

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
October 20, 2014**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on October 20, 2014, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, Bill Phelan and Milton Shaw. Absent: Kim Clausen, Michelle Garvin and Denise Hollonbeck.

Minutes from the September 15, 2014, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan presented an IACCT update. He sent minutes from the most recent IACCT board meeting to fellow trustees via email last week. He noted that the board had an interesting retreat that same day and has developed a new mission statement.

Laurie Hanson, EICC dean of curriculum, reported on the results of the most recent Survey of Entering Student Engagement (SENSE), Community College Survey of Student Engagement (CCSSE) and the Personal Assessment of the College Environment (PACE). SENSE measures the perceptions of entering students, CCSSE the perceptions of returning students, and PACE the perceptions of employees. In all three surveys, EICC results are above the national norms in most areas; opportunities for improvement have been identified.

A list of personnel items was presented for Board approval. Director Shaw moved, seconded by Director Engler, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented one Chapter 260E preliminary agreement, with Cobham Life Support Systems in the amount of \$770,000.

Director Beck moved, seconded by Director Phelan, to approve the Chapter 260E preliminary agreement. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer also presented two Chapter 260F/WTED retraining agreements: I.T. Consortium in the amount of \$25,000; and JRB Attachments LLC in the amount of \$4,999.

Director D'Souza moved, seconded by Director Shaw, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve an operations agreement for Nahant Marsh with the City of Davenport and the Nahant Marsh Education Center. Dr. Ellen Kabat Lensch, executive director of resource development, explained the relationship EICC has had in directing the marsh's educational programming since 2007.

Director D'Souza moved, seconded by Director Engler, to approve the Nahant Marsh agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve the transfer agreement with Bickelhaupt Arboretum, transferring ownership of the arboretum from the not-for-profit organization to EICC. Dr. Karen Vickers, president of Clinton Community College, reviewed the process underway to prepare for the transfer of ownership. A closing date will be scheduled for a date in November.

Director Beck moved, seconded by Director Shaw, to approve the Bickelhaupt Arboretum transfer agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to provide preliminary approval for a new A.A.S. degree program in sonography. Janet Coogan, dean of instruction at Scott Community College, provided an overview of the new program.

Director Engler moved, seconded by Director D'Souza, to provide preliminary approval of the sonography program. Ayes: all. Nays: none. Motion carried.

A first reading of a proposed change to Board Policy 734 – Approval and Payment for Goods and Services was conducted. The change would add unemployment benefits charges to the list of exemptions of payments over \$5,000 requiring prior Board approval. A second reading will be conducted next month.

Financial reports for the month ending September 30, 2014, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.

Director D'Souza moved, seconded by Director Shaw, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director Phelan, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Chancellor’s Comments, Chancellor Doucette noted that the due diligence on the proposed new Scott Community College Urban Campus continues. Initial response to the capital campaign is exceedingly positive. He announced that EICC has received a \$767,000 grant from the U.S. Department of Labor for support of the information technology programs. Work with CampusWorks consultants to automate some human resources and business office functions is underway. Senior leadership is working, at the Board’s suggestion, to narrow our strategic priorities to a vital few.

The next Regular Board meeting is scheduled for 7:00 p.m. on November 17, 2014, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 8:15 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President