

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
November 19, 2007**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on November 19, 2007, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Mary Lou Engler, John Frampton, Milton Shaw, Shirley Stewart, Bill Vetter. Absent: Kendra Beck, Dr. Joseph D'Souza, Bill Phelan.

Minutes from the October 15, 2007, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Vetter, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Frampton presented an IACCT update. He noted that final plans for the new IACCT office building and location have been approved by the State; construction will start in April.

Staff reports were presented. Dr. Ellen Kabat Lensch, executive director for resource development and innovation, gave the annual grants and contracts report. The district took in \$15,010,127 in grants and contracts in FY07. She highlighted several grants received and gave an overview of several that are pending funding. Dr. Nancy Kothenbeutel, executive director for continuing education, introduced staff from the District's family literacy programs. Jim Schnieder, assistant dean of the Career Assistance Center, gave an overview of CAC's family literacy program at Jefferson Elementary School and introduced two parents from that program who shared their experiences, Rigoberto Nunez and Hortencia Rodriguez Juarez. Brenda Kunau, literacy coordinator at Clinton Community College, talked about their family literacy program, as well. Dr. Tom Coley, president of Scott Community College, introduced the new SCC Foundation director, Lysa Hegland. Gary Mohr, executive director for external affairs, gave the Board an update on the status of requested Congressional earmarks. He is optimistic about their passage.

A list of personnel items was presented for Board approval. Director Engler moved, seconded by Director Stewart, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: an articulation agreement with Western Illinois University for their B.A. in supply chain management; renewal of the Kahl Building lease with Graphic Arts Training and Consulting Group; a Chapter 28E contract with the Scott County Sheriff's Office for security services at SCC; and a clinical agreement for electroneurodiagnostic technology with Neurology Consultants, PC.

Director Frampton moved, seconded by Director Engler, to approve the renewal of the Kahl Building lease with Graphic Arts Training and Consulting Group; a Chapter 28E contract with the Scott County Sheriff's Office for security services at SCC; and a clinical agreement for electroneurodiagnostic technology with Neurology Consultants, PC.. Ayes: all. Nays: none. Motion carried.

Director Vetter moved, seconded by Director Stewart, to approve the articulation agreement with Western Illinois University. Director Shaw abstained from the vote, as he teaches in the supply chain management program at WIU. Ayes: all. Nays: none. Motion carried, with Director Shaw, abstention.

Kirk Barkdoll, director of district facilities, presented plans and specifications for the CCC Bookstore Renovation Furnishings. Board members were asked to approve the plans and specifications, authorize publication of notice to bidders and schedule a public hearing.

Director Frampton moved, seconded by Director Shaw, to approve the plans and specifications, authorize publication of notice to bidders and schedule a public hearing for 7:00 p.m. on December 17, 2007, at 152 Colorado Street, Muscatine, Iowa. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll informed the Board that an emergency repair was needed to replace the boiler at the Career Assistance Center. Because of the urgent nature of this repair, the procedure outlined in Iowa Code for emergency repairs was utilized, and permission was sought and obtained from the Mississippi Bend AEA in accordance with this procedure.

Dr. Coley reported that he and Chancellor Keir have signed a Letter of Intent to lease 8,000-10,000 square feet on the second floor of the Putnam Building in downtown Davenport for the culinary arts and hospitality management program. This would be a 20-year lease. He hopes to present a formal lease to the Board in December. Remodeling costs are estimated at \$900,000, with one-third to come from the landlord and one-third from ACE funds received by EICCD for the culinary arts program. He said that a business plan has been developed for the program. He also noted that the college is interested in 1800-2000 square feet of retail space at street level in the future to operate a gourmet cooking supply store.

Rich Horst, director of development, gave the Board an update on the status of the group interested in leasing the Capitol Theatre. Those investors continue to explore how best to deal with the historic preservation tax credits the building is eligible for. He anticipates a lease agreement will be drafted in January.

The Board was presented with two new academic programs for approval. The Board was asked for final approval of a new A.A.S. degree in veterinary technology and for preliminary approval of an A.A.S. degree in logistics and supply chain management.

Director Engler moved, seconded by Director Frampton, to give approval as requested to both programs. Ayes: all. Nays: none. Motion carried.

The Board was asked to write off \$6,279.55 in non-sufficient funds checks for fiscal year 2006.

Director Vetter moved, seconded by Director Shaw, to authorize the charge-off of the non-sufficient funds checks. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending October 31, 2007, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Engler moved, seconded by Director Stewart, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Frampton moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Engler told the Board and staff that she receives many compliments about the wonderful things the community colleges are doing, and she wants to pass those on to the staff and faculty.

The next Regular Board meeting is scheduled for December 17, 2007. The Board was asked to change the location of that meeting to Muscatine Community College, 152 Colorado Street, Muscatine, Iowa.

Director Engler moved, seconded by Director Shaw, to change the December 17, 2007, meeting location to Muscatine Community College. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 8:14 p.m.

Board of Trustees
November 19, 2007 – page 4

Approved:

Honey H. Bedell, Board Secretary

Board President