

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
March 9, 2015**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on March 9, 2015, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Dr. Joseph D'Souza, Michelle Garvin, Denise Hollonbeck, Milton Shaw. Absent: Kendra Beck, Kim Clausen, Mary Lou Engler and Bill Phelan.

The Board conducted a public hearing on the 2015-2016 Budget Estimate. No one appeared to speak for or against the budget estimate, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the February 16, 2015, Regular Board meeting had been mailed to the Board members for their review. Director Hollonbeck moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, executive director for resource development, introduced the staff report. She gave an overview of the funds received from three U.S. Department of Labor grants – advanced manufacturing, engineering technology, and information technology. Lori Walljasper, director of IT programs, talked about the activities related to the IT grant, including curriculum development and special events. Dr. Wayne Merrell, director of DOL grants, discussed the activities and outcomes of the advanced manufacturing and engineering technology grants.

A list of personnel items was presented for Board approval. Director Shaw moved, seconded by Director D'Souza to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented one Chapter 260F/WTED retraining agreement, with Sivyer Steel Corporation in the amount of \$46,975.

Director D'Souza moved, seconded by Director Hollonbeck, to approve the Chapter 260F/WTED retraining agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: a new clinical agreement for allied health programs with Community Health Care; a revised clinical agreement with UnityPoint Health-Methodist/Proctor for sonography; and renewal of the ACCESS program agreement with Mississippi Bend AEA.

Director Hollonbeck moved, seconded by Director Shaw, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to adopt the budget for FY2015-2016.

Director D'Souza moved, seconded by Director Shaw, to adopt the FY2015-2016 budget. Ayes: all. Nays: none. Motion carried.

The Board was asked to give preliminary approval for a new degree program in Health Informatics. This approval will allow EICC to file a program intent form with the Iowa Department of Education.

Director Hollonbeck moved, seconded by Director Shaw, to give preliminary approval to the Health Informatics program. Ayes: all. Nays: none. Motion carried.

The Board continued its review of policies. Board policies in Series 100 and Series 200 were presented for a second reading.

Director Hollonbeck moved, seconded by Director D'Souza, to approve the review and revision of policies in Series 100 and Series 200. Ayes: all. Nays: none. Motion carried.

The Board conducted a first reading of policies in Series 300 and Series 800. Suggestions for revisions were made to several policies, and these will be presented next month for a second reading and action.

The Board honored three members of EICC's senior leadership team who are retiring at the end of the month: Lana Dettbarn, executive director for administrative services; Mark Kapfer, executive director for economic development; and Gary Mohr, executive director for external affairs. The Board was asked to adopt resolutions commending each of these individuals for their service to EICC.

Director Hollonbeck moved, seconded by Director Shaw, to adopt the three following resolutions honoring Ms. Dettbarn, Mr. Kapfer and Mr. Mohr. Ayes: all. Nays: none. Motion carried.

President Gallagher called each individual forward and read and presented the framed resolutions. The resolutions are as follows:

RESOLUTION OF COMMENDATION

Lana J. Dettbarn

March 9, 2015

WHEREAS Lana J. Dettbarn, Eastern Iowa Community Colleges' Executive Director for Administrative Services, has served the colleges with distinction for 36 years; and

WHEREAS Ms. Dettbarn has provided strong financial leadership for Eastern Iowa Community Colleges and the organization has benefitted from her fiscal prudence; and

WHEREAS although clean audits, balanced budgets, and significant additions to the fund balance result from a tremendous amount of work, oversight and commitment to holding the bottom line, Ms. Dettbarn has made these results look effortless; and

WHEREAS Lana has provided the Board of Trustees and her colleagues with well-considered, straightforward and plain-spoken guidance in all matters financial;

NOW THEREFORE BE IT RESOLVED THAT, on the occasion of her retirement, the Eastern Iowa Community Colleges Board of Trustees expresses its admiration and respect for Ms. Dettbarn and her work, its gratitude for her dedication to the colleges, and its best wishes for a happy and healthy retirement.

RESOLUTION OF COMMENDATION

Mark D. Kapfer
March 9, 2015

WHEREAS Mark D. Kapfer, Eastern Iowa Community Colleges' Executive Director for Economic Development, has served the colleges with distinction for 28 years; and

WHEREAS Mr. Kapfer is recognized throughout the region as a true professional in his field, one with not only professional certification but also the respect of his peers; and

WHEREAS in overseeing the administration of statewide economic development programs such as the Iowa New Jobs Training and Iowa Jobs Retraining programs, Mr. Kapfer has played a key role in helping business and industry throughout eastern Iowa build a strong, well-trained workforce; and

WHEREAS EICC has benefitted not only from Mark's economic development expertise but also from his good thinking and his

ability to use his business perspective to question and improve the organization's decision making;

NOW THEREFORE BE IT RESOLVED THAT, *on the occasion of his retirement, the Eastern Iowa Community Colleges Board of Trustees expresses its admiration and respect for Mr. Kapfer and his work, its gratitude for his dedication to the colleges, and its best wishes for a happy and healthy retirement.*

RESOLUTION OF COMMENDATION

Gary M. Mohr
March 9, 2015

WHEREAS *Gary Mohr, Eastern Iowa Community Colleges' Executive Director for External Affairs, has served the colleges with distinction for 15 years; and*

WHEREAS *Mr. Mohr has a gift for legislative relations and has shared that gift most effectively to the benefit of Iowa's community colleges in general and Eastern Iowa Community Colleges in particular; and*

WHEREAS *Mr. Mohr has advocated for community colleges with passion and eloquence for his entire career; and*

WHEREAS *Gary knows his way around our nation's and state's capitals and has shared his love of history, politics and political gathering places most generously with the Board;*

NOW THEREFORE BE IT RESOLVED THAT, *on the occasion of his retirement, the Eastern Iowa Community Colleges Board of Trustees expresses its admiration and respect for Mr. Mohr and his work, its gratitude for his dedication to the colleges, and its best wishes for a happy and healthy retirement.*

Financial reports for the month ending February 28, 2015, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

**Board of Trustees
March 9, 2015 – page 5**

Director D'Souza moved, seconded by Director Hollonbeck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director D'Souza moved, seconded by Director Hollonbeck, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Hollonbeck said that she and her daughter had attended MCC's Madrigal Dinner last week and enjoyed the experience very much.

During Chancellor's Comments, Chancellor Doucette reported that negotiations with the faculty association have begun. The Venture School, which was the subject of January's staff report, has launched. Lt. Governor Kim Reynolds visited the SCC and BTC campuses two weeks ago. Chancellor Doucette also noted that conversations continue with both the Scott County Sheriff's Department and the Davenport Fire Department about cooperative use of space.

The next Regular Board meeting is scheduled for 7:00 p.m. on April 20, 2015, at Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa.

President Gallagher adjourned the meeting at 8:15 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President