

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
March 14, 2016**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on March 14, 2016, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Michelle Garvin, Denise Hollonbeck, Bill Vetter. Absent: Kim Clausen, Bill Phelan, Milton Shaw.

The Board conducted a public hearing on the 2016-2017 Budget Estimate and 2015-2016 budget amendment. No one appeared to speak for or against the budget issues, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the February 15, 2016, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Vetter, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck presented the IACCT update, commenting on the IACCT Annual Conference in Des Moines February 21-23. Highlights were a visit to the Capitol to talk with legislators and the awards ceremony, where President Gallagher was recognized for 25 years of service as a trustee. Director Hollonbeck also reported on the meetings with legislators last week when she, Chancellor Doucette, MCC President Dr. Naomi DeWinter and Honey Bedell traveled to Des Moines.

Chancellor Doucette introduced Dr. Karen Vickers, CCC President and EICC Vice Chancellor for Student Development, and Erin Snyder, Director of Enrollment Management and Strategic Communications. Dr. Vickers and Ms. Snyder reported on enrollment, the results of recently implemented enrollment strategies such as the Illinois border tuition rate and Connections Scholarships for concurrent enrollment students, as well as advising for concurrent enrollment students and intensified retention efforts. They reviewed the Completion Report Card, a dashboard that helps track retention data such as satisfactory academic progress, academic awards, withdrawals, and graduation rates.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Garvin, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Ellen Kabat Lensch, vice chancellor for workforce and economic development, presented two Chapter 260E preliminary agreements: Genesis Systems, LLC in the amount of \$115,000; and West Liberty Foods, LLC, in the amount of \$425,000.

Director Vetter moved, seconded by Director Hollonbeck, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

**The Board was asked to approve several contractual agreements: an articulation agreement between the SCC Honors Program and the Iowa State University Honors program; renewal of a joint admissions agreement with Trinity College of Nursing; curriculum and articulation agreements with Palmer College of Chiropractic; amendments extending the lease agreements for ATEEC office and lab space with Financial District Properties; a six-month extension of the lease with QCCoLab at the Career Assistance Center; and an agreement with Thalden Emery Architects related to the downtown project.**

**Director Hollonbeck moved, seconded by Director D'Souza, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Suteesh Tandon, chief financial officer, presented the bids received for the SCC 1100/2100 Wing HVAC project and recommended the contract be awarded to Hometown Plumbing and Heating. He also presented the bids received for the CCC 1965/1974 Addition Restroom Renovations and recommended that contract be awarded to Swanson Construction.**

**Director D'Souza moved, seconded by Director Hollonbeck, to award both contracts as recommended. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve the amended FY2015-2016 budget and to adopt the FY2016-2017 Budget Estimate.**

**Director Beck moved, seconded by Director Vetter, to approve the FY2015-2016 budget amendment. Ayes: all. Nays: none. Motion carried.**

**Director Hollonbeck moved, seconded by Director D'Souza, to adopt the FY2016-2017 Budget Estimate. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending February 29, 2016, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director D'Souza moved, seconded by Director Vetter, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Beck moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, President Gallagher thanked Director Hollonbeck for representing the Board last week on the IACCT lobbying visit.**

**During Chancellor's Comments, Chancellor Doucette gave a brief legislative update. Appropriations have not been finalized, but we are budgeting for a 1.5% increase. He congratulated MCC President DeWinter on a successful celebration of the Agriculture program's 50<sup>th</sup> anniversary. He also congratulated EICC students who were honored at the Phi Theta Kappa All-Iowa Academic Awards last week, and applauded Dr. Vickers, who received the Shirley Gordon Award for distinguished service from PTK. He commented on the productive visit with EON Reality earlier this month and noted that discussions continue about a partnership. EICC received notification of a \$500,000 grant for additive manufacturing programming. Chancellor Doucette noted that related to that programming, he serves as the only community college representative on the DMDII board. Due diligence on the downtown project continues as we work through all of the facets of the project. Fundraising continues to go well, with the campaign leadership team holding its first meeting later this week. Finally, he noted he anticipates a tuition recommendation to the Board next month.**

**The next Regular Board meeting is scheduled for 7:00 P.M. on April 18, 2016, at Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa.**

**President Gallagher adjourned the meeting at 7:59 p.m.**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**