

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
October 18, 2010**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on October 18, 2010, in the Culinary Arts/Hospitality Management Building at Scott Community College, 500 Belmont Road, Bettendorf, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Shirley Stewart, Bill Vetter. Absent: None.

Minutes from the September 20, 2010, Committee of the Whole and Regular Board meetings had been mailed to the Board members for their review. Director Vetter moved, seconded by Director Phelan, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan reported that work on the IACCT office building in Des Moines continues, with the flooring issues resolved and an HVAC issue under review. He reported that the IACCT board discussed the organization's mission and purpose at its recent retreat and determined that further discussion of the mission is warranted. Director Phelan stated that he would like to discuss with the Board soon its participation in IACCT events, particularly the summer conference.

Chancellor Pat Keir introduced SCC president Dr. Tom Coley, who recognized the staff members and culinary arts and hospitality students who prepared and served dinner prior to the Board meeting. He introduced Janet Coogan, dean of applied technologies, who talked briefly about the culinary arts program and introduced Richard Abel. Mr. Abel, a graduate of the program who now serves as general manager of the Happy Joe's restaurant in Galesburg, Illinois, shared his experience in the program and talked about how well it prepared him for his career. Ms. Coogan introduced Diane Stanley, director of the hospitality management program, who talked briefly about the program and introduced second-year student Justine Donahue. Ms. Donahue talked about her experience in the program and how beneficial her education had been in securing a hospitality supervisory position at the Wild Rose Casino.

A list of personnel items was presented for Board approval. Director Shaw moved, seconded by Director Frampton, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented four Chapter 260E preliminary agreements: Lee Enterprises, Inc. in the amount of \$370,000; Metal-Tech Mfg., Inc. in the amount of \$25,000; Olympic Steel in the amount of \$190,000; and Raymond-Muscatine, Inc. in the amount of \$90,000.

Director Engler moved, seconded by Director Shaw, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

Chancellor Keir offered a brief update on the status of Chapter 260E. Last year's state legislature requested a study to be done on the program, including its charge and use of administrative fees. A statewide group is meeting to make recommendations; Chancellor Keir will report back to the Board at a later date.

The Board was asked to approve the renewal of the agreement with St. Ambrose University to offer MBA program classes at Muscatine Community College.

Director D'Souza moved, seconded by Director Engler, to approve the contract. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented plans and specifications for two public improvement projects: MCC Student Center & Campus Renovation; and KEC IT Server Room HVAC Improvement. The Board was asked to approve the plans and specifications, authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on November 15, 2010, at 306 West River Drive, Davenport, Iowa.

Director Phelan moved, seconded by Director Beck, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing for November 15, 2010. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented Swanson Construction Change Order #9 on the SCC Culinary Arts/Hospitality Management Building in the amount of \$3,002.71.

Director Frampton moved, seconded by Director Stewart, to approve Swanson Construction Change Order #9. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll gave the Board an update on the change order status for the SCC Roadway Phase 4 project. He noted that because the project is an Iowa Department of Transportation project, all change requests will be processed at the conclusion of the project as one change order. At this time, because of soil issues, water detention issues, and a need to relocate electrical lines for parking lot lighting, the changes are estimated to be approximately \$148,000.

Dr. Jeff Armstrong, MCC president, reviewed the MCC student housing project with the Board. Proposals were received from Oxbow Development and Collegiate Developers; the reviewers unanimously chose Oxbow Development. An agreement is being drafted, in which Oxbow would lease the land from EICCD and build and manage the student housing complex.

The Board conducted a second reading of recommended revisions to Board Policy No. 429 – Early Retirement Program. The Board was asked to approve the revised policy, which clarifies eligibility for the early retirement program.

Director Beck moved, seconded by Director Engler, to approve the recommended revisions to Board Policy No. 429 – Early Retirement. Ayes: all. Nays: none. Motion carried.

The Board was presented with a contract with ACCT for search consultation services.

Director Phelan moved, seconded by Director Shaw, to approve the contract with ACCT. Ayes: all. Nays: none. Motion carried.

President Gallagher, who also serves as chair of the Search Committee, recommended a slate of nominees to be appointed for service on the Search Committee. Secretary Honey Bedell, who is serving as staff search liaison for the Board, explained the process of creating the slate.

Director D'Souza moved, seconded by Director Stewart, to appoint the following individuals to serve on the Search Committee: Directors Frampton, Phelan and Shaw; Sister Joan Lescinski, President, St. Ambrose University, Davenport; Mr. Kim Huckstadt, Superintendent, Maquoketa Community Schools; Mr. Greg Lundgren, President, EICCD Foundation, and President, Ryan Companies; Mr. Paul Rafferty, Vice President, SCC Foundation, and Engineer, ALCOA; Ms. Janis Johnson, CCC Sharar Foundation, and Owner, JT Cullen Co.; Ms. Diana Gradert, MCC Foundation, and Owner, WTC Communications; Ms. Mayra Diaz, Muscatine Community College student; Ms. Lisa Wenzel, Clinton Community College student; Ms. Brittany Neece, Scott Community College student; Ms. Lanell Mogab, Clinton Community College instructor; Mr. Jerry Wilkerson, Scott Community College instructor; Ms. Jan Phillips, Muscatine Community College instructor; Ms. Ann Eisenman, Clinton Community College assistant to the president; Ms. Elida Perales, Muscatine Community College academic advisor; Ms. Jane Haugland, Scott Community College financial aid officer; Mr. Suteesh Tandon, District Office, director of business services; Ms. Dee Hill, Scott Community College registration secretary; Ms. Kathy Freund, Muscatine Community College student services secretary; and Ms. Melanie Drury, Clinton Community College accounting clerk. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending September 30, 2010, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Frampton moved, seconded by Director Engler, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director D’Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked Dr. Coley and his staff for a wonderful evening. Director Vetter announced that the Wilton Community Center and Library, in which the MCC Wilton Center resides, has been awarded Silver LEED standing.

During Chancellor’s Comments, Chancellor Keir announced that EICCD has received notification of three large competitive grants recently, including renewed funding for the TRIO program, a grant for energy jobs related to ABE/GED, and a Title III grant. She recognized Dr. Ellen Kabat Lensch, executive director for resource development, and her staff for their outstanding work in securing these grants.

The next Regular Board meeting is scheduled for 7:00 p.m. on November 15, 2010, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 8:10 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President