

BUSINESS PROFESSIONAL

Program Description

This program provides the fundamentals necessary to be able to solve business-oriented problems. Students obtain extensive hands-on experience working “real-world” business problems relating to management and supervision. Students graduating from the program will have a solid business background necessary to enter or advance in the business job market in a variety of positions. As a Business Professional graduate you will be prepared to enter a company as a manager/supervisor trainee. If you are currently working in a business management position, you will-- through updated skills, knowledge and techniques--be able to move up the career ladder to higher supervisory positions.

Award Options

Business Professional, Associate of Applied Science Degree

Business Professional, Diploma

Business Professional, Certificate

Small Business Management, Certificate

Non-discrimination Statement / Equal Educational Opportunities

It is the policy of Eastern Iowa Community College District not to discriminate in its programs, activities, or employment on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, creed, religion, and actual or potential family, parental or marital status, as required by the Iowa Code §§216.6 and 216.9, Titles VI and VII of the Civil Rights Act of 1964 (42 U.S.C. §§ 2000d and 2000e), the Equal Pay Act of 1973 (29 U.S.C. § 206, et seq.), Title IX (Educational Amendments, 20 U.S.C. §§ 1681-1688), Section 504 (Rehabilitation Act of 1973, 29 U.S.C. § 794), and Title II of the Americans with Disabilities Act (42 U.S.C. § 12101, et seq.).

If you have questions or complaints related to compliance with this policy, please contact Debora J. Sullivan, Equal Employment Opportunity Officer/Equity Coordinator, Eastern Iowa Community College District, 101 West Third Street, Davenport, Iowa 52801, 563-336-3487, djsullivan@eicc.edu or the Director of the Office for Civil Rights U.S. Department of Education, John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604-7204, Telephone: (312) 730-1560 Facsimile: (312) 730-1576, TDD (800) 877-8339 Email: OCR.Chicago@ed.gov.



THE *Community's College*



**CLINTON, MUSCATINE
AND SCOTT COMMUNITY
COLLEGES**

Department Coordinators

John Dabeet

563-288-6064

jdabeet@eicc.edu

Chris Knudsen

563-441-4211

cmknudsen@eicc.edu

www.eicc.edu

Toll-free 1-888-336-3907

Our Web Links:

www.eicc.edu/apply

www.eicc.edu/visit

www.eicc.edu/programs

www.eicc.edu/daretocompare

www.eicc.edu/financialaid

www.eicc.edu/catalog

Tuition and fees subject to change by the EICC Board of Trustees.

BUSINESS PROFESSIONAL

Business Professional, AAS Degree

TERM 1

		Credits
ADM-157	Business English	3.00
BUS-102	Introduction to Business	3.00
BUS-110	Business Math and Calculators	3.00
BUS-161	Human Relations	3.00
CSC-110	Introduction to Computers	3.00
MKT-181	Customer Service Strategies	2.00
		17.00

Business Professional, Certificate Total.....17.00

TERM 2

ACC-111	Introduction to Accounting	3.00
ACC-332	QuickBooks	2.00
BCA-220	Integrated Software Applications	2.00
BUS-106	Employment Strategy	2.00
MGT-151	Management Communications	3.00
MKT-110	Principles of Marketing	3.00
		15.00

Business Professional, Diploma Total.....32.00

TERM 3

ACC-142	Financial Accounting	3.00
ECN-120	Principles of Macroeconomics OR	3.00
PSY-111	Introduction to Psychology OR	
SOC-110	Introduction to Sociology	
MGT-101	Principles of Management	3.00
SPC-112	Public Speaking	3.00
--- ---	Business Elective*	3.00
		15.00

TERM 4

ACC-146	Managerial Accounting	3.00
BUS-180	Business Ethics	3.00
BUS-185	Business Law I	3.00
ECN-130	Principles of Microeconomics	3.00
--- ---	Business Elective *	3.00
		15.00

Business Professional, AAS Total.....62.00

Clinton Community College

1000 Lincoln Boulevard,
Clinton, IA 52732
563-244-7001
1-800-638-0559

www.facebook.com/clintoncommunitycollegeia

Admissions Officer

Heather Evans

hlevans@eicc.edu
563-244-7007
FAX 563-244-7107

Muscatine Community College

152 Colorado Street,
Muscatine, IA 52761
563-288-6001
1-800-351-4669

www.facebook.com/muscatinecommunitycollege

Admissions Officer

Kari Hanson

khanson@eicc.edu
563-288-6007

Scott Community College

500 Belmont Road,
Bettendorf, IA 52722
563-441-4001
1-800-895-0811

www.facebook.com/scottcommunitycollege

Admissions Officer

Kelsey King - Belmont Campus

kking@eicc.edu
563-441-4007
FAX 563-441-4101

Amy Herrig - Urban Campus

atherrig@eicc.edu
563-336-5258

www.eicc.edu



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***BUSINESS ELECTIVES**

ACC-161	Payroll Accounting	3.00
ACC-265	Income Tax Accounting	4.00
BCA-215	Computer Business Applications	3.00
BCA-250	Desktop Publishing	3.00
BUS-130	Introduction to Entrepreneurship	3.00
BUS-135	Managing the Entrepreneurial Venture	3.00
BUS-147	The Successful Entrepreneur	3.00
ECN-120	Principles of Marcoeconomics	3.00
MGT-110	Small Business Management	3.00
MGT-130	Principles of Supervision	3.00
MGT-260	Introduction to Business Logistics	3.00
MKT-140	Principles of Selling	3.00
MKT-150	Principles of Advertising	3.00
MKT-160	Principles of Retailing	3.00

Small Business Management, Certificate

TERM 1

ACC-111	Introduction to Accounting	OR	Credits	3.00
ACC-142	Financial Accounting			
BUS-102	Introduction to Business		3.00	
BUS-185	Business Law I		3.00	
MGT-110	Small Business Management		3.00	
MGT-151	Management Communication I		3.00	
--- ---	Small Business Elective *		3.00	
				<hr/>
				18.00

Small Business Management, Certificate Total18.00

***SMALL BUSINESS ELECTIVE**

ACC-142	Financial Accounting	3.00
ACC-146	Managerial Accounting	3.00
ACC-265	Income Tax Accounting	4.00
BUS-130	Introduction to Entrepreneurship	3.00
CSC-110	Introduction to Computers	3.00
CSC-116	Information Computing	3.00
ECN-120	Principles of Marcoeconomics	3.00
ECN-130	Principles of Microeconomics	3.00
MKT-150	Principles of Advertising	3.00

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