

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
April 17, 2017**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on April 17, 2017, in the Auditorium at Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Denise Hollonbeck, Milton Shaw, Bill Vetter. Absent: Kim Clausen, Dr. Joseph D'Souza, Michelle Garvin, Bill Phelan.

The Board conducted a public hearing on the MCC Loper Hall Library Renovation. No one appeared to speak for or against the public improvement project, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the March 13, 2017, Regular Board meeting had been mailed to the Board members for their review. Director Beck moved, seconded by Director Shaw, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to adopt the following resolution awarding Emeritus Status to eighteen retiring or retired faculty and staff:

*RESOLUTION TO CONFER EMERITUS STATUS
April 17, 2017*

WHEREAS Eastern Iowa Community Colleges are privileged to employ some of the finest professionals in higher education; and

WHEREAS Eastern Iowa Community Colleges understand the importance of recognizing upon retirement the contributions of exemplary long-time faculty and staff who have given of themselves professionally and personally to create EICC's strong culture of high aspirations and high expectations and have made significant contributions to achieving the colleges' mission; and

WHEREAS EICC has established Emeritus Status as a way to honor these individuals;

NOW THEREFORE BE IT RESOLVED THAT, upon the recommendations of the Emeritus Status Review Committee and the Chancellor, the Eastern Iowa Community Colleges Board of Trustees is pleased to recognize the following individuals with Emeritus Status:

- *Mary Baker, Faculty Emeritus*
- *Billie DeKeyrel, Staff Emeritus*
- *Heidi Hilbert, Staff Emeritus*

Board of Trustees

April 17, 2017 – page 2

- *Victor McAvoy, Staff Emeritus*
- *Lori Matthew, Faculty Emeritus*
- *Lanell Mogab, Faculty Emeritus*
- *Lynn Summers, Staff Emeritus*
- *Lori Walljasper, Faculty Emeritus*

Director Vetter moved, seconded by Director Hollonbeck, to adopt the resolution as stated honoring the Faculty and Staff Emeritus recipients. Ayes: all. Nays: none. Motion carried.

M.J. Dolan, executive director of the Iowa Association of Community College Trustees, attended the meeting and spoke with Trustees. She thanked EICC for hosting the annual IACCT conference in July. She gave an update on legislative actions and the colleges' advocacy efforts, noting that the grassroots efforts started several years ago are yielding good results. She also shared highlights from the recent Community College Economic Impact study report and noted that a PowerPoint is available to trustees for local use. Director Hollonbeck thanked Ms. Dolan for coming and complimented her on the excellent job she does for the organization's members.

The Board was asked to approve payment of dues to continue its membership in both IACCT and ACCT.

Director Shaw moved, seconded by Director Hollonbeck, to approve payment of the IACCT dues. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck moved, seconded by Director Shaw, to approve payment of the ACCT dues. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette asked Dr. Karen Vickers, CCC president and EICC vice chancellor for student development, to introduce the staff reports. Dr. Vickers introduced Robyn Smith, CCC fine arts instructor, who shared some of the fine arts programming at CCC. This year's Fine Arts Day has students from eight area high schools attending to work with a professional artist, after which they will show their work and have the opportunity to earn prizes and scholarships. The Arts Gallery in the newly renovated library is home to a circuit of exhibitions by professional artists in the region and features student artwork, as well. Dr. Vickers then introduced faculty members Gina Bielski, Jane Marlowe and Shirley Turnis, who serve as advisors to the college's Phi Theta Kappa chapter, and students Kimberlee McMichael and Claire Blinkensop. The group shared an overview of PTK's activities and honors, including examples of their service projects – Cards for the Troops, creation of a pollinator garden on campus, and the oral history archive they created for the college's 70th anniversary.

A list of personnel items was presented for Board approval. Director Beck moved, seconded by Director Shaw, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Jim Brattvet, director of economic development, presented six Chapter 260E final agreements: Carleton Life Support Systems Inc. dba Cobham Mission Systems Division in the amount of \$1,200,000; Genesis Systems Group, LLC in the amount of \$225,000; Honkamp Krueger & Co., P.C., HK Payroll Services, Inc. and Honkamp Krueger Financial Services, Inc. in the amount of \$225,000; Kraft Heinz Foods Company in the amount of \$3,655,000; Per Mar Security and Research Corp. in the amount of \$315,000; and Sears Manufacturing Co. in the amount of \$380,000.

Director Vetter moved, seconded by Director Beck, to approve the Chapter 260E final agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to take a series of actions related to the upcoming issuance of Industrial New Jobs Training bonds.

Director Shaw moved, seconded by Director Hollonbeck, to provide for the publication of notice on the proposition of issuance of not to exceed \$6,600,000 Industrial New Jobs Training Certificates. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck moved, seconded by Director Shaw, to approve the preliminary official statement and electronic bidding procedures. Ayes: all. Nays: none. Motion carried.

Director Beck moved, seconded by Director Vetter, to approve partial redemption of outstanding Industrial New Jobs Training bonds for Series 2008-1 and Series 2009-1 and direct notice be given to bond holders. Ayes: all. Nays: none. Motion carried.

Director Vetter moved, seconded by Director Shaw, to approve the Agreement for Municipal Advisor Services with Springsted Incorporated. Ayes: all. Nays: none. Motion carried.

Mr. Brattvet presented four Chapter 260F/WTED retraining agreements for Board approval: Barron Equipment Co., Inc. in the amount of \$32,500; Mid-American Glass Inc. in the amount of \$13,000; Sulzco LLC in the amount of \$4,999; and Vera French Community Mental Health Center in the amount of \$4,999.

Director Shaw moved, seconded by Director Hollonbeck, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: an Employee Assistance Program service agreement with Genesis Health Systems; an agreement with Iowa State University Extension Outreach to lease space at MCC; a memorandum of agreement with Clinton Schools for construction trades; and a memorandum of agreement with Maquoketa Schools for welding and English/Communications.

Director Hollonbeck moved, seconded by Director Vetter, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Bids had been received for the MCC Loper Hall Library Renovation. It was recommended that the contract be awarded to Sheets Construction with low base bid of \$1,347,500 plus Alternates 1, 2 and 3 for a total of \$1,530,500.

Director Beck moved, seconded by Director Hollonbeck, to award the contract for the MCC Loper Hall Library Renovation to Sheets Construction. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a new 32-credit hour medical assistant program to start January 2018 at SCC. Board approval will allow EICC to request final approval from the Iowa Department of Education.

Director Shaw moved, seconded by Director Vetter, to approve the new medical assistant program. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending March 31, 2017, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Hollonbeck moved, seconded by Director Shaw, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked Dr. Vickers and the CCC faculty and staff for hosting the Board meeting.

During Chancellor's Comments, Chancellor Doucette invited the Trustees to attend the Commencement ceremonies on May 15, 16 and 17. He noted that the Legislature

**Board of Trustees
April 17, 2017 – page 5**

should conclude its very busy session soon, and based on the final appropriations for Iowa's community colleges, he anticipates bringing the Board a recommendation for 2017-18 tuition next month.

The next Regular Board meeting is scheduled for 7:00 p.m. on May 8, 2017, at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 8:08 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President