

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
October 20, 2008**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on October 20, 2008, in the Student Life Center at Scott Community College, 500 Belmont Road, Riverdale, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Shirley Stewart, Bill Vetter. Absent: Dr Joseph D'Souza.

The Board conducted a public hearing on SCC Applied Technology Building AC Renovation and the SCC Science Addition. No one appeared to speak for or against the public improvement projects, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the September 15, 2008, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Phelan, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

The Board conducted its annual organizational meeting. Secretary Bedell reported on the official canvass of votes for the Annual Regular School Election on September 9, 2008. Directors Shaw, Gallagher, Engler and Vetter were elected in Districts II, IV, V and IX, respectively.

The Board was asked to approve a resolution naming Directors Shaw, Engler, Gallagher and Vetter as newly elected directors in District II, IV, V and IX.

Director Vetter moved, seconded by Director Beck, to approve said resolution. Ayes: all. Nays: none. Motion carried.

Secretary Bedell presented certificates of election to Directors Shaw, Engler, Gallagher and Vetter. All had taken the oath of office at the September 15, 2008, Regular Board meeting.

President Gallagher turned the meeting over the Secretary Bedell, who opened the floor for nominations for the office of Board president. Director Vetter moved, seconded by Director Frampton, that Director Gallagher be elected president. No other nominations were presented. Ayes: all. Nays: none. Motion carried.

Secretary Bedell then opened the floor for nominations for the office of Board vice president. Director Vetter moved, seconded by Director Stewart, that Director Engler be elected vice president. Ayes: all. Nays: none. Motion carried.

President Gallagher and Vice President Engler took the oath of office, and President Gallagher took the chair.

Chancellor Keir recommended that Secretary Bedell and Treasurer Dettbarn be reappointed to those positions. Director Vetter moved, seconded by Director Stewart, to reappoint Secretary Bedell and Treasurer Dettbarn. Ayes: all. Nays: none. Motion carried.

Secretary Bedell and Treasurer Dettbarn took the oath of office.

The Board was asked to set a regular meeting time, date and place. The suggested schedule was included in the Board's materials and outlined the following 2009 dates, with all meetings to be at the District Office unless otherwise noted: January 26; February 16; March 9; April 20 at Clinton Community College; May 18; June 15; July 20; August 17; September 21; October 19 at Scott Community College; November 16; and December 21 at Muscatine Community College.

Director Engler moved, seconded by Director Phelan, to adopt the meeting schedule as outlined. Ayes: all. Nays: none. Motion carried.

The organizational meeting was concluded.

Director Frampton presented an IACCT update. He reported that construction of the new office building in Des Moines is moving forward. A large group of lowans will be attending the ACCT Annual Congress in New York City later this month. He will be nominating an lowan to serve on the ACCT Nominating Committee and urged other Board members to consider serving on one of the ACCT working committees.

President Gallagher thanked SCC President Tom Coley and his staff for their hospitality of the evening. Chancellor Keir called the Board's attention to the signage guidelines that had been included in the Board mailing. Dr. Coley thanked SCC assistant to the president Pat Cawiezell and SCC student Don Bishop for their leadership of the native plantings landscaping outside Door #4. He then introduced dean of applied technologies Janet Coogan, who introduced Andrew Wermes from the Iowa Department of Education. Mr. Wermes explained the Skills USA competition, a national competition for career and technical students, which takes places each June in Kansas City, Missouri. Tim Cross, a recent graduate of the SCC HVAC program, participated in the

2008 competition and took the bronze medal in his skills category. SCC HVAC instructors Desi Rigg and John Blair talked about the college's HVAC program and the preparation required for the Skills USA competition. Mr. Cross then shared his experiences at the competition and showed Board members his medals.

Diversity Conference committee members Karen Roebuck, Jane Campagna and Erin Snyder reported on the October 2 Diversity Connections Conference. Several EICCD staff members served as presenters, and two of the keynote speakers were able to extend their stay and speak to other student groups. Evaluations of the conference indicated it was very well received.

A list of personnel items was presented for Board approval. Director Vetter moved, seconded by Director Phelan, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

One Chapter 260E preliminary agreement was presented for Board approval: Superior Tube Products, in the amount of \$70,000.

Director Phelan moved, seconded by Director Stewart, to approve the Chapter 260E preliminary agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve two contractual agreements: a Belmont communications tower lease agreement with University of Northern Iowa-KUNI Radio; and articles of agreement for the Muscatine Agricultural Learning Center.

Director Engler moved, seconded by Director Beck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented bids received for the SCC Applied Technology AC Renovation project. It was recommended that the Board award the contract to Climate River Valley, with the low bid of \$156,141.

Director Stewart moved, seconded by Director Phelan, to award the contract to Climate River Valley. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented bids received for the SCC Science Addition project. He noted that all bids came in over the architects' estimate, but that Dr. Coley had indicated he would like to move forward and use some of the college's referendum contingency funds to cover the difference. It was recommended that the Board award the contract to Swanson Construction, with the low bid of \$4,576,400.

Director Beck moved, seconded by Director Phelan, to award the contract to Swanson Construction. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented plans and specifications for the CCC Science Addition project. The Board was asked to approve the plans and specifications, authorize publication of notice to bidders and schedule a public hearing in conjunction with the next Board meeting at 7 p.m. on November 17, 2008, at the District Office.

Director Frampton moved, seconded by Director Shaw, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing as requested. Ayes: all. Nays: none. Motion carried.

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Director Phelan moved, seconded by Director Shaw, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing as requested. Ayes: all. Nays: none. Motion carried.

A number of change orders were presented for Board approval. Mr. Barkdoll reviewed the first change order, Frye Builders #4 on the BTC Welding addition project. The change order, totaling \$37,569.53, included a \$28,100 charge to provide additional ventilation. Brian Stone, engineer of record on the project from IFM Consulting Engineers, took questions from Chancellor Keir and the Board about the work. Concern was expressed about whether the District should pay for this work that perhaps could have been anticipated prior to construction. Frye Builders has completed the work, and Mr. Barkdoll recommended that the Board approve the change order; the District will negotiate payment with IFM Consulting Engineers.

Director Shaw moved, seconded by Director Beck, to approve Frye Builders Change Order #4. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented three change orders on the SCC Road Project Phase I.

Director Phelan moved, seconded by Director Frampton, to approve Hawkeye Paving Change Order #4 in the amount of \$5,160.39. Ayes: all. Nays: none. Motion carried.

Director Vetter moved, seconded by Director Engler, to approve Hawkeye Paving Change Order #5 in the amount of \$4,812.74. Ayes: all. Nays: none. Motion carried.

Director Frampton moved, seconded by Director Stewart, to approve Hawkeye Paving Change Order #6 in the amount of \$1,980. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented McCarthy Improvement Company Change Order #1 on the SCC Roadway Phase 3A project, in the amount of \$5,335.89.

Director Phelan moved, seconded by Director Shaw, to approve McCarthy Improvement Company Change Order #1. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll then presented Portzen Construction Change Order #1 on the CCC Maquoketa Campus project, a deduct in the amount of -\$845.

Director Beck moved, seconded by Director Engler, to approve Portzen Construction Change Order #1. Ayes: all. Nays: none. Motion carried.

The American Association of Community Colleges and the Association of Community College Trustees have adopted a Joint Statement on Leadership and Diversity and have asked their member colleges to endorse the statement. The statement had been mailed to Board members prior to the meeting.

Director Shaw moved, seconded by Director Engler, to endorse the Joint Statement on Leadership and Diversity. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending September 30, 2008, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Frampton moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Stewart moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked the Board for electing him to another term as president. He also noted he was looking forward to seeing everyone at the first Viewpoint lecture on Tuesday evening. Director Phelan thanked Dr. Coley and his staff for hosting the Board meeting.

During Chancellor's Comments, Chancellor Keir also thanked SCC for their hospitality and the presentation by student Tim Cross. She noted how proud she was of the recent successful Diversity Connections conference.

The next Regular Board meeting is scheduled for 7:00 p.m. on November 17, 2008, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 9:10 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President