

MEDICAL ASSISTANT

Program Description

The Medical Assistant program prepares individuals to provide medical office administrative services and perform clinical duties under the supervision of physicians including patient intake and care, routine diagnostic procedures, EKG, phlebotomy, pharmacology, taking patient histories, maintaining records, and insurance processing. Medical assistants can work in ambulatory care settings such as physicians' offices, clinics, and group practices

Certifications

Successful completion of the Medical Assistant Diploma program, entitles graduates to take the National Center for Competency Testing (NCCT) Medical Assistant Certification Exam. All classes must be passed with a C or better.

Award Options

Medical Assistant Diploma

Job Outlook

The forecast for employment opportunities for medical assistants is one of rapid growth and is expected to grow faster than average for all occupations as the health care industry expands. Helping to drive this growth is the increasing number of facilities and group practices that need support personnel who can handle both administrative and clinical duties. The average entry-level salary for a medical assistant is \$31,540 per year.

For details, please visit this link <https://www.bls.gov/ooh/>



THE *Community's College*



**CLINTON, MUSCATINE
AND SCOTT COMMUNITY
COLLEGES**

Program Director

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MEDICAL ASSISTANT

Medical Assistant Diploma

		Credits
TERM 1		
Session 1		
BIO:163	Essentials of Anatomy and Physiology OR	4.00
BIO:157	Human Biology	
MAP:136	Medical Office Management*	5.00
Session 2		
MAP:138	Medical Office Procedures*	5.00
SPC:170	Professional Communications OR	3.00
ENG:107	Composition I: Technical Writing OR	
ENG:105	Composition I OR	
SPC:112	Public Speaking	
		17.00
WINTER TERM		
Winterim		
HSC:113	Medical Terminology	2.00
		2.00
TERM 2		
Session 1		
MAP:137	Medical Lab Procedures*	5.00
MAP:512	Medical Assisting Pharmacology*	2.00
Session 2		
MAP:149	Exam Preparation*	2.00
MAP:614	Medical Assistant Externship	4.00
		13.00
Optional Courses**		
BIO:151	Nutrition*	3.00
HIT:170	Principles of Human Disease	3.00
HIT:312	Health Informatics and Information Management Systems	3.00
PSY:111	Introduction to Psychology	3.00
SOC:110	Introduction to Sociology	3.00
Medical Assistant Diploma Total		32.00

*This course may be offered in a hybrid format to offer flexible options for working adults.

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**Alternate Certification is available for students with the completion of an additional 9 credit hours. Suggested courses to complete the additional 9 credits include BIO:151, HIT:170, HIT:312, PSY:111, and SOC:110. Students are not required to compete these courses to attain their diploma and sit for the NCCT Exam. Additional Certifications include Registered Medical Assistant (RMA) Exam offered by the American Medical Technologist (AMT) <https://www.americamedtech.org/Get-Certified/RMA-Eligibility> or Certified Medical Assistant Exam (CMA) offered by the American Association of Medical Assistants (AAMA) <https://www.aama-ntl.org/cma-aama-exam/eligibility-pilot-program>.

Clinton Community College

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Admissions Officer

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Muscatine Community College

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Admissions Officer

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Scott Community College

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If you have questions or complaints related to compliance with this policy, please contact Debora J. Sullivan, Equal Employment Opportunity Officer/Equity Coordinator, Eastern Iowa Community College District, 101 West Third Street, Davenport, Iowa 52801, 563-336-3487, djsullivan@eicc.edu or the Director of the Office for Civil Rights, U.S. Department of Education, Citigroup Center, 500 West Madison Street, Suite 1475, Chicago, Illinois 60661-7204, phone number 312-730-1560, fax 312-730-1576, OCR. Chicago@ed.gov.