

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
May 19, 2008**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on May 19, 2008, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Shirley Stewart, Bill Vetter. Absent: none.

Minutes from the April 21, 2008, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Stewart, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

During Audience and Communications, Chancellor Keir recognized Jeff Armstrong, dean of the college at MCC and director of international education for EICCD. Dr. Armstrong introduced four faculty members from Stella Maris College in Chennai, India, who are visiting EICCD to collaborate on additional international education activities. The Board welcomed the faculty members and thanked them for their visit.

Director Frampton presented an IACCT update. He shared minutes from a recent meeting, the group's two-year strategic plan and a memo on the progress of the new building in Des Moines. Director Phelan, who is serving on the building committee, reported that the group is working hard to bring the project within budget. Director Frampton thanked Director Phelan for his service on this committee, and also reported that the IACCT awards committee should finish its work next week.

Staff reports were presented. Secretary Bedell gave the Board a brief overview on the changes to school elections required by the new law and how those will impact the Board. A plan for incorporating the changes must be submitted to the Secretary of State by August 1. President Gallagher and Directors Phelan and Frampton volunteered to serve on a committee to help develop the plan for EICCD. Secretary Bedell will call a meeting of this committee in the next few weeks.

Doug Kutzli, instructional media telecommunications technician at SCC, gave a demonstration of the new audio/video system in the Board Room.

Gary Mohr, executive director for external affairs, introduced enrollment management and marketing staff members Erin Snyder and Alan Campbell. Ms. Snyder, assistant director for enrollment management, introduced admissions officers Katie Watson, Marvin Smith, Cheryl Tack and Quinn Moreno. Ms. Snyder gave the Board a brief report on several career exploration activities the admissions staff have implemented this year: tours and presentations at John Deere Davenport Works for all 1200 eighth-

**graders in the Davenport Schools; ACT PLAN testing for the entire Louisa-Muscatine sophomore class; a Career Tech Experience event at CCC for juniors and seniors at Clinton and Fulton high schools; and Career Expos at Davenport high schools. These activities are yielding excellent public relations and credibility with the schools and follow-up activities are planned in all areas. Ms. Snyder noted that faculty from the colleges have participated in many of these activities.**

**Mr. Campbell, associate director for communications, reported on some of the e-marketing activities the department is implementing. He demonstrated the Board's web page to illustrate the District's web site; the EMAS online inquiry system that will be implemented in the next few months; and the CCC MySpace page. He also discussed the search engine optimization project that will be undertaken this summer, which will maximize EICCD's exposure on the internet.**

**A list of personnel items was presented for Board approval. Director Vetter moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.**

**Mark Kapfer, executive director of economic development, presented one Chapter 260E preliminary agreement with Husco International in the amount of \$1,165,000; and one Chapter 260F/GIVF retraining agreement with ECS, Inc. in the amount of \$25,000.**

**Director Shaw moved, seconded by Director Beck, to approve both agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was then asked to approve a series of resolutions related to the issuance of Industrial New Jobs Training Certificates.**

**Director Vetter moved, seconded by Director D'Souza, to approve the Resolution Instituting Proceedings to take additional action for the issuance of not to exceed \$6,130,000 Industrial New Jobs Training Certificates (2008-1 Multiple Project). Ayes: all. Nays: none. Motion carried.**

**Director Beck moved, seconded by Director Engler, to approve the Resolution Directing the Sale and Delivery of \$5,485,000 Industrial New Jobs Training Certificates, Series 2008-1. Ayes: all. Nays: none. Motion carried.**

**Director Engler moved, seconded by Director Shaw, to approve and place on file the form of Continuing Disclosure Certificate. Ayes: all. Nays: none. Motion carried.**

**Director Shaw moved, seconded by Director Stewart, to approve the Resolution Authoring the Issuance of \$5,485,000 Industrial New Jobs Training Certificates, Series 2008-1, and providing for the securing of such certificates for the purpose of carrying out an Industrial New Jobs Training program project designated as the 2008-1 Multiple Project. Ayes: all. Nays: none. Motion carried.**

**Director D'Souza moved, seconded by Director Frampton, to name Wells Fargo Bank, N.A. as paying agent and registrar for the Series 2008-1 multiple project and approve the form of agency agreement and registrar's agreement. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve several contractual agreements: low@Work sublease of Muscatine office space to the Division of Vocational Rehabilitation; a new lease at the Kahl Building for IMPACC; renewal of the V&R Company lease at the Kahl Building; an affiliation agreement with University of Iowa College of Dentistry for the dental assisting program; conveyance/deed of land for right-of-way, permanent shared use path easement and temporary construction easement related to the City of Riverdale's Belmont Road improvement project; and an easement agreement with ALCOA related to the SCC Road project. Kirk Barkdoll, director of facilities, reviewed the City of Riverdale agreements, and Tom Coley, SCC president, reviewed the ALCOA easement agreement.**

**Director Frampton moved, seconded by Director Phelan, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Kirk Barkdoll, director of district facilities, presented a change order on the BTC Welding Addition project, Frye Builders #2, a deduct in the amount of -\$3,296.00.**

**Director Stewart moved, seconded by Director Phelan, to approve the change order. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll reported that proposals for construction management services on the SCC Road Project, Phases I and IIIA, had been received, reviewed and rated by a committee. The committee recommended that the Board award the construction management contract to H.R. Green.**

**Director Shaw moved, seconded by Director D'Souza, to award the contract to H.R. Green. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve the acquisition of property at 950 Valley Drive, Riverdale, from the Union Building Company. The property is needed for the SCC Road Project, Phase IIIA. Acquisition price is \$290,432.70.**

**Director Frampton moved, seconded by Director Engler, to approve the acquisition of this property. Ayes: all. Nays: none. Motion carried.**

**The Board was asked if they would like to continue their membership in the Iowa Association of Community Colleges and authorize payment of dues.**

**Director Frampton moved, seconded by Director Stewart, to authorize payment of IACCT dues for continued membership. Ayes: all. Nays: none. Motion carried.**

**The Board conducted a first reading of the proposed revision to Board Policy No. 416 – Reimbursement for Expenses. This change would increase the mileage reimbursement rate from 42 cents per mile to 46 cents per mile, effective July 1, 2008. No action was taken on this first reading.**

**Chancellor Keir announced that Ellen Kabat Lensch, executive director for resource development and innovation, and a Districtwide committee have worked to update the EICCD mission statement. It has been shared internally for feedback and was brought to the Board for approval.**

**Director Phelan moved, seconded by Director D'Souza, to approve the revised mission statement. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending April 30, 2008, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Engler moved, seconded by Director Shaw, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Frampton moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, President Gallagher thanked Chancellor Keir and Lana Dettbarn for conducting the budget workshop prior to the meeting, noting that it helped to clarify the budgeting process. Director Engler extended a warm welcome to the District's Indian guests. Director Phelan recognized the addition of first-rate technology to the classrooms, as well as the Board Room, and noted it will help improve the already high quality of education. Director Shaw commented on how much he enjoyed**

**attending and participating in commencement ceremonies at Muscatine and Scott Community Colleges. Director D’Souza asked if any new initiatives have resulted from the meeting with University of Iowa president Sally Mason; Chancellor Keir responded that nothing concrete has developed but conversations continue.**

**During Chancellor’s Comments, Chancellor Keir thanked the External Affairs department for the energy and excitement they bring to their excellent work and noted they are doing many creative things. She noted that Alan Campbell and a districtwide committee had done an excellent job rebuilding the web site. Director Phelan noted that the “Fuel Your Mind” campaign seems to be making an impact.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on June 16, 2008. The Board was asked to change the meeting location to the Blong Technology Center, 8500 Hillandale Road, Davenport, Iowa. The meeting will begin at 7 p.m. Board members are invited to tour the Midwest Center for Safety and Rescue Training at 5:30 p.m.**

**Director Beck moved, seconded by Director Vetter, to change the location of the June 16, 2008, Regular Board meeting to the Blong Technology Center. Ayes: all. Nays: none. Motion carried.**

**President Gallagher adjourned the meeting at 8:20 p.m.**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**