

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
July 15, 2013**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on July 16, 2013, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Dr. Joseph D'Souza, Mary Lou Engler, Michelle Garvin, Denise Hollonbeck, Bill Phelan, Milton Shaw. Absent: none.

Minutes from the June 17, 2013, Regular Board meeting had been mailed to the Board members for their review. Director Hollonbeck moved, seconded by Director Beck, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

During Completion of the Agenda, Chancellor Doucette asked that two contracts be added under Item 9. Contractual Agreements: Harvey Wiltsey's contract for negotiations services; and a partnership agreement for Achieve Quad Cities.

Director Phelan presented an IACCT update. He reminded Board members that the IACCT conference will be in Burlington in two weeks. He also asked that Board members share with him their ideas for IACCT webinars and how to encourage participation.

The staff report focused on economic and workforce development programs. Julie Plummer, Iowa Waste Exchange coordinator, gave an overview of her program and shared some of its successes. Dr. Nancy Kothenbeutel, vice chancellor for workforce development, reported on the federal and new state funding for ABE/GED programs and noted that new programs will be developed based on rules that will be written soon. Mr. Kapfer then gave an overview of all new workforce-related training funds approved by the Governor.

The Board was asked to take action on the Master Contract with the Eastern Iowa Higher Education Association. The association had ratified the contract earlier in the day.

Director Shaw moved, seconded by Director Beck, to approve the 2013-2014 Master Contract. Ayes: all. Nays: none. Motion carried.

The Board was presented with a list of 2013-2014 salaries and supplemental salaries for faculty members.

Director D'Souza moved, seconded by Director Beck, to approve the faculty salaries and supplemental salaries. Ayes: all. Nays: none. Motion carried.

Board members agreed to postpone action on the Chancellor's Contract.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Hollonbeck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented six Chapter Chapter 260F/WTED retraining agreements: Collis, Inc. in the amount of \$25,000; Eastern Iowa Small Business Development Center in the amount of \$12,308; ITW Magnaflux in the amount of \$17,000; ITW ROCOL in the amount of \$8,000; Midland Information Systems in the amount of \$25,000; and The Schebler Co. in the amount of \$25,000.

Director Phelan moved, seconded by Director Engler to approve the Chapter 260F/WTED agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: continuation of the Muscatine Video Consortium with City of Muscatine, Muscatine Community Schools, and Muscatine County Board of Supervisors; a tower lease agreement with Muscatine County Emergency Management/E-911; a sublease for office space for low@Work in Davenport; renewal of the contract with Harvey Wiltsey for negotiations services; and an administrative partners agreement for Achieve Quad Cities.

Director Hollonbeck moved, seconded by Director D'Souza, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve Sulzberger Excavating Change Order #6 in the amount of \$2,262 on the SCC Roadway project.

Director Engler moved, seconded by Director Shaw, to approve the change order. Ayes: all. Nays: none. Motion carried.

A depository resolution was presented to the Board for adoption.

Director Engler moved, seconded by Director D'Souza, to adopt the depository resolution. Ayes: all. Abstention: Beck. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, it was noted that IACCT's legislative priorities will be presented for discussion and adoption at the IACCT conference. A single, coordinated funding request has worked well for the community colleges in Iowa.

During Chancellor's Comments, Chancellor Doucette noted that the end of the fiscal year was June 30 and that while budget figures are not yet finalized, we have made it through a period of declining enrollment in a fiscally sound position, and he is proud of the efforts made by staff and faculty during this time. Enrollment for fall is slightly down at this time, but many efforts are underway to continue reaching potential students. He also noted the strategic plan draft is being shared with faculty and staff over the next few weeks for their reactions and will come to the Board in September.

The Board was asked to enter into Executive Session to discuss personnel. Director Phelan moved, seconded by Director Shaw, to enter into Executive Session for the stated purpose. On roll call vote: Ayes: Beck, Clausen, D'Souza, Engler, Gallagher, Garvin, Hollonbeck, Phelan, Shaw. Nays: none. Motion carried.

The Board entered into Executive Session at 8:02 p.m. and returned to Regular Session at 10:20 p.m.

Board members were presented with a list of administrative and professional support salaries for 2013-2014.

Director D'Souza moved, seconded by Director Shaw, to approve the salary list. Ayes: all. Nays: none. Motion carried.

Board members were also asked to approve a revised personnel list, superseding the list approved earlier in the meeting.

Director Engler moved, seconded by Director Beck, to approve the revised personnel list. Ayes: all. Nays: none. Motion carried.

The next Regular Board meeting is scheduled for 7:00 p.m. on August 19, 2013, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 10:24 p.m.

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Approved:

Honey H. Bedell, Board Secretary

Board President