

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
December 17, 2007**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on December 17, 2007, in the Larson Hall Conference Room at Muscatine Community College, 152 Colorado Street, Muscatine, Iowa. President Robert Gallagher called the meeting to order with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, John Frampton, Bill Phelan, Milton Shaw, Shirley Stewart, Bill Vetter. Absent: none.

The Board conducted a public hearing on the CCC Bookstore Renovation Furnishings. No one appeared to speak for or against the project, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the November 19, 2007, Regular Board meeting had been mailed to the Board members for their review. Director Frampton moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Frampton presented the IACCT report. He has asked Secretary Bedell to forward copies of the minutes from the latest IACCT and IACCP meetings to Board members. He noted that Iowans for a Skilled Workforce has presented contributions to legislative candidates. He also told the Board that he had seen an excellent presentation on trends in Iowa by North Iowa Area Community College president Michael Morrison that he would like to see shared at a future Board gathering.

Staff reports were presented. Jeff Kaufmann, faculty member at MCC and second-term state legislature, gave an overview of the upcoming legislative session. He expects a positive year for community colleges and mentioned that general aid, faculty salaries and transfer guarantees will be three topics addressed. Dr. Jeff Armstrong, dean of the college at MCC and the district's international director, gave an overview of the current international projects. He then showed the Board a demonstration of the "Toward a More Connected World" project in which students from MCC and from Stella Maris College in Chennai, India, have interacted on a regular basis. Rich Horst, director of development for EICCD, then gave the Board an update on the potential lease of the Capitol Theatre to NVents. He reviewed a proposed letter of intent outlining the conditions under which EICCD would consider entering into a lease agreement. The goal will be to present such a lease to the Board in January 2008.

A list of personnel items was presented for Board approval.

Director Phelan moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

**The Board was also asked to approve a list of performance adjustments for administrative and professional staff.**

**Director D'Souza moved, seconded by Director Frampton, to approve the performance adjustments. Ayes: all. Nays: none. Motion carried.**

**Mark Kapfer, executive director of economic development, presented four Chapter 260E preliminary agreements: APAC Customer Services, Inc. in the amount of \$1,050,000; Archer-Daniels-Midlands Company in the amount of \$980,000; Menasha Packaging Company LLC in the amount of \$90,000; and Quad City Community Healthcare, LLC in the amount of \$65,000. He also presented five Chapter 260F/GIVF retraining agreements: Bemis Clysar, Inc. in the amount of \$40,000; ITW/Magnaflux/Rocol in the amount of \$12,948; Muscatine Learning Consortium #8 in the amount of \$97,500; Sears Manufacturing Company in the amount of \$25,000; and Windows Networking Consortium in the amount of \$23,976.**

**Director Phelan asked to consider the Muscatine Learning Consortium #8 agreement separately, due to his employment by one of the participating companies.**

**Director Frampton moved, seconded by Director Stewart, to approve the Chapter 260E/260F/GIVF retraining agreements, with the exception of the Muscatine Learning Consortium #8. Ayes: all. Nays: none. Motion carried.**

**Director D'Souza moved, seconded by Director Beck, to approve the Chapter 260F/GIVF retraining agreement with Muscatine Learning Consortium #8. Ayes: all. Nays: none. Abstention: Phelan. Motion carried.**

**The Board was asked to approve two contractual agreements: renewal of the Kahl Building lease with Thomas Tillberg d/b/a Octagon Informational Services; and an END clinical agreement with the REM Center.**

**Director Vetter moved, seconded by Director Phelan, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Kirk Barkdoll, director of district facilities, presented bids for four facilities projects.**

**On the CCC Bookstore Renovation Furnishings project, College Store Design was the sole bidder. Mr. Barkdoll recommended that the Board award the project to College Store Design for the bid of \$84,710.46.**

**Director Frampton moved, seconded by Director Shaw, to award the project to College Store Design. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll presented bids for professional services on the Clinton Community College Maquoketa Campus and recommended that the award go to SGM Architects.**

**Director D'Souza moved, seconded by Director Engler, to award the professional services contract to SGM Architects. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll presented bids for professional services on the EICCD Science Additions project and recommended that the award go to Stanley Consultants.**

**Director Shaw moved, seconded by Director Stewart, to award the professional services contract to Stanley Consultants. Ayes: all. Nays: none. Motion carried.**

**Mr. Barkdoll then presented bids for professional services on the MCC University Center project and recommended that the award go to Gere-Dismer Architects.**

**Director D'Souza moved, seconded by Director Phelan, to award the professional services contract to Gere-Dismer Architects. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to grant preliminary approval to a new program in Renewable Energy Systems Technology.**

**The Board was then presented with an RFP for architectural services on the ATEEC/Alternative Energy Center.**

**Director Vetter moved, seconded by Director Stewart, to approve the RFP for architectural services. Ayes: all. Nays: none. Motion carried.**

**Director D'Souza moved, seconded by Director Engler, to grant preliminary approval to the Renewable Energy Systems Technology program. Ayes: all. Nays: none. Motion carried.**

**Academic calendars for the 2008-2009 and 2009-2010 academic years were recommended to the Board for approval.**

**Director Stewart moved, seconded by Director Phelan, to approve the proposed academic calendars for 2008-2009 and 2009-2010. Ayes: all. Nays: none. Motion carried.**

**Chancellor Keir proposed a new Board policy: Board Policy No. 490 – Sustainability for First Reading. The Board requested that the words “strive to” be inserted before the phrase “employing a minimum of the LEED Silver Standard in new construction.” No action was taken during this First Reading.**

**Financial reports for the month ending November 30, 2007, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Engler moved, seconded by Director D’Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review, with one additional bill that was submitted to members at the meeting. Board members were asked to approve payment of the bills.**

**Director D’Souza moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, Director Frampton called trustees’ attention to the new IACCT directories at their places. President Gallagher thanked MCC President Vic McAvoy and the staff for their hospitality.**

**During Chancellor’s Comments, Chancellor Keir also thanked President McAvoy and the MCC staff. She noted that Board members had new nametags at their places and thanked Director Engler and Secretary Bedell for making those arrangements. President McAvoy informed the Board members that the poinsettias at their places were grown from seeds in the MCC greenhouse by the horticulture students.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on January 28, 2008, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Gallagher asked that a Committee of the Whole meeting be scheduled for 6:30 p.m. immediately prior to that meeting for discussion of lease agreements for the Capitol Theatre and for the culinary arts program.**

**President Gallagher adjourned the meeting at 8:30 p.m.**

**Board of Trustees**  
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**Approved:**

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**Honey H. Bedell, Board Secretary**

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**Board President**