hope that the EICC board could do something similar. She and Chancellor Doucette brought the Board up to date on the legislative appropriations process; the Joint Education Appropriations Subcommittee has agreed to a 1.5% increase in state general aid for community colleges, which now awaits approval by the House and the Senate. Director Phelan, who currently serves as the Board's IACCT representative, thanked Director Hollonbeck for her service as alternate and asked if she would like to continue in the role full time as he travels frequently. She agreed to serve.

Director Phelan moved, seconded by Director Shaw, to appoint Director Hollonbeck as the Board's representative to IACCT. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette asked the Board for their decision to continue their memberships in IACCT and ACCT by paying the annual dues to both organizations.

Director Beck moved, seconded by Director Hollonbeck, to continue membership in IACCT and ACCT and to pay the annual dues. Ayes: all. Nays: none. Motion carried.

Dr. Karen Vickers, Vice Chancellor for Student Development and President of Clinton Community College, introduced two CCC staff members to present the staff report. Ron Serpliss, Dean of the College, gave the Board an overview of the library renovation project. Pending Board approval later in the meeting, construction will begin this summer with completion of the façade in August and the library in September. Funding will come from the Sharar Foundation, EICC plant fund and CCC auxiliary fund, as well as continued solicitation of donations. The new library will offer gathering spaces, study rooms, an art gallery, a program room and a "one-button studio" to enhance student engagement. The project also includes renovation of the façade of the building

to create a “front door” for the college. Chancellor Doucette credited Dr. Vickers and Mr. Serpliss, as well as the Sharar Foundation, for their planning and fundraising persistence and noted he is pleased to support their work with EICC capital funds.

Lisa Miller, CCC Dean of Students, talked with the Board about CCC’s student mentoring program, “Cougar Contact.” The program was piloted in the fall with 125 new students and 28 faculty and staff volunteers. Faculty and staff were asked to make a minimum of five contacts with their assigned students during the semester in an effort to more closely connect them with the college and available resources. Initial results show that 84 of the 125 students finished the fall semester with a GPA of 2.0 or higher, and that 96 of them registered for spring classes; both of these numbers are higher than average for new students. The program will be evaluated and improved for the future.

A list of personnel items was presented for Board approval. Director Shaw moved, seconded by Director Phelan, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, Vice Chancellor for Economic and Workforce Development, presented 12 Chapter 260E final agreements for Board approval: Air Control, Inc. in the amount of \$195,000; Alter Trading Corporation in the amount of \$85,000; CharNor, Inc. in the amount of \$85,000; Enviro Vision Recycling, LLC in the amount of \$55,000; Genesis Systems Group, LLC in the amount of \$115,000; Greystone Manufacturing, L.L.C. in the amount of \$325,000; Hy-Line North America, LLC in the amount of \$250,000; Lewis Machine and Tool Company, Inc. in the amount of \$470,000; Raymond-Muscatine, Inc. in the amount of \$140,000; Russell Construction Co., Inc. in the amount of \$170,000; Union Tank Car Company in the amount of \$380,000; and West Liberty Foods, L.L.C. in the amount of \$430,000.

Director Phelan moved, seconded by Director Shaw, to approve the Chapter 260E final agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to provide for the publication of notice on the proposition of issuance of not to exceed \$2,970,000 Industrial New Jobs Training Certificates and to approve the preliminary official statement and electronic bidding procedures.

Director Vetter moved, seconded by Director D’Souza, to provide for the publication of notice and to approve the preliminary official statement and electronic bidding procedures. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve partial redemption of outstanding Industrial New Jobs Training bonds for Series 2007-1 and direct notice be given to bondholders.

Director Beck moved, seconded by Director Shaw, to approve the partial redemption and direct notice be given to bondholders. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a Chapter 260F/WTED retraining agreement with Redstone Content Solutions LLC in the amount of \$32,500.

Director Phelan moved, seconded by Director D’Souza, to approve the Chapter 260F/WTED retraining agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: memorandum of agreement with Clinton Schools for construction trades; memorandum of agreement with Maquoketa Schools for welding and English/communications; tower lease with Davenport Salvation Radio; engagement letter with Duff & Phelps for due diligence related to SCC Urban Campus project; and the First Amendment to the Purchase & Sale Agreement with North Block LLC for the First Midwest and First Federal bank buildings.

Director Shaw moved, seconded by Director Hollonbeck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several items related to the CCC Library Renovation and Façade: contract with Studio 438 for architectural services; approval of plans and specifications; authorization of publication of notice to bidders; and scheduling of a public hearing for 7:00 p.m. on May 9 at 306 West River Drive, Davenport, Iowa.

Director Vetter moved, seconded by Director D’Souza, to award the architectural services contract to Studio 438; approve the plans and specifications; authorize publication of notice bidders; and schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve the addition of ceiling tile work to the MCC Larson Hall HVAC project at a cost of approximately \$15,000.

Director Phelan moved, seconded by Director Hollonbeck, to approve the additional work. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette asked the Board to suspend the Electroneurodiagnostic (END) Technology program due to declining enrollment and explained the reasoning behind the recommendation.

Director D’Souza moved, seconded by Director Shaw, to suspend the END program. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette shared his recommendation for 2016-2017 tuition and fees. He recommended an increase of \$9 per credit hour in tuition to \$149 for in-state students and \$216 for out-of-state students. He also recommended the implementation of a \$10 per credit hour lab fee for courses in allied health, automotive, biological sciences, culinary arts, physical sciences, transportation and welding programs, as well as a \$35 application fee for students who apply to live in EICC-owned housing. He noted that state appropriations are not keeping pace with expenses, and that EICC has reduced expenses \$2.5 million in the last two years.

Director Hollonbeck moved, seconded by Director Phelan, to approve the recommended tuition and fees for 2016-2017. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending March 31, 2016, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director D'Souza moved, seconded by Director Shaw, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Hollonbeck moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked the CCC staff for hosting the Board meeting and welcomed Director Phelan back after a winter in warmer climates.

During Chancellor's Comments, Chancellor Doucette noted he is encouraged by the quality of conversation taking place in the interest-based bargaining process. Due diligence continues on the purchase of the bank buildings for the SCC Urban Campus, and the capital campaign continues to move forward, as do negotiations with EON Reality. He noted a list of upcoming events, including the Governor's Future Ready Iowa Summit on April 19; Admiral Grafton Chase's visit to ATEEC during QC Navy Week on April 26; the Lumina Community Convening on April 27; STEM at the Ballpark on April 28; West Liberty Center open house on May 4; Commencement ceremonies on May 16, 17 and 18; and HiSET graduations on May 26, 31 and June 2.

The next Regular Board meeting is scheduled for 7:00 p.m. on May 9, 2016, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

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The Board was asked to enter into Executive Session to receive the Chancellor’s recommendation for contract termination. Director D’Souza moved, seconded by Director Phelan, to enter into Executive Session for the stated purpose. On roll call vote: Ayes: Beck, D’Souza, Gallagher, Hollonbeck, Phelan, Shaw, Vetter. Nays: none. Motion carried.

The Board entered into Executive Session at 8:12 p.m. and returned to Regular Session at 8:18 p.m.

President Gallagher adjourned the meeting at 8:19 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President