

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
January 23, 2012**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on January 23, 2012, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Brian Angwin, Dr. Joseph D'Souza, Michelle Garvin, Bill Phelan, Milton Shaw and Shirley Stewart. Absent: Kendra Beck and Mary Lou Engler.

Minutes from the December 19, 2011, Regular Board meeting had been mailed to the Board members for their review. Director Stewart moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Lana Dettbarn, executive director for administrative services, introduced Rich Winkel and Jill Van Roekel from the accounting firm Winkel Parker Foster. Mr. Winkel presented the report on the FY 2011 audit of Eastern Iowa Community College District. He reviewed the audit process and reported that the firm had no findings or deficiencies to report and had issued a clean opinion. The Board was asked to accept the report and to place it on file.

Director D'Souza moved, seconded by Director Angwin, to accept the FY 2011 audit report and to place it on file. Ayes: all. Nays: none. Motion carried.

Director Phelan presented the IACCT report, noting that the IACCT Student Legislative Seminar is scheduled for later this week and that he is looking forward to attending. Chancellor Doucette commented that about two dozen EICC students will be participating.

Two staff reports were presented. Mark Kapfer, executive director of economic development, explained that the Skills survey of area employers has been administered periodically since 1999. EICCD has been repeating it every four to five years since then, and the latest administration was in fall 2011. The survey was sent to 204 area companies, and 163 responded, for a participation rate of 80%. Ilene Deckert, associate director for economic development, reviewed the results of the survey, highlighting the jobs employers believe they will need to fill in the next four years, the skill levels those employees will need and the potential for online training.

Gary Mohr, executive director for external affairs, shared the information that he and Chancellor Doucette have been using in their meetings with area legislators. He then reviewed Governor Branstad's budget proposal, which amounts to an overall decrease of \$6.1 million from last year's funding. Mr. Mohr explained the scheduled for the legislative session and observed that the final allocation likely will be somewhere

between what the community colleges are asking for and what the governor is recommending.

A list of personnel items was presented for Board approval, as well as a list of performance adjustments for administrative and professional staff. Director Shaw moved, seconded by Director D'Souza, to approve the personnel lists as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented four Chapter 260F/GIVF retraining agreements: Bee Line Company in the amount of \$25,000; Refractory and Insulation, Inc. in the amount of \$4,999; Kalot, Inc. in the amount of \$4,999; and Eastern Iowa Small Business Development Center in the amount of \$12,308.

Director Phelan moved, seconded by Director D'Souza, to approve the Chapter 260F/GIVF retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: a lease with low@Work for office space at Muscatine Community College; renewal of the professional services agreement with Bridgeview Community Mental Health Center; and agreements with McGladrey & Pullen for supplemental network administration services.

Director Angwin moved, seconded by Director Phelan, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented plans and specifications on two public improvement projects: MCC Loper Hall HVAC Renovation; and SCC Unit #11 HVAC Replacement. The Board was asked to approve the plans and specifications, authorize publication of notice to bidders, and schedule a public hearing at 7 p.m. on February 20, 2012, at 306 West River Drive, Davenport, Iowa.

Director Angwin thanked Mr. Barkdoll for the summary information and asked that future summaries also explain whether the project is planned or unplanned. Chancellor Doucette said that the facilities master plan will be shared with the Board in the coming months. Director Phelan asked if the District has explored energy efficient technologies, such as geothermal heating and cooling. Dr. Jeff Armstrong, vice chancellor for instruction and facilities, explained that energy efficiency is included in every project proposal, with costs and benefits being analyzed to determine if the technology should be used.

Director D'Souza moved, seconded by Director Shaw, to approve the plans and specifications for both projects, authorize publication of notice to bidders and schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending December 31, 2011, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director D'Souza moved, seconded by Director Stewart, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director Phelan, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Angwin thanked Dr. Teresa Paper and the Kahl Educational Center staff for his tour of the building prior to the meeting. Director Phelan asked fellow Board members to forward any comments they'd like him to share at the IACCT Student Legislative Seminar. Director D'Souza expressed his appreciation for the dinner provided before the meeting.

During Chancellor's Comments, Chancellor Doucette noted that the year is off to a good start, with a strong focus on completion, efficiency and economic development. The completion task force, led by Vice Chancellors Armstrong and Karen Vickers, has begun its work. The Iowa community college presidents have been discussing the completion agenda and have decided that pursuing completion is the best strategy for long-term enrollment and institutional health. Dr. Doucette reported that as federal financial aid rules become more stringent, and as federal lawmakers look for ways to decrease the cost of financial aid, access to financial aid will become more challenging for more students. He announced that EICCD's Advanced Technology Environmental and Energy Center (ATEEC) has had good news this week and asked Dr. Ellen Kabat Lensch, executive director for resource development, to share that news. Dr. Kabat Lensch reported that ATEEC has received a \$289,000 grant from the Carver Trust to support the Interactive Energy Laboratory, and that the lab received the Inspiring Efficiency Education Award from the Midwest Energy Efficiency Alliance in Chicago last week. Solar panels have been installed on the building and a "lighting ceremony" will be planned soon.

The next Regular Board meeting is scheduled for 7:00 p.m. on February 20, 2012, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 8:05 p.m.

Approved:

Honey H. Bedell, Board Secretary

Board President