

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
September 18, 2006**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on September 16, 2006, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Bill Vetter. Absent: Richard Haiston, Shirley Stewart.

Minutes from the August 21, 2006, Regular Board meeting had been mailed to the Board members for their review. Director Vetter moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Vetter, who had chaired the Board vacancy committee, presented the committee's recommendation to appoint Bill Phelan of Muscatine to the Board. He would fill the vacancy left by Kirby Kleffmann, who resigned as Board President and Director from District VII in August.

Director Vetter moved, seconded by Director Frampton, to appoint Bill Phelan as Director in District VII. Ayes: all. Nays: none. Motion carried.

President Gallagher thanked Directors Vetter, Frampton and Haiston for their work on the vacancy committee.

Director Frampton reported on the activities of the Iowa Association of Community College Trustees. He noted that IACCT will soon launch a search for a new executive director and asked the Board to conduct a discussion later in the meeting about the skills and qualities needed in that position. He gave updates on the IACCT building situation and the legislative advocacy process and encouraged Board members to attend the Higher Education Initiative summit in Des Moines on September 26.

Three staff reports were presented. Laurie Adolph, director of institutional effectiveness, presented the official 14<sup>th</sup> day enrollment report, noting that headcount is level and credit hours are down slightly. Gary Mohr, executive director of external affairs, shared statistics from surrounding area community colleges, noting that they show the same trends.

Mark Kapfer, executive director of economic development, introduced Cathy Wiebel, director of Eastern low@Work. Ms. Wiebel gave an overview of the low@Work program, its governance and funding and the types of activities and services it provides to clients. She then introduced Nancy Rice, a former low@Work client, who shared her experiences. Ms. Rice had been laid off from Escalator Handrail and went into low@Work's dislocated worker program. She enrolled in the logistics technician short-

**term training program at the Blong Technology Center and now has an excellent job through a staffing agency at John Deere Parts Distribution Center.**

**Mr. Mohr then gave the Board an overview of the proposed VIEWpoint lecture series. Sponsors are being sought for an annual series of lectures by high-profile individuals; seven area companies have committed to supporting the series already and five additional sponsors are needed. The anticipated start date for the series is fall 2007.**

**A list of personnel items was presented for Board approval. Director Beck moved, seconded by Director Engler, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.**

**Mark Kapfer, executive director of economic development, presented three Chapter 260E preliminary agreements: IPSCO Steel, Inc. in the amount of \$60,000; MSI Fabrication & Construction, Inc. in the amount of \$140,000; and Nestle Purina Petcare Company in the amount of \$110,000.**

**Director D'Souza moved, seconded by Director Frampton, to approve the preliminary agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve several contractual agreements: renewal of the agreement with St. Ambrose University for MBA courses at CCC and MCC; renewal of the educational services agreement with Black Hawk College for cooperative programs; Chapter 28E contracts with Muscatine Schools for the Automotive Technology Career Academy, with North Scott Schools for a College Connection Program – Agricultural Academy and with North Scott Schools for a woodworking program; a rental agreement with The Lamar Companies for the outdoor board at the Kahl Building; and a sublease with Eastern Iowa Job Training (Eastern Iowa@Work) for Maquoketa office space.**

**Director Engler moved, seconded by Director D'Souza, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve actions related to the Blong Technology Center Outside Storage Renovation project: approve plans and specifications, authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on October 16, 2006, at Scott Community College.**

**Director Frampton moved, seconded by Director Beck, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing. Ayes: all. Nays: none. Motion carried.**

**Karen Vickers, president of Clinton Community College and vice chancellor for instruction, presented a recommendation to the Board to suspend the accounting specialist career option program at Muscatine Community College due to no enrollment in the program and a lack of jobs in this area.**

**Director Engler moved, seconded by Director Frampton, to suspend the accounting specialist program. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending August 31, 2006, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Vetter moved, seconded by Director Frampton, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director D'Souza moved, seconded by Director Frampton, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, Director Frampton called the Board's attention to a handout about the roles and responsibilities of ACCT regional and state chairs.**

**During Chancellor's Comments, Chancellor Keir acknowledged Ms. Wiebel and Ms. Rice for their report on low@Work and the outstanding work done in that program. She related a personal anecdote about the dislocated worker program that she had heard from a colleague in the community. Chancellor Keir also noted that the Board retreat is scheduled for October 30.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on October 16, 2006. Board members were asked to change the location of that meeting to the Student Life Center at Scott Community College.**

**Director Engler moved, seconded by Director Vetter, to change the location of the October 16, 2006, meeting to Scott Community College. Ayes: all. Nays: none. Motion carried.**

**The Board then took time to discuss the qualities and characteristics they prefer in the next executive director for the Iowa Association of Community College Trustees.**

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**Director D'Souza moved, seconded by Director Engler, to adjourn the meeting. Ayes: all. Nays: none. Motion carried.**

**The meeting adjourned at 8:20 p.m.**

**Approved:**

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**Honey H. Bedell, Board Secretary**

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**Board President**