

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
November 21, 2016**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on November 21, 2016, in the Kahl Educational Center, Room 1006, 326 West Third Street, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kim Clausen, Dr. Joseph D'Souza, Michelle Garvin, Denise Hollonbeck, Bill Phelan, Milton Shaw, Bill Vetter. Absent: Kendra Beck.

Minutes from the October 17, 2016, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Clausen, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Suteesh Tandon, Chief Financial Officer, introduced Andrea Rumler from Winkel Parker Foster, CPAs, who presented a clean opinion on the firm's audit of EICC's FY2016 finances.

Director Vetter moved, seconded by Director Shaw, to accept the FY2016 audit report and to place it on file. Ayes: all. Nays: none. Motion carried.

Director Hollonbeck presented an IACCT report, noting that the monthly webinars are a good professional development opportunity for trustees and encouraging the Board members to participate or watch them online.

Two staff reports were presented. Dr. Joan Kindle introduced members of the Council for Teaching Excellence (EXCEL) who gave an overview of the New Faculty Development Course. Faculty members Anna Schony, Gina Bielski and Brandon Lange talked about the development of the curriculum, the intensive "Great Teachers Workshop"-like retreat, and the mentoring program that will begin in Spring 2017. The purpose of the course, which enrolled 17 new faculty members this fall, is to develop relationships, increase student retention, offer professional development opportunities, and engage new faculty quickly in the EICC community. Chancellor Doucette noted that the faculty set the tone for the culture of an institution and it is important to invest in them to assure an outstanding institution and successful students.

Dr. Ellen Kabat Lensch gave the annual grants and contracts report. Total funding for EICC grants and contracts, low@Work grants, and financial aid equaled \$20,089,553, up 2.2% from FY15. EICC has approximately \$3 million in pending grant requests at this time. She introduced Paula Arends and Sarah Graves, who gave an overview of the PACE grant program created by the Iowa Legislature three years ago to increase the number of employees in high-demand areas. Susan Lammers then gave an overview of the "Right Signals" grant from AACCC/Lumina Foundation and how it has helped to

better define competencies in the supply chain logistics program. The method established will be incorporated throughout the career technical programs as part of the program review process.

A list of personnel items was presented for Board approval. Director Hollonbeck moved, seconded by Director Phelan, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Kabat Lensch presented two Chapter 260F/WTED retraining agreements for approval: Continental Cement in the amount of \$13,000; and True Position Manufacturing in the amount of \$4,999.

Director Phelan moved, seconded by Director Shaw, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve three contractual agreements: a first amendment to the Campus Works information technology consulting agreement; a letter of engagement with Rosenblum Goldenhersh for specialized legal services on the SCC Urban Campus project; and an amendment to the Saratoga Capital development agreement.

Director Clausen moved, seconded by Director D'Souza, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Suteesh Tandon explained the need to replace the boiler in the EICC District Offices and recommended a series of actions.

Director Clausen moved, seconded by Director Hollonbeck, to approve the engineering services contract for the project with IEFM Consulting Engineers. Ayes: all. Nays: none. Motion carried.

Director D'Souza moved, seconded by Director Shaw, to approve the plans and specifications, authorize publication of notice to bidders and schedule a public hearing on the project for 7:00 p.m. on December 12, 2016, at Muscatine Community College. Ayes: all. Nays: none. Motion carried.

Director Clausen moved, seconded by Director Phelan, to approve purchase of the boiler replacement equipment from Plumb Supply Company. Ayes: all. Nays: none. Motion carried.

Proposed academic calendars for the 2017-2018 and 2018-2019 academic years were presented to the Board for approval.

Director Clausen moved, seconded by Director Phelan, to approve the proposed academic calendars. Ayes: all. Nays: none. Motion carried.

The Board was asked to set a public hearing on the proposed transfer of land at the SCC Belmont Road campus to Pleasant Valley Community School District.

Director Phelan moved, seconded by Director Shaw, to schedule a public hearing on the proposed land transfer for 7:00 p.m. on December 12, 2016, at Muscatine Community College. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending October 31, 2016, were presented. It was recommended that receipt of the reports be acknowledged and the reports be placed on file.

Director Shaw moved, seconded by Director Hollonbeck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Shaw moved, seconded by Director Vetter, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Phelan complimented those who gave the outstanding staff reports this evening, as well as the beautiful table decorations for the dinner with the faculty. President Gallagher wished all a Happy Thanksgiving.

During Chancellor's Comments, Chancellor Doucette announced that the U.S. Bank Foundation has awarded the SCC Urban Campus project a \$50,000 grant. Honorary capital campaign chairs Dana Waterman and Richard Bittner will host a fundraiser on December 13. Financial closing for the Urban Campus project is expected by the end of the year, and interior demolition of the two bank buildings involved is going well.

The next Regular Board meeting is scheduled for 7:00 p.m. on December 19, 2016, at Muscatine Community College, 152 Colorado Street, Muscatine, Iowa. The Board was asked to change the date of that meeting to December 12, 2016.

Director Vetter moved, seconded by Director Hollonbeck, to change the December meeting date to December 12. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 8:25 p.m.

Honey H. Bedell

Honey H. Bedell, Board Secretary

Approved:

Robert H. Hallock

Board President