

College Connection Individualized Registration Program (CCIR)

High School Information Sheet & Checklist

What is College Connections Individual Registration (CCIR) Program?

- In 2016, the state of Iowa made changes to the Senior Year Plus program that eliminated the P.S.E.O. as an option for high schools that have concurrent enrollment contracts with their local community college.
- College Connection Individual Registration (CCIR) is the enrollment option that will continue to provide high school students opportunities to register for specific courses that are not provided via other contractual options.

Who can enroll in College Connection Individual Registration (CCIR)?

- Each high school should establish procedures for determining student eligibility for CCIR. Students must meet requirements of the high school to be provided access to CCIR. This includes high school juniors, seniors, and students who are part of the gifted and talented program within the high school.
- In addition, students must meet placement and any pre-requisite requirements of the requested course per the college catalog. Students should register as soon as approved to secure course availability.

What is the cost to students for CCIR courses?

- The high school district pays for the CCIR course tuition. Some high schools may charge the student for unsatisfactory progress in a CCIR course. Please check with your particular high school district policy for details.

Does the EICC provide transportation?

- No. Depending on the EICC course location, transportation may or may not be a necessary option. Please determine the specific transportation policies within your district.

How do students acquire textbooks?

- EICC does not pay for books in the CCIR Program
- Please discuss the best option for obtainment of books and materials for students enrolled in the CCIR program.
- Textbooks can be purchased by the high school or student via the college bookstore in person or online. Textbooks may be purchased from other vendors, please ensure the correct edition is purchased.

Steps for High Schools to Enroll in College Connections Individual Registration (CCIR):

- College Connections Individual Registration Form is available at www.eicc.edu/ccir
- Counselor meets with student to determine eligibility.
 - High School requirements for enrollment in CCIR are reviewed and student eligibility discussed and determined.
 - Course placement may include ACT, ALEKS, or high school GPA requirements.
 - Course pre-requisites and scores are evaluated and discussed.
- High School Staff and the student complete the CCIR form.
- High School staff submit student's high school transcript and ACT or ALEKS scores as appropriate to the college.
- Student is provided information on completing college registration process. (See Student Checklist)
 - Student must complete an EICC Application for Admissions at www.eicc.edu/apply
 - Information on course placement can be found at www.eicc.edu/placement
- Student discusses CCIR enrollment with the parent / guardian and acquires parent signature. (if the student is under 18)
- Student returns completed CCIR sheet to appropriate High School Office.
- High School submits form to EICC Campus Contact.
- EICC processes student's admissions and registration for the approved courses.
- Student is notified about CCIR Orientation Dates.
 - Student Signs up & attends the "Bridge" orientation.
- EICC returns processed form to High School Contact.
- High School provides completed form to student.
 - High school discusses books, materials, and possible transportation services.
 - High schools may receive textbooks from EICC www.eicc.edu/bookstore
 - High schools may rent/acquire textbook from 3rd party vendors

Eastern Iowa Community College Academic Advisors

EICC Academic Advisors are available to support you. The advisors are available to assist you during frequent visits to your high school; by appointment, and via e-mail. The advisors can assist you in course selection, academic and career planning, transfer information, and degree planning.

Clinton Concurrent Advisor: **Joe Shovlain**- (563) 244-7014 jshovlain@eicc.edu
Muscatine Concurrent Advisor: **Anabelia Calderon-Flores**- (563) 228-6035 acalderon-flores@eicc.edu
Theresa Putnam Genz -(563) 288-6047 tputnamgenz@eicc.edu
Scott Concurrent Advisors: **Molly Gleason**- (563) 336-5241 mmgleason@eicc.edu
Janice Brattvet- (563)441-4057 jabrattvet@eicc.edu

Eastern Iowa Community College Admission Representatives

EICC Admission representatives are also available to assist you. They are available during frequent visits to your high school, by appointment, and via e-mail. The admission representatives can assist you in scholarship information, visits opportunities, tours, financial aid, and admission requirements and college presentations.

Clinton Community College Admissions Representative: **Heather Evans**- (563) 244-7007 hlevans@eicc.edu
Muscatine Community College Admissions Representative: **Kari Hanson**- (563) 288-6007 khanson@eicc.edu
Scott Community College Admissions representative: **Kelsey King**- (563) 441-4007 kking@eicc.edu