

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
July 18, 2016**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on July 18, 2016, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Dr. Joseph D'Souza, Michelle Garvin, Denise Hollonbeck, Bill Vetter. Absent: Bill Phelan, Milton Shaw.

Minutes from the June 20, 2016, Regular Board meeting had been mailed to the Board members for their review. Director D'Souza moved, seconded by Director Clausen, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Under Completion of the Agenda, Chancellor Doucette asked to add two contracts to Item 8. Contractual Agreements: a lease agreement with Iowa Works in Davenport; and affirmation of the Thalden Emery Architects construction documents contract.

Director Hollonbeck noted that the next IACCT meeting is July 28; she will report on that meeting next month.

Chancellor Doucette introduced Dr. Ellen Kabat Lensch, vice chancellor for economic and workforce development, to provide an overview of the college's economic development programs. Dr. Kabat Lensch described the Iowa New Jobs Training program, the Iowa Jobs Retraining/Workforce Training Economic Development program, Iowa Waste Exchange, Business Information for Growth (BIG), Workforce Innovation and Opportunity Act (WIOA) programs, PACE, GAP and work-based intermediary programs. She then introduced Joel Youngs, director of the Eastern Iowa Small Business Development Center. Mr. Youngs talked about the structure of services provided by the SBDC and shared the stories of three of the center's clients.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Hollonbeck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: renewal of low@Work office leases for space at the Blong Technology Center, SCC, MCC, CCC and CCC Maquoketa and with Iowa Works for space in their Davenport office; an addendum to the Chapter 28E agreement with Iowa Department of Transportation expanding the scope of CDL testing; a nursing clinical agreement with The Alverno; an easement agreement with MidAmerican Energy Company at the BTC; a lease agreement with City Square LLC; an easement agreement and first amendment to that agreement with

Putnam and City Square; an agreement regarding a dumpster with Putnam and City Square; and affirmation of a contract with Thalden Emery Architects for construction documents.

Director Clausen moved, seconded by Director Hollonbeck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was presented with Change Order #1 from Swanson Construction on the CCC 1965/1974 Addition Restroom Renovation project, in the amount of \$12,418.34.

Director Beck moved, seconded by Director Vetter, to approve the change order. Ayes: all. Nays: none. Motion carried.

The Board was also asked to approve extending the scope of this project to include the construction of a single-occupancy restroom, at an estimated cost of \$17,017.57.

Director D'Souza moved, seconded by Director Hollonbeck, to approve the additional work. Ayes: all. Nays: none. Motion carried.

The Board conducted a second reading of proposed revisions to Board policies 208, 419, 420, 422, 423, 425, 429, 435, 444, 447 and 448, and was asked to adopt the revised policies.

Director Hollonbeck moved, seconded by Director Beck, to adopt the revised policies. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Clausen moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, no comments were made.

During Chancellor's Comments, Chancellor Doucette noted that the Board will receive year-end enrollment and financial reports at the August 15 meeting. Work is underway on the next strategic plan, with the goal of presenting a final version to the Board in October for approval. The media provided excellent coverage of the recent articulation agreement signing ceremony with St. Ambrose University; the college continues to improve articulation opportunities for students. Progress continues on the SCC Urban Campus project. Chancellor Doucette asked Dr. Teresa Paper, SCC president, to

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introduce the college's new dean of instruction, Dr. Gerry Wickham, who shared his background with the Board members.

The next Regular Board meeting is scheduled for 7:00 p.m. on August 15, 2016. The Board changed the meeting location from the Urban Center to the Advanced Technology Environmental Education Center (ATEEC), 201 North Harrison, Davenport, Iowa.

President Gallagher adjourned the meeting at 7:56 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President