

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
June 15, 2009**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on June 15, 2009, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. Vice President Mary Lou Engler called the meeting to order with the following directors present: Kendra Beck, Bill Phelan, Milton Shaw, Shirley Stewart, Bill Vetter. Absent: Dr. Joseph D'Souza, John Frampton and President Bob Gallagher.

Minutes from the May 18, 2009, Regular Board meeting had been mailed to the Board members for their review. Director Shaw moved, seconded by Director Phelan, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan presented the IACCT update. He reported that construction of the new IACCT building in Des Moines is proceeding and the staff hopes to move in by the end of August. Staff have been busy planning the IACCP retreat scheduled for this week. All community colleges have reported 260E data. Community colleges were well represented and well spoken of at the recent AIB conference. Sherri Reynolds has been hired as the new coordinator for OneSource.

Staff reports were presented. Chancellor Pat Keir reported that EICCD has had inquiries regarding our broadband license. It is currently leased to Solo Direct, but she wanted the Board to be aware that the growing interest in WIMAX has generated growing interest in our license. Carol Hall, chief information officer, continues to research the issue and will keep the Board apprised of new developments.

Dr. Tom Coley, president of Scott Community College and vice chancellor for instruction, reviewed the recently developed education plan for the District. He described it as a broad, 30,000-foot view and noted that the next step is to integrate it with other areas of the District and their plans.

Gary Mohr, executive director for external affairs, introduced Karen Farley, director of marketing, who reported on the results of the recent community perception survey. The results were overwhelmingly positive, with increases in awareness, perception and satisfaction from the previous survey conducted in 2006.

Mr. Mohr then announced the lineup for the 2009-2010 VIEWpoint Lecture Series: Olympia Dukakis on October 6, 2009; Scott Turow on January 26, 2010; and Mary Robinson on April 13, 2010. He noted that there will be three presentations instead of two, the ticket prices have been reduced, and the speakers represent a variety of cultural and professional perspectives.

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**A list of personnel items was presented for Board approval. Director Beck moved, seconded by Director Stewart, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve several contractual agreements: lease agreements for low@Work at the CCC Maquoketa Campus, with Clinton YMCA for use of the soccer field and with City of Clinton Recreation Department for Ericksen Community Center Gymnasium; a memorandum of agreement with Maquoketa Schools for services at the CCC Maquoketa Campus; a memorandum of agreement with St. Ambrose University for MBA classes at MCC; an articulation agreement with Iowa College Acquisition Corp. d/b/a Kaplan University (A.A. and A.A.S); a memorandum of agreement with Muscatine Schools for concurrent enrollment programs; a memorandum of agreement with Mississippi Bend AEA and Pleasant Valley Schools for the special needs cosmetology program; a memorandum of agreement with Bettendorf Schools for the special needs food service program; and EMS affiliation agreements with Genesis Health System, Bettendorf Fire and Rescue, Clinton Fire Department, Davenport Fire Department, Finley Hospital (Dubuque), Jackson County Regional Health Center Ambulance, Jackson County Regional Health Center, MEDIC Emergency Medical Services, Mercy Hospital (Iowa City), Mercy Hospital – St. Joseph Unit (Dubuque), Mercy Medical Center (Clinton), Mississippi Valley Surgery Center, Muscatine Fire Department, Trinity Medical Center, and Unity Health System (Muscatine).**

**Director Vetter moved, seconded by Director Beck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Director Phelan asked if the no smoking clause in the low@Work lease meant the office would be “smoke free” or “tobacco free.” Chancellor Keir noted that current law and board policy requires all EICCD campuses to be smoke free, but does not address tobacco use. Staff will research that possibility and report back to the Board.**

**Kirk Barkdoll, director of district facilities, presented plans and specifications for the SCC Parking Lot Entrance Project. The Board was asked to approve the plans and specifications, authorize publication of notice to bidders and schedule a public hearing on the project for 7:00 p.m. on July 20, 2009, at 306 West River Drive, Davenport, Iowa.**

**Director Shaw moved, seconded by Director Phelan, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing as suggested. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll presented Amendment #4 and Amendment #6 to the AMENT, Inc. professional services agreement for the SCC Roadway Project. The Board was asked to approve these amendments.**

**Director Phelan moved, seconded by Director Stewart, to approve both AMENT amendments. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll presented Portzen Construction Change Order #4, in the amount of \$5,933.00, on the CCC Maquoketa Campus Project.**

**Director Beck moved, seconded by Director Shaw, to approve the change order. Ayes: all. Nays: none. Motion carried.**

**Chancellor Keir asked Rich Horst, director of development, to report on the current status of the Capitol Theatre project. Mr. Horst reported that the developers are working to finalize the project's financing, which includes a loan guarantee by the City of Davenport that will be considered by the City Council in the next few weeks. It is anticipated that a revised transfer agreement will be ready for the Board's consideration in July 2009.**

**Chancellor Keir asked Dr. Nancy Kothenbeutel, executive director for continuing education and contract training, to explain the potential partnership with the Davenport Fire Department at the Midwest Center for Safety and Rescue Training. Dr. Kothenbeutel explained that Davenport Fire Department would like to build a building on the property for classrooms, offices and storage for their CPAT. The proposal is for EICCD to sell one acre, probably in the northeast section of the property, to the fire department for them to build this facility. The department also would put a certain sum per year into an escrow account to be drawn down for training at the Midwest Center for Safety & Rescue Training. Questions asked by the Board included whether such a strong presence would cause the center to be seen as DFD's rather than EICCD's; who would pay for the costs of subdividing the property; would DFD be competing with EICCD on the District's own property; is adequate parking available for all parties; would EICCD have right of first refusal should DFD decided to leave; and a need for better signage on the property to identify EICCD there. After discussion, the Board agreed to pursue further discussions about the potential partnership.**

**The Board was asked to designate the new surgical technology program as being eligible for Accelerated Career Education (ACE) funding from the State of Iowa.**

**Director Vetter moved, seconded by Director Phelan, to designate surgical technology as an ACE-eligible program. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to give their preliminary approval to a separate program for electro-mechanical systems. This program has been part of the technical studies degree program and would now like to stand alone. The Board's preliminary approval is required to submit paperwork to the State Department of Education.**

**Director Beck moved, seconded by Director Shaw, to provide preliminary approval to the electro-mechanical systems program. Ayes: all. Nays: none. Motion carried.**

**Dr. Karen Vickers, president of Clinton Community College and vice chancellor for student development, explained that the reauthorization of the Higher Education Act set forth new requirements related to educational loans and how college employees interact with lenders. A code of conduct is required, as are conflict of interest statements for both trustees and employees.**

**The Board was asked to adopt the EICCD Institutional Code of Conduct for Educational Loans.**

**Director Shaw moved, seconded by Director Phelan, to approve the Institutional Code of Conduct. Ayes: all. Nays: none. Motion carried.**

**The Board conducted a First Reading of proposed additions to Board Policy No. 224 – Conflict of Interest, that would meet the HEA requirements. No action was taken and a Second Reading will be conducted at the July 20, 2009, Regular Board meeting.**

**Secretary Bedell called Board members' attention to the School Election Calendar in their packets. Four year terms for Director Districts I, II, VI and VIII will be on the ballot this fall. Election papers are now available and should be submitted to Secretary Bedell by 5 p.m. on Thursday, July 30, 2009.**

**Financial reports for the month ending May 31, 2009, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.**

**Director Vetter moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Beck moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Chancellor's Comments, Chancellor Keir noted that at last Friday's groundbreaking for the new Wilton Community Center/Library/MCC Satellite Center there was great enthusiasm for MCC being part of that effort. She announced that she will be going to the Republic of Georgia in September to celebrate the opening of that country's first community college, which EICCD had a role in helping to develop via**

**CCID. She thanked the educational plan committee and the VIEWpoint planners for their excellent work, and noted the exceptionally positive community perception survey results. Finally, she led the group in a round of applause for Dr. Vic McAvoy, president of Muscatine Community College and vice chancellor for facilities and ancillary services, who will retire at the end of the month after 30 years of service.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on July 20, 2009, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.**

**The Board was asked to enter into Executive Session to discuss negotiations and conduct the Chancellor's evaluation. Director Stewart moved, seconded by Director Phelan, to enter into Executive Session. On roll call vote: Ayes: Beck, Engler, Phelan, Shaw, Stewart, Vetter. Nays: none. Motion carried.**

**The Board entered into Executive Session at 8:46 p.m. and returned to Regular Session at 9:40 p.m.**

**Vice President Engler adjourned the meeting at 9:41 p.m.**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
July 20, 2009**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on July 20, 2009, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Shirley Stewart, Bill Vetter. Absent: none.

The Board conducted a public hearing on the SCC Parking Lot Entrance project. No one appeared to speak for or against the project, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the June 15, 2009, Regular Board meeting had been mailed to the Board members for their review. Director Shaw moved, seconded by Director Stewart, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan presented an IACCT update, noting that the organization's new office building in Des Moines is nearing completion and staff are working on plans to move into the new space.

Staff reports were presented. Mark Kapfer, executive director for economic development, presented an annual report on the Industrial New Jobs Training Program projects. Cathy Wiebel, director of low@Work, reviewed that program's activities. Dr. Ellen Kabat Lensch, executive director for resource development and innovation, reported on her recently completed ACE Fellowship year.

The Board was asked to enter into Executive Session to discuss personnel issues. Director Frampton moved, seconded by Director Shaw, to enter into Executive Session. On roll call vote: Ayes: Beck, D'Souza, Engler, Frampton, Gallagher, Phelan, Shaw, Stewart, Vetter; Nays: none. Motion carried. The Board entered into Executive Session at 7:48 p.m. and returned to Regular Session at 8:10 p.m.

The Board was asked to approve the 2009-2010 Master Contract with the Eastern Iowa Higher Education Association.

Director Frampton moved, seconded by Director D'Souza, to approve the Master Contract. Ayes: all. Nays: none. Motion carried.

Salaries for 2009-2010 for administration, professional and support staff were presented for Board approval.

**Director Beck moved, seconded by Director Phelan, to approve the salary list. Ayes: all. Nays: none. Motion carried.**

**A list of personnel items was presented for Board approval. Director Phelan moved, seconded by Director Stewart, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve renewal of Chancellor Keir's contract.**

**Director D'Souza moved, seconded by Director Shaw, to renew Chancellor Keir's contract. Ayes: all. Nays: none. Motion carried.**

**Mark Kapfer, executive director of economic development, presented three Chapter 260E preliminary agreements: Bigwig Rescue Products, LLC, in the amount of \$4,999; Bridgestone Bandag LLC, in the amount of \$25,000; Graphic Arts Business Network, in the amount of \$120,736.**

**Director Engler moved, seconded by Director Shaw, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve several contractual agreements: renewal of the negotiations services agreement with Harvey F. Wiltsey; an easement agreement with the City of Muscatine for renovation of the Weed Park tennis courts; renewal of the Kahl Building lease for IMPACC; 13 clinical agreements for the nursing program; five clinical agreements for the nurse aide program; amended affiliation agreements for the EMS program with Jackson County Regional Health Center and Jackson County Regional Health Center Ambulance; renewal of the memorandum of agreement with Iowa Vocational Rehabilitation Service; concurrent enrollment agreements with Assumption High School, Bettendorf High School, Bettendorf Chamber of Commerce, Central Community School District, Columbus Community School District, Davenport Community School District, Louisa-Muscatine School District, North Scott School District, Pleasant Valley High School, Preston Community School District, West Liberty School District and Wilton Community School District; and high school programming agreements with North Scott, Bettendorf and Pleasant Valley Schools for welding and with North Scott Schools for Pro-E, welding and machining.**

**Director Phelan moved, seconded by Director Engler, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Kirk Barkdoll, director of district facilities, presented the bids received for the SCC Parking Lot Entrance project and recommended that the Board award the contract for this project to Sulzberger Excavating with the low bid of \$114,477.00.**

**Director Shaw moved, seconded by Director Stewart, to award the project contract to Sulzberger Excavating. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll reviewed the engineering services proposals received for the SCC Truck Driver Training Range project and recommended that the Board award the contract to Shive-Hattery.**

**Director Phelan moved, seconded by Director D'Souza, to award the SCC Truck Driver Training Range engineering services contract to Shive-Hattery. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll presented five change orders for Board approval. Jon Bovenkamp from Stanley Consultants was present to explain the science addition project change orders and answer Board members' questions.**

**Director Frampton moved, seconded by Director Shaw, to approve McCarthy Improvement Change Order #3 in the amount of \$9,170.70 on the SCC Roadway Phase 3A project. Ayes: all. Nays: none. Motion carried.**

**Director Stewart moved, seconded by Director Engler, to approve Frye Builders Change Order #2 in the amount of \$3,511.20 on the MCC Science Addition project. Ayes: all. Nays: none. Motion carried.**

**Director D'Souza moved, seconded by Director Frampton, to approve Todd Hackett Construction Change Order #1 in the amount of \$23,508.00 on the SCC Applied Technology Building Addition project. Ayes: all. Nays: none. Motion carried.**

**Director Beck moved, seconded by Director Vetter, to approve Swanson Construction Change Order #3 in the amount of \$83,011.93 on the SCC Science Addition project. Ayes: all. Nays: none. Motion carried.**

**Director Frampton moved, seconded by Director D'Souza, to approve Precision Builders Change Order #2 in the amount of \$76,780.90 on the CCC Science Addition project. Ayes: all. Nays: none. Motion carried.**

**Director Stewart moved, seconded by Director Engler, to suspend payments to Stanley Consultants pending negotiations for mitigation credit Stanley will grant EICCD related to several of these change orders. Ayes: all. Nays: none. Motion carried.**

**The Board was presented with a resolution providing for Notice of Regular Annual School Election.**



**Director Engler moved, seconded by Director D’Souza, to approve said resolution. Ayes: all. Nays: none. Motion carried.**

**The Board was also asked to adopt a resolution calling for election on the renewal of the 20-1/4 cent levy.**

**Director Phelan moved, seconded by Director Stewart, to adopt said resolution. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to conduct a second reading on proposed revisions to Board Policy No. 224 – Conflict of Interest. Following the second reading, the Board was asked to approve the revisions.**

**Director Engler moved, seconded by Director Phelan, to approve the revisions to Board Policy No. 224. Ayes: all. Nays: none. Motion carried.**

**Board members were asked to approve the following tuition and fee increases: \$5 per credit hour for tuition (\$107 to \$112); \$4 per credit hour for online tuition (\$138 to \$142); \$5 increase in fee for student background checks in clinical programs (\$15 to \$20); \$10 increase in the CLEP test fee (\$15 to \$25); \$10 increase in COMPASS test fee for students not attending EICCD (\$10 to \$20); \$10 per credit hour materials fee for welding classes; \$25 increase in GED test fee for those who do not take the post-test (\$75 to \$100); and a five percent increase in the student housing fee (\$1800 to \$1890 per semester and \$1084 to \$1138 for summer).**

**Director Frampton moved, seconded by Director D’Souza, to approve the tuition and fee increases as recommended. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Phelan moved, seconded by Director D’Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, Director Frampton noted that he will attend the IACCT conference in Fort Dodge later this month. He also applauded the list of speakers chosen for the second season of VIEWpoint.**

**During Chancellor’s Comments, Chancellor Keir thanked Lana Dettbarn for serving as Acting Secretary for the Board meeting and for her work on the budget, salaries and negotiations.**

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**The next Regular Board meeting is scheduled for 7:00 p.m. on August 17, 2009, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.**

**President Gallagher adjourned the meeting at 9:28 p.m.**

**Approved:**

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**Lana J. Dettbarn, Acting Board Secretary**

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**Board President**