

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
April 18, 2011**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on April 18, 2011, in the Auditorium at Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, John Frampton, Michelle Garvin, Bill Phelan, Shirley Stewart. Absent: Mary Lou Engler, Milton Shaw.

The Board conducted a public hearing on the Career Assistance Center/West Davenport Center Driveway/Parking Lot project. No one appeared to speak for or against the project, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the March 14, 2011, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Stewart, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Minutes from the Special Board meetings on March 6, 8, 9, 10, 17 and 30, 2011, had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Beck, to approve the minutes of these meetings as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan noted that the IACCT report had been sent to Board members in advance of the meeting.

President Gallagher thanked Dr. Karen Vickers and her staff for their hospitality this evening. Dr. Vickers noted that Clinton Community College is celebrating Community College Month by emphasizing the college's impact in the community. College leaders, students and community members have written letters to the editor in praise of the college; a collection of those letters was shared with the Board members. CCC student Sandy Harris, who attended the IACCT Student Legislative Conference in Des Moines earlier this year, shared the presentations that she has been making to students about her experience there and encouraging them to advocate for their college. Ron Serpliss, dean of the college at CCC, reported on the welding academy that the college conducts in cooperation with Maquoketa Community Schools. EICCD has applied for an ACE grant to expand the capacity of the program.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Phelan, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Board members were asked to approve the contract with the new Chancellor, Dr. Don Doucette.

Director Frampton moved, seconded by Director Stewart, to approve the contract with Dr. Doucette. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented 13 Chapter 260E final agreements: Berry Plastics Corporation in the amount of \$140,000; Equistar Chemicals, L.P. in the amount of \$145,000; Husco International, Inc. in the amount of \$130,000; Joseph T. Ryerson & Son, Inc. in the amount of \$305,000; Lee Enterprises, Incorporated in the amount of \$275,000; Metal-Tech Mfg., Inc. in the amount of \$25,000; Nestle Purina Petcare Company in the amount of \$165,000; Olympic Steel Iowa, Inc. in the amount of \$205,000; Raymond-Muscatine Inc. in the amount of \$95,000; Russell Construction Co. in the amount of \$170,000; Solar-Plastics, Inc. in the amount of \$35,000; T.M. Incorporated in the amount of \$35,000; and Uniparts Olsen Inc. in the amount of \$235,000.

Director D'Souza moved, seconded by Director Beck, to approve the final agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to provide for publication of notice on the proposition of the issuance of not to exceed \$2,410,000 Industrial New Jobs Training Certificates.

Director Phelan moved, seconded by Director D'Souza, to provide for publication of notice. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve the partial redemption of outstanding Industrial New Jobs Training bonds for Series 2002-1 (Carleton Life Support Systems) and Series 2003-1 (Marco Group International, Nestle Purina Petcare Company, OFC Panel Processing, Rock-Tenn Company, and Twin City Holland Industries) and direct notice be given to bondholders.

Director Frampton moved, seconded by Director D'Souza, to approve the partial redemption. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: memoranda of agreement with Clinton Schools for automotive technology, Clinton Schools for construction trades, Davenport and North Scott Schools for the student-built home program, Maquoketa Schools for welding, and Muscatine Schools for concurrent enrollment; an articulation agreement with St. Ambrose University for our A.A.S. programs in interpreter training, information technology, business management and administrative office support to articulate into their Bachelor of Applied Management Studies degree; and renewal of the agreement with Muscatine Power & Water to provide public access television services.

Director Stewart moved, seconded by Director Phelan, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Chancellor Pat Keir informed the board that the bids for the Career Assistance Center/West Davenport Driveway/Parking Lot project had come in at approximately \$150,000 above the engineer's estimate for the project. She discussed several options for making up the difference, including an energy rebate on the building, savings from re-engineering the building, plant fund reserves, the contingency fund built into the project, and the possibility of using some of the funds allocated for outreach centers in Columbus Junction and West Liberty, as those projects are moving forward more slowly than anticipated.

Director Phelan stated that he would not support the reallocation of the outreach center funds for this purpose. Chancellor Keir said that she believes the project can be handled from other sources. Director Phelan also stated that he was concerned that the building project is already at bare bones level and he does not want to see any more technology removed from the project. Board members asked about the contingency fund for this project; Kirk Barkdoll, director of district facilities, stated that the contingency for the building project is \$60,000 and that there is no contingency for the separate driveway/parking lot project.

Mr. Barkdoll reviewed the bids received for the Driveway/Parking Lot project. He noted that nine bids were received, and that the low bid is from KE Flatwork, Inc. at \$334,221.86. He also noted that approximately \$40,000 to \$50,000 could be saved on the project by eliminating spurs from the project, and that sidewalks included in the bids had already been covered in the building project contract.

Director Phelan moved, seconded by Director Frampton, to award the contract to KE Flatwork, Inc., with the stipulation that funds for the project not be taken from the funds reserved for the Columbus Junction and West Liberty outreach centers. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented Hillebrand Construction Change Order #6 on the SCC Science Lab Renovation, in the amount of \$7,699.46.

Director Stewart moved, seconded by Director Phelan, to approve Hillebrand Construction Change Order #6. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented First Construction Group Change Order #2 on the MCC Student Center/Strahan Hall Renovation, a credit in the amount of \$3,201.

Director Frampton moved, seconded by Director Stewart to approve First Construction Group Change Order #2. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll then asked the Board for their preference regarding the contingency process on the Career Assistance Center/West Davenport Center building project: would they prefer to see one final change order at the end of the process or would they prefer to review change orders as they come up?

After discussion, the Board requested a monthly update on the contingency fund and that any changes above \$10,000 be brought to the Board for approval.

Dr. Jeff Armstrong, president of Muscatine Community College and vice chancellor for facilities, presented an offer from Mike Lonergan to purchase the Kahl Building Annex for \$6,000, less the cost of disconnecting utilities, disposals and blocking up the adjacent wall. He noted that an easement agreement will be presented at a later date that will allow for egress from the Capitol Theatre/Kahl Building area way.

Director Phelan moved, seconded by Director Frampton, to accept the purchase offer of \$6,000 less the cost of the necessary changes (not to exceed \$6,000). Ayes: all. Nays: none. Motion carried.

Board members were asked for their decision to continue their membership in the Association of Community College Trustees (ACCT) by paying their membership dues of \$4,962.

Director Frampton moved, seconded by Director Beck, to approve renewing membership in ACCT and paying annual dues. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending March 31, 2011, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.

Director D'Souza moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director Stewart, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher again thanked Dr. Vickers and her staff for the evening at CCC.

During Chancellor's Comments, Chancellor Keir also thanked Dr. Vickers and the CCC staff. She reported that the federal budget cuts will adversely affect the District in some ways, including Adult Basic Education, Pell grants and Perkins funding. At this point, funding from the National Science Foundation seems to be intact. Gary Mohr, executive director for external affairs, noted that the Iowa legislature has voted to restore the mid-year rescission and that action now awaits the governor's signature, which is expected. The level of state general aid and economic development programs for FY2012 should be known in the next two weeks. Chancellor Keir noted that EICCD has 16 employees taking early retirement this year and that it would be difficult to lose that many more people without replacing them and still continue to function effectively. The Cabinet will hold a budget retreat soon, and Chancellor Keir plans to bring a budget plan to the Board in May.

The next Regular Board meeting is scheduled for 7:00 p.m. on May 16, 2011, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

The Board was asked to enter into Executive Session to discuss negotiations. Director Frampton moved, seconded by Director Phelan, to enter into Executive Session. On roll call vote: Ayes: Beck, D'Souza, Frampton, Gallagher, Garvin, Phelan, Stewart. Nays: none. Motion carried.

The Board entered into Executive Session at 8:14 p.m. and returned to Regular Session at 9:15 p.m.

President Gallagher adjourned the meeting at 9:15 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President