

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
April 21, 2008**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on April 21, 2008, in the Auditorium at the Graphic Arts Technology Center, 1951 Manufacturing Drive, Clinton, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Shirley Stewart, Bill Vetter. Absent: none.

The Board conducted a public hearing on Scott Community College Road Project, Phases I and IIIA. No one appeared to speak for or against the project, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the March 10, 2008, Regular Board meeting had been mailed to the Board members for their review. Director Shaw moved, seconded by Director Frampton, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Greg Gowey of Scholtz Gowey Gere & Marolf Architects reported on the progress of the CCC Maquoketa Campus project. He presented schematic designs for the 11,000-square-foot building, sharing the site plan, floor plan and two visions of the exterior. It was noted that in addition to the basic construction bid, alternate bids will be requested for a brick exterior and for a geothermal heating system. It is the intention of the architects and the project committee to have construction documents for Board approval at the May 19, 2008, Board meeting, to award the construction contract in July 2008, begin construction in August 2008 and complete the project in July 2009. Karen Vickers, CCC president, reported that the Maquoketa School Board is supportive of the project and is expected to take action on the possible donation of the land within the next few months. Director Beck noted that the community is very supportive of this project and is already seeing the positive effects of having a community college campus.

Director Frampton presented the IACCT update and called Board members' attention to the economic impact study flier at each seat. He also thanked Director Phelan for agreeing to serve on the new IACCT building committee. Director Phelan reported that the architectural firm for that project is working to give IACCT a good facility within the budget parameters. Construction documents will go out for bid in the next two weeks. Director Frampton asked Chancellor Keir for an update on the legislative session. She noted that the session is drawing to a close and that while the House has approved a general aid increase of \$6.9 million for community colleges, the Senate has yet to take action. She reported that the District has been working on contingency planning in case of a smaller increase. She also noted that the District is investigating the impact of the collective bargaining and election change bills.

Mark Kapfer presented the first staff report, giving the Board an update on the activities of the study committee investigating the potential for student housing. He reviewed the process the committee has used, as well as the preliminary conclusions and recommendations of Russell Construction, which was selected to do the feasibility study. Russell Construction's preliminary report indicated that there is demand at all three colleges for student housing, but market rates do not support a conventional private developer solution. Additional market research is being conducted and it is hoped that a recommendation could be made to the Board in the next few months. Director Phelan asked if the committee had discussed the possibility of including classrooms in the buildings, and Mr. Kapfer responded that it would be included in the discussion. Chancellor Keir noted that housing is being investigated as an enrollment development initiative to see if it could help increase enrollment.

Karen Vickers, CCC president, introduced Debi Van Sant and Carolyn Phillips, who organized the college's annual Fine Arts Day. Ms. Van Sant gave a history of the event, and Ms. Phillips shared the activities of the day, which offered high school students from several schools in the area an opportunity to create a variety of art projects. Examples of student artwork were shared with the Board. Dr. Vickers then introduced Ann Eisenman, who shared the college's Community College Month celebration activities.

A list of personnel items was presented for Board approval. Director Phelan moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented one Chapter 260E preliminary agreement with Russell Construction Co. in the amount of \$235,00; and two Chapter 260F/GIVF retraining agreements, with The Horizon Group in the amount of \$4,999 and with Rock-Tenn Converting Company in the amount of \$25,000.

Director Frampton moved, seconded by Director D'Souza, to approve the Chapter 260E preliminary and Chapter 260F/GIVF retraining agreements. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer then presented 16 Chapter 260E final agreements: ADM Polymer Corporation in the amount of \$1,350,000; Beneficial Technologies, LLC in the amount of \$60,000; MBS Logistics, Inc. in the amount of \$195,000; Car-Freshner Corporation in the amount of \$170,000; Carver Pump Company in the amount of \$70,000; Curry's Transportation Service, Inc. in the amount of \$325,000; Round Two, Inc. d/b/a Fidlar Printing Company in the amount of \$80,000; Genesis Systems Group in the amount of \$210,000; Greystone Manufacturing, LLC in the amount of \$85,000; The Horizon Group in the amount of

\$65,000; Nestle Purina Petcare Company in the amount of \$95,000; Norfolk Iron & Metal Co. and NIM Transportation LLC in the amount of \$935,000; Per Mar Security and Research Corp. in the amount of \$180,000; Quad City Community Healthcare, LLC in the amount of \$55,000; R.R. Donnelley Printing Company in the amount of \$1,540,000; and Standard Byke Manufacturing, Inc. in the amount of \$70,000.

Director Stewart moved, seconded by Director Shaw, to approve the 16 Chapter 260E final agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a resolution to provide for the publication of notice on the issuance of not to exceed \$6,130,000 Industrial New Jobs Training Certificates.

Director Engler moved, seconded by Director D'Souza, to approve the resolution. Ayes: all. Nays: none. Motion carried.

The Board was then asked to approve partial redemption of outstanding Industrial New Jobs Training bonds for Series 1999-1 (Case Corporation, JRB Co., Monsanto, Nestle Purina and Packaging Technologies) and Series 2000-1 (Car-Freshner Corporation, Data Dimensions, Packaging Technologies, Phoenix Closures, Rock-Tenn Company and Von Maur) and direct notice be given to bondholders.

Director Shaw moved, seconded by Director Vetter, to approve the partial redemption of Industrial New Jobs Training bonds and to direct notice be given to bondholders. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: Chapter 28E contracts with Clinton Schools for construction trades and automotive technology, with Muscatine Schools for an auto career academy, with Davenport Schools for residential carpentry/construction, and with Mississippi Bend AEA for the ACCESS program; a memorandum of understanding with the Iowa Department of Workforce Development/New Iowan Center for pre-GED training; an admissions partnership program with Iowa State University; facilities lease agreements with the City of Clinton, Parks and Recreation Department for the Ericksen Community Center Gym, with the Clinton YMCA for the soccer field at CCC, and with Clinton Schools for the soccer field at CCC; a lease agreement with McCarthy Improvement for a concrete crushing operation at the Midwest Center for Safety & Rescue Training; and an addendum to the lease agreement with low@Work for offices at the MCC campus.

Director Beck moved, seconded by Director Phelan, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented the bid tally sheet for the SCC Road Project, Phases I and IIIA. It was recommended that each phase be awarded to the low bidder for that phase: Hawkeye Paving for Phase I, with a bid of \$774,251.45; and McCarthy Improvement Co. for Phase IIIA, with a bid of \$1,728,653.37.

Director Shaw moved, seconded by Director Vetter, to award the bids as recommended. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll then reported on the selection process for a professional services firm for the SCC Applied Technology Building Addition and Renovation project. It was recommended that the contract be awarded to Gere Dismer/OPN Architects.

Director Phelan moved, seconded by Director D’Souza, to award the contract to Gere Dismer/OPN Architects. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented Change Order #1 from Frye Builders on the BTC Welding Addition project, in the amount of \$9,443, and recommended its approval.

Director Shaw moved, seconded by Director Stewart, to approve the change order. Ayes: all. Nays: none. Motion carried.

Chancellor Keir asked Vic McAvoy, MCC president, for a status update on the Wilton outreach center. Dr. McAvoy reported that the college is in discussions with Wilton community leaders about becoming part of that community’s efforts to build a new library and community center. The project has been in design and fundraising stages for over a year and is seeking Vision Iowa funding. The college would have the opportunity to become a joint owner in the building and have a significant presence in the community.

Chancellor Keir asked Tom Coley, SCC president, for a status update on the west Davenport center. Dr. Coley reported that he is investigating potential sites in west Davenport and is in discussions with University of Iowa about a partnership agreement related to the proposed center.

Board members were asked to approve a resolution related to capital improvement projects: “Resolution declaring an official intent under Treasury Regulation 1.150-2 to issue debt to reimburse the community college for certain original expenditures paid in connection with specified projects.”

Director Frampton moved, seconded by Director Beck, to approve said resolution. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve changing the name of the Graphic Arts Technology Center to the Clinton Community College Technology Center.

Director Frampton moved, seconded by Director D’Souza, to change the name of the center as requested. Ayes: all. Nays: none. Motion carried.

Chancellor Keir presented a proposed change to Board Policy No. 441 – Smoking Policy. She noted that the Chancellor’s Advisory Committee has been at work to revise this policy for several months and she wanted to honor that process, although the recent smoking bill approved by the Legislature and signed by Governor Chet Culver may have different implications for this policy. This was a first reading and no action was taken.

The Board was presented with an invoice for supplemental IACCT dues related to the building project.

Director D’Souza moved, seconded by Director Beck, to approve payment of the supplemental IACCT dues. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending March 31, 2008, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Engler moved, seconded by Director Shaw, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Frampton moved, seconded by Director D’Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Engler thanked the Board for the opportunity to be part of a community college delegation to Denmark in March, where she visited colleges, met Danish counterparts and advocated for exchange relationship for Danish and American students and faculty. President Gallagher thanked Director Engler for representing EICCD.

During Chancellor’s Comments, Chancellor Keir thanked Dr. Vickers and her staff for their hospitality and commended them on their dedication to students.

The next Regular Board meeting is scheduled for 7 p.m. on May 19, 2008. The meeting was originally scheduled for the Blong Technology Center, but the Board was asked to move the meeting back to the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

Director Engler moved, seconded by Director D’Souza, to change the location of the May 19, 2008, Regular Board meeting to 306 West River Drive, Davenport, Iowa. Ayes: all. Nays: none. Motion carried.

During Unscheduled Business, Chancellor Keir asked Kirk Barkdoll, director of district facilities, to brief the Board on an agreement with the City of Riverdale that will be presented at the May Board meeting. As part of the Belmont Road improvement project, the City is asking for conveyance of a small piece of land, a permanent use easement and a temporary construction easement. The documents will be presented at the May meeting.

Board members were asked to enter into Executive Session to receive the Chancellor’s recommendations for contract terminations and to discuss a real estate acquisition matter.

Director D’Souza moved, seconded by Director Shaw, to enter into Executive Session to receive the Chancellor’s recommendations for contract terminations and to discuss real estate acquisition. On roll call vote: Ayes: Beck, D’Souza, Engler, Frampton, Gallagher, Phelan, Shaw, Stewart, Vetter. Nays: none. Motion carried.

The Board entered into Executive Session at 9:05 p.m. and returned to Regular session at 9:40 p.m.

Director Frampton moved, seconded by Director D’Souza, to adjourn the meeting. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 9:40 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President