

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
August 21, 2017**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on August 21, 2017, in Room 1006 at the Kahl Educational Center, 326 West Third Street, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kim Clausen, Dr. Joseph D'Souza, Denise Hollonbeck, Bill Phelan, Milton Shaw, Bill Vetter. Absent: Kendra Beck, Michelle Garvin.

Minutes from the July 17, 2017, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Clausen, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

During Completion of the Agenda, Secretary Bedell noted that Board members have at their places a revised version of Item 12. Bank Depository Resolution.

President Gallagher noted that this will be the last Board meeting for Directors Clausen and Phelan, who have decided not to run for re-election. He read resolutions honoring Director Clausen and Director Phelan for their service. Director Vetter moved, seconded by Director Hollonbeck, to adopt the resolutions as stated below. Ayes: all. Nays: none. Motion carried.

**RESOLUTION OF COMMENDATION
Kim Clausen
August 21, 2017**

WHEREAS Kim Clausen has served with distinction on the Eastern Iowa Community College District Board of Trustees since 2012; and

WHEREAS Director Clausen has contributed her expertise in business and human resources to the benefit of the college; and

WHEREAS Director Clausen has been a passionate and articulate advocate for community colleges in our region and has maintained unwavering focus on how the Board's decisions affect students; and

WHEREAS Kim's colleagues on the Board of Trustees wish to thank her for her service and express appreciation for her professionalism, friendship and ability to light up any room she enters; NOW THEREFORE,

BE IT RESOLVED THAT on behalf of all Board members and EICCD faculty, staff and students, the Board extends its deepest appreciation to Ms. Clausen for her service, contributions and leadership and offers her their very best wishes for the future.

RESOLUTION OF COMMENDATION

***Bill Phelan
August 21, 2017***

WHEREAS Bill Phelan has served with distinction on the Eastern Iowa Community College District Board of Trustees since 2006; and

WHEREAS Director Phelan brought a strong understanding of community and corporate needs to his work on the Board; and

WHEREAS Director Phelan has been an outspoken and effective advocate for community colleges and community college students both locally and on a statewide level; and

WHEREAS Bill represented EICC with distinction as a member of the Iowa Association of Community College Trustees Board; and

WHEREAS Bill's colleagues on the Board of Trustees wish to thank him for his service and express appreciation for his sense of humor and camaraderie; NOW THEREFORE,

BE IT RESOLVED THAT on behalf of all Board members and EICCD faculty, staff and students, the Board extends its deepest appreciation to Mr. Phelan for his service, contributions and leadership and offers him their very best wishes for the future.

During the IACCT report, Director Hollonbeck reported that she has heard nothing but positive comments about the IACCT conference hosted by EICC last month. She thanked Secretary Bedell for her leadership of the conference planning and asked her to acknowledge the others responsible. Secretary Bedell recognized steering committee members Erin Snyder, Doris Swanson, Ann Eisenman and Diane Stanley, and thanked the host of volunteers involved.

The staff report focused on FY2017 year-end reports. Suteesh Tandon, chief financial officer, presented the year-end financial report. Deb Sullivan, director of human resources, gave an overview of employee statistics. Deb Goodall, dean of continuing education, explained the recent reorganization of the continuing education division and shared the CE enrollment numbers. Erin Snyder, director of enrollment management and strategic communications, shared the credit enrollment and full-time equivalent enrollment numbers.

A list of personnel items was presented for Board approval. Director Phelan moved, seconded by Director Shaw, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, presented five Chapter 260F/WTED retraining agreements: Continental Cement in the amount of \$13,000; Equistar Chemicals in the amount of \$10,000; Genesis Health System in the amount of \$32,500; Kent Corporation in the amount of \$32,500; and SSAB Iowa Inc. in the amount of \$32,500.

Director Phelan moved, seconded by Director Vetter, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: a dark fiber services agreement with the City of Davenport for the new SCC Urban Campus; a tower lease in Muscatine with U.S. Immigration and Customs Enforcement; an easement agreement with MidAmerican Energy at SCC; renewal of the agreement with Family Resources for student counseling services at SCC; renewal of the facility usage agreement with RPJ Enterprises for diesel classes for Calamus-Wheatland students; renewal of the agreement with Bettendorf Schools for commercial food service career exploration classes; and renewal of the facilities agreement with Maquoketa Schools for the CCC Maquoketa Center.

Director D'Souza moved, seconded by Director Clausen, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Three change orders were presented: Swanson Construction Change Order #5 on the CCC Library/Façade Renovation, a deduct in the amount of \$20,809.30; Sheets Design Build Change Order #3 on the MCC Loper Hall Library Renovation, an increase of \$34,915; and TriCon Construction Change Order #2 on the SCC Restroom Remodeling, an increase in the amount of \$706.10.

Director Vetter moved, seconded by Director D'Souza, to approve the change orders. Ayes: all. Nays: none. Motion carried.

Bids had been received for the SCC Exterior Door Replacement project, with JB Robertson submitting the low bid of \$172,497. It was recommended that the contract be awarded to JB Robertson.

Director Clausen moved, seconded by Director Shaw, to award the project contract to JB Robertson. Ayes: all. Nays: none. Motion carried.

A resolution authorizing bank deposits was presented for approval. It is similar to previous years' resolutions, with an increase in the deposit limit at US Bank due to the move of trust funds and the addition of DeWitt Bank & Trust to the list.

Director Hollonbeck moved, seconded by Director Phelan, to approve the bank depository resolution. Ayes: all. Nays: none. Abstention: Vetter. Motion carried.

Financial reports for the months ending June 30, 2017, and July 31, 2017, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director D'Souza moved, seconded by Director Shaw, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director Phelan, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked Directors Clausen and Phelan for their service to the Board. Director Phelan expressed his appreciation and asked the Board to keep up their good work. Director Clausen noted how proud she is of EICC's employees, saying their future is bright and assuring them the Board has their best interests at heart.

During Chancellor's Comments, Chancellor Doucette said that the State of Iowa anticipates another budget shortfall, which could lead to another mid-year budget cut. EICC is working to prepare for that possibility, being careful with expenditures and commitments. He encouraged all to vote in the upcoming school election on September 12. A hard hat tour of the new SCC Urban Campus is scheduled for August 31 for donors. He invited the Board members to attend the Fall Development Day event on September 29 and reminded them that the Board Retreat is scheduled for October 4. Chancellor Doucette introduced Dr. Lyn Cochran, the new president of Scott

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Community College, who began her duties on August 1. Dr. Cochran thanked the Board for their support of her appointment and noted what a pleasure it is for her to be here with such a warm and welcoming group.

The next Regular Board meeting is scheduled for 7:00 P.M. on September 18, 2017, at Scott Community College, 500 Belmont Road, Bettendorf, Iowa.

President Gallagher adjourned the meeting at 8:12 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President