

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
November 19, 2012**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on November 19, 2012, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Mary Lou Engler, Michelle Garvin, Denise Hollonbeck. Absent: Dr. Joseph D'Souza, Bill Phelan, Milton Shaw.

Minutes from the October 15, 2012, Regular Board meeting had been mailed to the Board members for their review. Director Hollonbeck moved, seconded by Director Beck, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

In Director Phelan's absence, Chancellor Don Doucette commented that IACCT is running a series of webinars for trustees that are of good quality. He asked that Board members let him know if they are interested in any of these sessions.

Dr. Ellen Kabat Lensch, executive director for resource development, presented the annual report on grants and contracts. Federal, state and other grants received in FY2012 totaled \$8,541,837, up about 4% from the previous year. For the current fiscal year, grants received stand at \$5,283,648, with an additional \$5 million in requests to be determined. Chancellor Doucette noted that the most effective grant strategy is not to go after every grant available but rather to seek grants that support things we would do anyway or need to implement.

Dr. Jeremy Pickard, associate director for the Advanced Technology Environmental Energy Center (ATEEC), introduced the Carver grant-funded program that provides for K-12 science teacher development and class field trips. Gina Howell, manager of the ATEEC Learning Lab, described some of the grant activities, including summer professional development workshops, student field trips to the ATEEC Learning Lab, development of curriculum and experiments, and a lending library of equipment for teachers to borrow for classroom use. Mike Schulte, a 7th grade science teacher at Wood Intermediate School in Davenport, shared his experience with the grant activities, commenting that he has brought 240 students to visit the lab and that the activities fit right into the science curriculum. Chancellor Doucette noted that activities that build the STEM careers pipeline dovetail perfectly with our mission to serve the economic development needs of our region. He and Dr. Pickard noted that Iowa Lt. Governor Joy Reynolds has chosen to host her next STEM Town Hall meeting at the ATEEC Learning Lab on December 7 at 10 a.m.; all are invited.

Dr. Pickard also gave a brief overview of EICC's current international activities. EICC is involved in a project with a college in Jordan to help develop an entrepreneurship program for people in technical fields. We are also working with study abroad projects,

including eight students going to Jordan for two weeks in May, and an environmental studies program in Belize. His group continues to work on a plan to internationalize the curriculum and other college activities. In addition to numerous international students here on their own, EICC is host to two groups of students: 10 students at MCC via the CCI program; and 20 students at SCC via the SEED program.

A list of personnel items was presented for Board approval. Director Engler moved, seconded by Director Garvin, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented two Chapter 260F retraining agreements: Air Control in the amount of \$25,000; and River Cities Engineering in the amount of \$4,999.

Director Hollonbeck moved, seconded by Director Garvin, to approve the Chapter 260F agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve an articulation agreement with Western Illinois University-Quad Cities for the honors program at SCC. Dr. Andrew Burt, dean of arts and sciences at SCC, explained the terms of the agreement that will allow SCC honors program graduates to enter WIU-QC's honors program. Dr. Joe Rives, WIU-QC president, expressed his appreciation for the excellent working relationship and partnership between the two institutions.

Director Engler moved, seconded by Director Beck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

A list of insufficient funds checks was presented and the Board was asked to write them off. Lana Dettbarn, executive director for administrative services, explained the process used to attempt to collect this \$5,212.39.

Director Hollonbeck moved, seconded by Director Garvin, to write off the insufficient funds checks. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending October 31, 2012, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.

Director Garvin moved, seconded by Director Engler, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Garvin moved, seconded by Director Beck, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Engler shared copies of a beautiful calendar designed for graphic arts students at CCC. She attended the reception where the calendar was introduced and was very proud of our students.

During Chancellor's Comments, Chancellor Doucette noted that the first steps in efforts to ensure student success were related to revamping the student intake process so that new students are prepared to learn on the first day of class. While no data are available yet on these efforts, anecdotal evidence suggests the results are good. Our next efforts will focus on academic initiatives, including improving interactions in the classroom and introducing new and revised programs. EICC is conducting a series of forums in the community, at which we are receiving excellent feedback that will lead into the strategic planning process. He also reported that initial reports from Barnes & Noble indicate that outsourcing this retail bookstore service has resulted in \$250,000 in savings for students, due in part to enhanced access to used, digital and rental materials.

The next Regular Board meeting is scheduled for 7:00 P.M. on December 17, 2012, at Muscatine Community College, 152 Colorado Street, Davenport, Iowa.

The Board was asked to enter into Executive Session to discuss a real estate matter. Director Hollonbeck moved, seconded by Director Beck, to enter into Executive Session. On roll call vote: Ayes: Beck, Engler, Gallagher, Garvin, Hollonbeck. Nays: none. Motion carried. The Board entered into Executive Session at 7:50 p.m. and returned at 8:13 p.m.

President Gallagher adjourned the meeting at 8:14 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President