

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
October 17, 2016**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on October 17, 2016, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Michelle Garvin, Denise Hollonbeck, Milton Shaw, Bill Vetter. Absent: Dr. Joseph D'Souza, Bill Phelan.

The Board conducted public hearings on two public improvement projects: EICC Urban Center HVAC Renovation; and BTC Parking Lot/Driving Range. No one appeared to speak for or against the projects, and President Gallagher closed the public hearings at 7:02 p.m.

Minutes from the September 19, 2016, Regular Board meeting had been mailed to the Board members for their review. Director Clausen moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck noted for the IACCT report that the ACCT Annual Conference took place earlier this month in New Orleans and that Connie Hornbeck of Iowa was elected as a national officer. The next IACCT Board meeting is Thursday and Director Hollonbeck will report on that meeting next month.

Erin Snyder, Director of Enrollment Management and Strategic Communications, introduced Alan Campbell, Associate Director of Communications, for the first of three staff reports. Mr. Campbell showed the Board the six NCMPR Medallion-award winning projects produced by EICC's marketing team and introduced the college's new branding statement – "THE Community's College." Deb Sullivan, Director of Human Resources, reported on the successful first year of EICC's self-funding of health insurance. Chancellor Don Doucette then reported on the college's relationship with Barnes & Noble for operation of the college bookstores.

A list of personnel items was presented for Board approval. Director Shaw moved, seconded by Director Garvin, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, presented two Chapter 260F/WTED retraining agreements: Custom-Pak, Inc. in the amount of \$32,500; and Precision Metal Works in the amount of \$24,800.

Director Beck moved, seconded by Director Vetter, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

**The Board was asked to approve two contractual agreements: a professional services agreement with Paragon Interiors for the SCC Urban Campus; and a mutual settlement agreement with Bluffstone and The Villas at MCC.**

**Director Clausen moved, seconded by Director Shaw, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to award several facilities-related contracts and to approve Change Order #3 from Swanson Construction, in the amount of \$10,146.26, for the CCC Library Renovation and Façade.**

**Director Hollonbeck moved, seconded by Director Shaw, to award the EICC Urban Center HVAC Renovation contract to Crawford Company; the architectural services contracts for the MCC Library Renovation and MCC Gaekle Hall Windows Replacement projects to Studio 483 Architects; the engineering services contract for MCC Park Avenue Access Roadway to J&M Civil Design; and to approve the change order as stated. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve a change in the fees for the required computer-based learning tool for nursing students, from \$250 to \$216 for A.D.N. students and from \$213 to \$148 for practical nursing students.**

**Director Hollonbeck moved, seconded by Director Clausen, to approve the reduction in nursing fees. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending September 30, 2016, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.**

**Director Vetter moved, seconded by Director Clausen, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**A revised copy of the bills was presented to members at the table. Board members were asked to approve payment of the bills as revised.**

**Director Hollonbeck moved, seconded by Director Clausen, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on November 21, 2016. The Board was asked to change the location of the meeting to the Kahl Educational Center, Room 1006, 326 West Third Street, Davenport, Iowa.**

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**Director Hollonbeck moved, seconded by Director Shaw, to change the location of the meeting to the Kahl Educational Center. Ayes: all. Nays: none. Motion carried.**

**President Gallagher adjourned the meeting at 7:50 p.m.**

**Approved:**

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**Honey H. Bedell, Board Secretary**

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**Board President**