

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
August 16, 2021**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on August 16, 2021, via Zoom. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Lori Freudenberg, Mike Gauss, Milton Shaw, Bill Vetter. Absent: Michelle Garvin, Denise Hollonbeck.

Minutes from the July 19, 2021, Regular Board meeting and the July 29, 2021, Special Board meeting had been provided to the Board members for their review. Director D'Souza moved, seconded by Director Vetter, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

In Director Hollonbeck's absence, no IACCT report was presented.

The staff report focused on the FY21 year-end enrollment and financial reports. Erin Snyder, chief marketing and communications officer, reviewed student demographics, enrollment, outcomes and awards. Dr. Ellen Bluth, vice chancellor for workforce and economic development, reviewed continuing education enrollment and programs. Suteesh Tandon, vice chancellor for administrative services and chief financial officer, provided a year-end financial report. Debora Sullivan, chief human resources officer, presented an overview of employee statistics.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Bluth, vice chancellor for economic and workforce development, presented an Assignment and Assumption Agreement for Vizient Manufacturing and Lincoln Electric, as well as two Chapter 260F/WTED retraining agreements: Continental Cement in the amount of \$16,250; and Twin State Technical Services, LTD in the amount of \$32,500.

Director Shaw moved, seconded by Director D'Souza, to approve the Assignment and Assumption Agreement and the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve contractual agreements: a tower lease at CCC for Clinton County Communications; the services agreement with Maquoketa Schools for the CCC Maquoketa Center; a 28E agreement with the Iowa Department of Agriculture for applicator certification testing; articulation agreements for Health Information Management with College of St. Scholastica and University of Cincinnati; and an amendment to the Subway agreement at SCC Belmont.

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**Director Vetter moved, seconded by Director Freudenberg, to approve contractual agreements. Ayes: all. Nays: none. Motion carried.**

**The Board conducted a First Reading of proposed revisions to Board Policy 823 – Freedom of Speech and Expression. Chancellor Don Doucette provided background on the proposed changes and Secretary Honey Bedell reviewed the recommended changes. No action was requested, and the Board will schedule a Second Reading for next month prior to adoption.**

**The Board was asked to approve a resolution authorizing deposit limits at area financial institutions. Director Vetter noted that Walcott Trust and Savings Bank is no longer in operation and should be removed from the list.**

**Director Shaw moved, seconded by Director Vetter, to strike Walcott Trust and Savings Bank from the resolution and to adopt it as amended. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the months ending June 30, 2021, and July 31, 2021, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Gauss moved, seconded by Director Beck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been provided to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director D'Souza moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Chancellor's Comments, Chancellor Doucette explained that the college will require all employees, students and guests to wear a mask while indoors on campus beginning on August 18 in response to rising COVID-19 cases in our area. He explained the rationale developed to make such decisions and shared the Operational Guidelines for Conditions Green, Yellow, Orange and Red, noting the college has now moved from Green to Yellow.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on September 20, 2021, to be held via Zoom. A Special Board meeting is scheduled for 12:00 p.m. on August 26, 2021, via Zoom.**

**President Gallagher adjourned the meeting at 8:42 p.m.**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**