

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
October 19, 2009**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on October 19, 2009, in the Student Life Center at Scott Community College, 500 Belmont Road, Bettendorf, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Shirley Stewart. Absent: Bill Vetter.

The Board conducted public hearings on three public improvement projects: SCC Culinary Arts/Hospitality Management Building; SCC Sanitary Sewer Extension Project; and Midwest Center for Safety & Rescue Training Classroom Foundations. No one appeared to speak for or against the projects, and President Gallagher closed the public hearing at 7:02 p.m.

The Board also conducted a public hearing on the proposed sale of the MCC Columbus Junction Center. No one appeared to speak for or against the sale, and President Gallagher closed the public hearing at 7:05 p.m.

Minutes from the September 21, 2009, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Stewart, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

The Board conducted its Organizational Meeting. Secretary Bedell reported on the official canvass of votes for the Regular School Election on September 8. Board members were asked to approve a resolution naming Shirley Stewart (District I), Milton Bert Shaw (District II), John W. Frampton (District VI) and Bill Phelan (District VII) as newly elected directors.

Director Engler moved, seconded by Director D'Souza, to approve said resolution naming newly elected directors. Ayes: all. Nays: none. Motion carried.

Secretary Bedell presented Certificates of Election to the four newly elected directors, and all four took the oath of office.

President Gallagher surrendered the chair to Secretary Bedell for election of officers. Secretary Bedell reminded the Board that the term of office for officers will now be two years, due to the changes in state law related to the Regular School Election. The floor was opened for nominations for the office of president.

Director Engler moved, seconded by Director Frampton, that Robert H. Gallagher be nominated for the office of president and elected by unanimous consent. Ayes: all. Nays: none. Motion carried.

The floor was opened for nominations for the office of vice president.

Director Phelan moved, seconded by Director Frampton, that Mary Lou Engler be nominated for the office of vice president and elected by unanimous consent. Ayes: all. Nays: none. Motion carried.

Secretary Bedell administered the oath of office to President Gallagher and Vice President Engler. President Gallagher assumed the chair.

Chancellor Pat Keir recommended that Honey Bedell and Lana Dettbarn be reappointed as Secretary and Treasurer, respectively.

Director Frampton moved, seconded by Director Phelan, to appoint Honey Bedell as Secretary and Lana Dettbarn as Treasurer. Ayes: all. Nays: none. Motion carried.

President Gallagher administered the oath of office to Secretary Bedell and Treasurer Dettbarn.

The Board was asked to establish a regular meeting time, date and place. Recommended meeting dates for the next two years were submitted. The regular meetings will be held at 7:00 p.m. on the third Monday of each month in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa, with the following exceptions: January will be the fourth Monday to avoid Martin Luther King, Jr. Day; March will be the first Monday in order to meet the state deadline for filing the budget; the April meetings will be at Clinton Community College; the October meetings will be at Scott Community College; and the December meetings will be at Muscatine Community College.

Director D'Souza moved, seconded by Director Shaw, to establish the regular meeting time, date and place as recommended. Ayes: all. Nays: none. Motion carried.

Director Phelan presented an IACCT update. He noted that the ACCT conference in San Francisco was an excellent experience, and that his presentation with Chancellor Keir, MJ Dolan of IACCT and Dr. Bill Giddings of Northwest Iowa Community College was well received. Board members thanked Director Phelan and Chancellor Keir for representing them at ACCT. Director Phelan also noted that the new IACCT building in Des Moines is essentially complete and is now occupied.

Dr. Tom Coley, president of Scott Community College, gave the Board an overview of the CASS program and recognized staff who work with the program, including Susan Hess and Tatiana Ballentine. Each of the 15 CASS students talked about his or her experiences and volunteer work in the community.

A list of personnel items was presented for Board approval. Director Beck moved, seconded by Director Shaw, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented three Chapter 260E preliminary agreements: Compacker Systems, LLC in the amount of \$345,000; Kraft Foods Global, Inc. in the amount of \$460,000; and Von Maur, Inc. in the amount of \$80,000.

Director Phelan moved, seconded by Director Stewart, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer presented two Chapter 260F/GIVF retraining agreements: Custom-Pak, Inc. in the amount of \$25,000; and Wendling Quarries, Inc. in the amount of \$25,000.

Director Frampton moved, seconded by Director D'Souza, to approve the Chapter 260F/GIVF retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve three contractual agreements: a lease agreement with NewVentures Center for Eastern Iowa SBDC; a revision to the Muscatine Agricultural Learning Center Chapter 28E agreement; and an END clinical agreement with Broncor, Inc.

Director D'Souza moved, seconded by Director Frampton, to approve the contractual agreements. Ayes: all. Nays: none. Abstention: Director Phelan re the Muscatine Agricultural Learning Center. Motion carried.

Kirk Barkdoll, director of district facilities, presented the bids received for three facilities projects.

Mr. Barkdoll presented the bids received for the SCC Culinary Arts/Hospitality Management Building and recommended that the contract be awarded to Swanson Construction with the low bid of \$2,389,000.

Director Frampton moved, seconded by Director Shaw, to award the contract to Swanson Construction. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented the bids received for the SCC Sanitary Sewer Extension Project and recommended that the contract be awarded to Hawkeye Sewer & Water with the low bid of \$93,000.

Director Beck moved, seconded by Director D’Souza, to award the contract to Hawkeye Sewer & Water. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented the bids received for the Midwest Center for Safety & Rescue Training Classroom Foundations Project and recommended that the contract be awarded to Centennial Contractors with the low bid of \$167,000.

Director Phelan moved, seconded by Director Shaw, to award the contract to Centennial Contractors. Ayes: all. Nays: none. Motion carried.

Plans and specifications for several projects were presented and Board members were asked to approve those plans and specifications, authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on November 16, 2009, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

Director Shaw moved, seconded by Director D’Souza, to approve plans and specifications, authorize publication of notice to bidders and schedule a public hearing on the SCC Science Lab Renovation Project. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Stewart, to approve plans and specifications, authorize publication of notice to bidders and schedule a public hearing on the SCC Water Main Extension Project. Ayes: all. Nays: none. Motion carried.

Director Beck moved, seconded by Director D’Souza, to approve plans and specifications, authorize publication of notice to bidders and schedule a public hearing on the Sustainable Energy Building. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director D’Souza, to approve plans and specifications, authorize publication of notice to bidders and schedule a public hearing on the Midwest Center for Safety & Rescue Training Center Skills Building. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented a number of change orders for Board approval.

Director Frampton moved, seconded by Director Phelan, to approve Precision Builders Change Order #5 on the CCC Science Addition Project, in the amount of \$8,536.00. Ayes: all. Nays: none. Motion carried.

Director D’Souza moved, seconded by Director Shaw, to approve Frye Builders Change Order #4 on the MCC Science Addition Project, in the amount of \$5,176.70. Ayes: all. Nays: none. Motion carried.

Director Stewart moved, seconded by Director D'Souza, to approve Swanson Construction Change order #6 on the SCC Science Addition Project, in the amount of \$4,601.59. Ayes: all. Nays: none. Motion carried.

Director D'Souza moved, seconded by Director Shaw, to approve McCarthy Improvement Change Order #4 on the SCC Roadway Project Phase 3A, in the amount of \$13,939.20. Ayes: all. Nays: none. Motion carried.

Director Beck moved, seconded by Director D'Souza, to approve McCarthy Improvement Change Order #5 on the same project in the amount of \$12,787.50. Ayes: all. Nays: none. Motion carried.

Director Phelan moved, seconded by Director Engler, to approve McCarthy Improvement Change Order #6 on the same project in the amount of \$16,747.40. Ayes: all. Nays: none. Motion carried.

Director D'Souza moved, seconded by Director Phelan, to approve McCarthy Improvement Change Order #7 on the same project in the amount of \$1,264.00. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Shaw, to approve McCarthy Improvement Change Order #8 on the same project in the amount of \$6,543.11. Ayes: all. Nays: none. Motion carried.

Director Stewart moved, seconded by Director Beck, to approve McCarthy Improvement Change Order #9 on the same project in the amount of \$6,007.76. Ayes: all. Nays: none. Motion carried.

Director Phelan moved, seconded by Director Engler, to approve McCarthy Improvement Change Order #10 on the same project in the amount of \$331.91. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Phelan, to approve McCarthy Improvement Change Order #11 on the same project, a deduct in the amount of (-)\$1,250.00. Ayes: all. Nays: none. Motion carried.

Dr. Jeff Armstrong, president of Muscatine Community College, presented the Board with an offer by Mr. Terry Bean to purchase the MCC Columbus Junction Center for \$21,000. The Board was asked to approve a resolution for sale of real estate.

Director Frampton moved, seconded by Director Phelan, to approve the resolution for sale of the Columbus Junction Center to Mr. Terry Bean for the sum of \$21,000. Ayes: all. Nays: none. Motion carried.

Lana Dettbarn, executive director for administrative services, presented the bids received for the sale of \$12,000,000 school bonds. The winning bidder was Vining-Sparks, IBG. The Board was asked to approve a series of motions related to the sale.

Director D'Souza moved, seconded by Director Beck, to approve the Resolution directing the sale of \$12,000,000 School Bonds, Series 2009. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Phelan, to approve the resolution appointing Wells Fargo Bank, N.A. of Des Moines, Iowa, to serve as paying agent, bond registrar and transfer agent; approving the paying agent and bond registrar and transfer agent agreement; and authorizing the execution of the agreement. Ayes: all. Nays: none. Motion carried.

Director Shaw moved, seconded by Director D'Souza, that the form of Tax Exemption Certificate be placed on file and approved. Aye: all. Nays: none. Motion carried.

Director Phelan moved, seconded by Director Engler, that the form of Continuing Disclosure Certificate be placed on file and approved. Ayes: all. Nays: none. Motion carried.

Director Stewart moved, seconded by Director Beck, to approve the Resolution Authorizing the Issuance of School Bonds, Series 2009, in the amount of \$12,000,000 and levying a tax for the payment thereof. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a resolution designating area banks to serve as depositories of EICCD Funds. The Board asked that the resolution as presented be amended to correct the name of Great River Bank & Trust to Blackhawk Bank & Trust.

Director Frampton moved, seconded by Director Shaw, to approve the resolution as amended. Ayes: all. Nays: none. Abstention: Beck.

President Gallagher asked Board members to approve a resolution appointing Director Phelan to serve as the Board's representative to the Muscatine Transportation Enterprise Zone Commission.

Director Engler moved, seconded by Director Shaw, to approve said resolution. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending September 30, 2009, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Engler moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked Dr. Coley, his staff and Chef Brad Scott for hosting the meeting and their excellent hospitality. Director Frampton asked if the CASS program or something similar could be expanded to include MCC and CCC. Dr. Armstrong explained the CASS program funding and some of the opportunities for international students at CCC and MCC. Dr. Keir noted that housing is an issue for international students at CCC that needs to be resolved. Director Frampton suggested that CASS students be invited to participate in events in other District communities. Director Frampton also encouraged Board members to attend the IACCT conference in Marshalltown next July.

During Chancellor's Comments, Chancellor Keir noted that in spite of the dire financial situation in the state of Iowa, EICCD's recent retirements and 21% enrollment growth have put the District in excellent position to weather the storm. Chancellor Keir also thanked Gary Mohr, executive director for external affairs, for his excellent work on the VIEWpoint lecture series.

The next Regular Board meeting is scheduled for 7:00 p.m. on November 16, 2009, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 8:40 p.m.

Approved:

Honey H. Bedell, Board Secretary

Board President