

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
August 15, 2016**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on August 15, 2016, at the Advanced Technology Environmental and Energy Center, 201 North Harrison Street, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Dr. Joseph D'Souza, Michelle Garvin\*, Denise Hollonbeck\*, Bill Vetter. Absent: Bill Phelan, Milton Shaw. (\*Present via conference call.)

The Board conducted public hearings on the sale of these buildings to the EICCD Downtown Campus Foundation: 101-131 West Third Street, 306 West River Drive, 326 West Third Street, 627 West Second Street, all in Davenport, Iowa. No one appeared to speak for or against the sale, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the Regular Board meeting on July 20, 2016, and the Special Board meeting on August 2, 2016, had been mailed to the Board members for their review. Director Clausen moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

The staff report focused on fiscal year-end financial, human resources and enrollment reports. Suteesh Tandon, chief financial officer, presented the financial report. Deb Sullivan, director of human resources, presented statistics on EICC employees. Deb Goodall, dean of continuing education, shared the continuing education enrollment numbers, and Erin Snyder, director of enrollment management and strategic communications, shared the credit and overall enrollment report.

A list of personnel items was presented for Board approval. Director Clausen moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve the IACCT Defined Contribution Retirement Plan Participation Agreement. Chancellor Doucette explained that this is a revised plan that specifically provides for the contribution rate to be the same as that of the IPERS plan.

Director D'Souza moved, seconded by Director Clausen, to approve the participation agreement. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, presented four Chapter 260F/WTED retraining agreements: Alliant Energy in the amount of \$19,500; Norfolk Iron & Metal Co. in the amount of \$32,500; Simply Soothing in the amount of \$4,999; and Sonac USA LLC in the amount of \$6,500.

**Board of Trustees  
August 15, 2016 – page 2**

**Director D'Souza moved, seconded by Director Vetter, to approve the four Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve several contractual agreements: EON Reality master agreement for Innovation Academy; lease agreements with Davenport Schools for the Creative Arts Academy, Murray Warehousing for downtown Davenport storage, and RPJ Enterprises for diesel concurrent enrollment classes; a counseling services agreement with Family Resources for MCC students; and a memorandum of agreement for Quad City Career Connections.**

**Director Hollonbeck noted she has been very impressed with EON Reality and their capabilities and is very excited about this agreement moving forward.**

**Director Hollonbeck moved, seconded by Director Clausen, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve three change orders: Swanson Construction Change Order #2 on the CCC 1965/1974 Restroom Renovation project in the amount of \$15,865.97; and Swanson Construction Change Orders #1 and #2 on the CCC Library Renovation/Façade project in the amounts of \$13,756.22 and \$44,113.38, respectively.**

**Director Beck moved, seconded by Director D'Souza, to approve the change orders presented. Ayes: all. Nays: none. Motion carried.**

**The Board was then asked to approve plans and specifications for the CCC Annex Patio project, authorize publication of notice to bidders, and schedule a public hearing for 7:00 p.m. on September 19, 2016, at Scott Community College, 500 Belmont Road, Bettendorf, Iowa.**

**Director Clausen moved, seconded by Director Vetter, to approve the plans and specifications, authorize publication of notice to bidders, and schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.**

**Board members were asked to adopt resolutions for the sale of several buildings to the Eastern Iowa Community College District Downtown Campus Foundation: 101-131 West Third Street, 306 West River Drive, 326 West Third Street, 627 West Second Street, all in Davenport, Iowa.**

**Director Clausen moved, seconded by Director Beck, to adopt the resolutions for sale of the buildings as stated. Ayes: all. Nays: none. Motion carried.**

**The Board was then asked to approve plans and specifications for the interior demolition of 101-131 West Third Street – the bank buildings that will become the SCC Urban Campus – and to authorize publication of notice to bidders about the project, and to schedule a public hearing for 7:00 p.m. on September 19, 2016, at Scott Community College, 500 Belmont Road, Bettendorf, Iowa.**

**Director D’Souza moved, seconded by Director Clausen, to approve the plans and specifications, authorize publication of notice to bidders, and schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the months ending June 30, 2016, and July 31, 2016, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director D’Souza moved, seconded by Director Vetter, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Beck moved, seconded by Director D’Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, Director Clausen noted that the Clinton Rotary Club met at the Bickelhaupt Arboretum recently, where they enjoyed a sculpture exhibit by Camanche artist Skip Willets and “very cool” watercolors by CCC art instructor Robin Smith.**

**During Chancellor’s Comments, Chancellor Doucette thanked the Board for their confidence and support in moving forward two important projects – the SCC Urban Campus and the virtual reality programming to be housed there.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on September 19, 2016, at Scott Community College, 500 Belmont Road, Bettendorf, Iowa.**

**President Gallagher adjourned the meeting at 8:06 p.m.**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**