

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
November 19, 2018**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on November 19, 2018, in Rooms W116/117 at the Scott Community College Urban Campus, 101 West Third Street, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Lori Freudenberg, Michelle Garvin, Jim Hayes. Absent: Denise Hollonbeck, Milton Shaw, Bill Vetter.

Minutes from the October 15, 2018, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Hayes, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

During Completion of the Agenda, Secretary Bedell requested that Item 13-Academic Calendar 2019-2020 be held for discussion at the December meeting.

Andrea Rumler of Winkel Parker Foster CPAs reviewed the FY2018 audit. She noted that the auditors have issued a clean opinion with no findings.

Director Beck moved, seconded by Director Hayes, to accept the audit report and to place it on file. Ayes: all. Nays: none. Motion carried.

In Director Hollonbeck's absence, Chancellor Doucette noted that the community college presidents and legislative liaisons have met to review legislative priorities and discuss advocacy plans for the upcoming legislative session.

Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, presented the annual report on economic development and resource development activities. She reviewed the Chapter 260E and 260F programs, along with other economic development services such as the Iowa Waste Exchange, Business Information Growth, WIOA, PACE, GAP, Talent Link and the Small Business Development Center. She noted that \$6,776,705 in grant funding was awarded to EICC in FY18. Dr. Naomi DeWinter, MCC president, reported on the STEM BEST grant, which was used to fund afterschool STEAM activities for fourth graders in partnership with area businesses. Jan Dolan, PACE career navigator, spoke about an Arconic Foundation Global Internship grant that has afforded opportunities to learn about advanced manufacturing careers to 18-24 year olds in our service area.

Dr. Joan Kindle, vice chancellor for education and training, described the New Faculty Development Course and introduced the Council for Teaching Excellence

**members who planned it: chair Gina Bielski, Andrea Williams, Bret Benson and Jayln Havill, who was unable to attend. Ms. Bielski explained the curriculum and then asked all of the new faculty members in attendance to introduce themselves. Dr. Karen Vickers, vice chancellor for student development and CCC president, then introduced Dr. Lisa Hayward, new dean of instruction at CCC.**

**A list of personnel items was presented for Board approval. Director Freudenberg moved, seconded by Director D'Souza, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve the renewal of the ACCESS program agreement with the Mississippi Bend AEA.**

**Director D'Souza moved, seconded by Director Hayes, to approve the contractual agreement. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve Change Order #1 from TRICON Construction in the amount of \$463.46 on the CCC Lecture Hall 150 Remodeling Project.**

**Director Hayes moved, seconded by Director D'Souza, to approve. Ayes: all. Nays: none. Motion carried.**

**A proposal for a new A.A.S. degree program in medical laboratory technology was presented for Board approval. This is the first step in gaining state approval to offer the program next fall.**

**Director D'Souza moved, seconded by Director Freudenberg, to approve the medical laboratory technician program. Ayes: all. Nays: none. Motion carried.**

**The Board continued its review of Board policies with a second reading of policies in Series 700 – Business & Operational Procedures.**

**Director Hayes moved, seconded by Director Garvin, to adopt the reviewed and revised policies in Series 700. Ayes: all. Nays: none. Motion carried.**

**The Board conducted a first reading of proposed changes to policies in Series 400 – Personnel. No action was taken.**

**Financial reports for the month ending October 31, 2018, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Hayes moved, seconded by Director D’Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Beck moved, seconded by Director Freudenberg, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, President Gallagher commented on the enjoyable dinner with the new faculty members before the meeting and invited them all to attend future Board meetings. Director D’Souza noted what a nice job Chef Steve Hall is doing with Coffee Envie and catering events. Director Hayes encouraged the college to think about ways to share more widely the story of the college’s partnerships with business and industry.**

**During Chancellor’s Comments, Chancellor Doucette explained the new Way Back tuition strategy that will create a path for students who have completed credits but are barred from re-enrolling because of financial obligations to the college to come back and complete their programs of study. He commented on the enhanced partnerships with area K-12 schools as a result of the regional partnership CTE activities and noted that this could lead to a need for expansion of our CTE facilities. He expressed high hopes for the upcoming legislative session, and invited Board members to attend the November 29 news conference announcing the BSN completion agreement with University of Iowa College of Nursing and the December 4 IACCT holiday gathering. Dr. Lyn Cochran, SCC president, thanked Deb Sullivan, human resources director, and her staff for the excellent work they did to bring 20 new faculty members on board this fall.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on December 10, 2018, in the Ellis Vetter Board Room at 101 West Third Street, Davenport, Iowa.**

**President Gallagher adjourned the meeting at 8:21 p.m.**

---

**Honey H. Bedell, Board Secretary**

**Approved:**

---

**Board President**