

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
January 28, 2008**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on January 28, 2008, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Shirley Stewart. Absent: Bill Vetter.

Minutes from the December 17, 2007, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Lana Dettbarn, executive director for administrative services, introduced representatives from Clifton Gunderson to present the FY07 audit report. Richard Winkel, managing partner, introduced audit manager Jill Van Roekle, and presented the audit report to the Board. Mr. Winkel noted the audit received a clean opinion and that auditors found no deficiencies in internal controls and no instances of noncompliance.

Director Frampton moved, seconded by Director Engler, to accept the audit report and to place it on file. Ayes: all. Nays: none. Motion carried.

Staff reports were presented. Dr. Tom Coley, president of Scott Community College, and Kirk Barkdoll, director of facilities for EICCD, gave the Board an overview of the current status of the SCC road project. They shared drawings from Ament Engineering for the new entrances and the road itself. Dr. Coley noted that funds are in place to complete all but one phase of the road project and that bid papers will be ready in March 2008. Negotiations with ALCOA continue for reciprocal easements granting needed access for the project.

Laurie Hanson, director of institutional effectiveness for EICCD, gave the Board an overview of the recently completed AQIP portfolio, a document her office produces every four years as part of the accreditation process. Board members expressed great admiration for the document and the thorough manner in which it was prepared. Mrs. Hanson also presented a summary of the findings of the ccBenefits/EMSI study on EICCD's socioeconomic benefits to the community. A similar study was done for each of the community colleges in Iowa and a statewide report will be available soon. Mrs. Hanson concluded her report with an overview of the District's dashboard effectiveness indicators.

A list of personnel items was presented for Board approval. Director Stewart moved, seconded by Director Frampton, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

A list of performance adjustments for administrative and professional staff was submitted for Board approval. Director Engler moved, seconded by Director Phelan, to approve the performance adjustments. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented two Chapter 260E preliminary agreements: Cintas Corporation No. 2 in the amount of \$350,000; and Genesis Systems Group in the amount of \$210,000.

Director Shaw moved, seconded by Director Beck, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer also presented six Chapter 260F/GIVF retraining agreements: Clinton Leadership Consortium in the amount of \$10,400; DeWitt Consortium in the amount of \$50,000; JC Cross Co. in the amount of \$4,999; Planetary Corporation in the amount of \$7,200; Shaw Electric, Inc. in the amount of \$25,000; and TM Woodworks, Inc. in the amount of \$4,999.

Director Frampton moved, seconded by Director Shaw, to approve the Chapter 260F/GIVF retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve four contractual agreements: lease of the Capitol Theatre to NVents, Inc.; a confidentiality and exchange of data agreement with ACT, Inc.; an amendment to the Chapter 28E contract with North Scott Schools for high school programming; and an END clinical agreement with Hammond-Henry Hospital.

Director Phelan moved, seconded by Director D'Souza, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Kirk Barkdoll, director of district facilities, presented Swanson Construction Change Order No. 5 on the SCC Student Success Center project, in the amount of \$2,761.42.

Director Stewart moved, seconded by Director Shaw, to approve the change order. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll reviewed the process for selecting architectural and engineering services for the Alternative Energy Center. The selection committee recommended that the Board award the professional services contract on the project to SGGM Architects/RDG Designers.

Director D'Souza moved, seconded by Director Engler, to award the contract as recommended. Ayes: all. Nays: none. Motion carried.

Mr. Barkdoll presented plans and specifications for the Kahl Educational Center Bookstore Renovation project. The Board was asked to approve the plans and specifications, authorize publication of notice to bidders and schedule a public hearing on the project for 7:00 p.m. on February 18, 2008, at 306 West River Drive, Davenport, Iowa.

Director Frampton moved, seconded by Director D’Souza, to approve the plans and specifications, authorize publication of notice to bidders and schedule a public hearing as recommended. Ayes: all. Nays: none. Motion carried.

Dr. Karen Vickers, president of Clinton Community College and outgoing vice chancellor for instruction, presented the Board with a proposal for changes to the Associate of Science degree. She noted these changes put EICCD in line with what the statewide community colleges are doing and satisfy EICCD’s faculty standards. The Board was asked to approve the revised degree.

Director Phelan moved, seconded by Director Shaw, to approve the revised curriculum for the Associate of Science degree. Ayes: all. Nays: none. Motion carried.

Dr. Nancy Kothenbeutel, executive director for continuing education, presented the final proposal for a new program in logistics and supply chain management. She noted that the program will include a two-year Associate in Applied Science degree and two certificate options. The Board was asked to grant final approval to the program, which will allow the District to send the program to the State Board of Education for their approval.

Director Engler moved, seconded by Director Beck, to grant final approval for the logistics and supply chain management program. Ayes: all. Nays: none. Motion carried.

The Board conducted a second reading on proposed Board Policy No. 790 – Sustainability. Chancellor Pat Keir noted that the change requested by the Board at the December 17, 2007, meeting had been made. The Board was asked to adopt the new policy.

Director Beck moved, seconded by Director D’Souza, to adopt Board Policy No. 790 – Sustainability. Ayes: all. Nays: none. Motion carried.

A resolution authorizing Chancellor Keir and Gary Mohr, executive director for external affairs, to represent the District’s interests to state government was presented for Board approval.

Director D'Souza moved, seconded by Director Engler, to approve the resolution. Ayes: all. Nays: none. Motion carried.

The Board was asked to set a public hearing on the transfer of I-80 property from the EICCD Foundation to EICCD.

Director Stewart moved, seconded by Director Frampton, to schedule the public hearing for 7:00 p.m. on February 18, 2008, at 306 West River Drive, Davenport, Iowa. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending December 31, 2007, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Frampton moved, seconded by Director Engler, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director Phelan, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Frampton shared minutes from the most recent IACCT meeting. Director Engler expressed her thanks to the staff and faculty who do such good work and make the Board proud to serve.

During Chancellor's Comments, Chancellor Keir gave the Board an update on the state aid situation. She noted that the governor has recommended far less than the community colleges are asking in increased state aid, but that legislators are supportive of a much higher amount. She also reported that the District is taking action to terminate a contract previously approved by the Board with Solo Direct, as that company is in default on the terms of the agreement. Chancellor Keir thanked Lana Dettbarn and her staff for the work they did to ensure a clean audit report. Ms. Dettbarn acknowledged the efforts of all associated with the District, noting it is a team effort.

The next Regular Board meeting is scheduled for 7:00 P.M. on February 18, 2008, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa.

The Board was asked to enter into Executive Session to discuss negotiations. Director Beck moved, seconded by Director Frampton, to enter into Executive Session to

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discuss negotiations. On roll call vote: Ayes: Beck, D'Souza, Engler, Frampton, Gallagher, Phelan, Shaw and Stewart. Nays: none. Motion carried.

The Board entered into Executive Session at 8:45 and returned to Regular Session at 9:14 p.m.

President Gallagher adjourned the meeting at 9:14 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President