

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
October 19, 2015**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on October 19, 2015, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Dr. Joseph D'Souza, Denise Hollonbeck, Bill Phelan, Milton Shaw, Bill Vetter. Absent: Michelle Garvin.

The Board conducted a public hearing on the SCC HVAC Renovation project. No one appeared to speak for or against the public improvement project, and President Gallagher closed the public hearing at 7:02 p.m.

Minutes from the September 21, 2015, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

The Board conducted its biennial Organizational Meeting. Secretary Bedell reported on the official canvass of votes for the Regular School Election conducted on September 8, 2015. Directors Joseph D'Souza (District III), Robert H. Gallagher (District IV), William E. Vetter (District V), Kendra Beck (District VII) and Michelle Garvin (District IX) each ran unopposed and all were elected to the Board.

Director Clausen moved, seconded by Director Phelan, to approve a resolution naming Joseph D'Souza, Robert H. Gallagher, William E. Vetter, Kendra Beck and Michelle Garvin as newly elected directors in Districts III, IV, V, VII and IX, respectively. Ayes: all. Nays: none. Motion carried.

The newly elected directors were presented with Certificates of Election.

President Gallagher surrendered the chair to Secretary Bedell to conduct the election of officers. Secretary Bedell called for nominations for the office of President of the Board.

Director Phelan nominated Robert H. Gallagher to serve as president. Director Shaw seconded the nomination. There being no further nominations, Secretary Bedell called for the vote. Ayes: all. Nays: none. Director Gallagher was elected president.

Secretary Bedell called for nominations for the office of Vice President of the Board. Director Vetter nominated Kendra Beck to serve as vice president. Director Shaw seconded the nomination. There being no further nominations, Secretary Bedell called for the vote. Ayes: all. Nays: none. Director Beck was elected vice president.

**Secretary Bedell administered the oath of office to President Gallagher and Vice President Beck.**

**President Gallagher appointed Director Phelan as the Board's IACCT representative and Director Hollonbeck as the IACCT alternate.**

**Chancellor Doucette recommended that the Board appoint Honey Bedell to serve as secretary and Suteesh Tandon to serve as treasurer. President Gallagher made those appointments and administered the oath of office to Ms. Bedell and Mr. Tandon.**

**Chancellor Doucette recommended that the Board continue its Regular Meeting time, date and place as 7:00 p.m. on the third Monday of each month in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa, with the exception of January (fourth Monday), March (second Monday), April (at Clinton Community College), May (second Monday), September (at Scott Community College) and December (at Muscatine Community College).**

**Director Clausen moved, seconded by Director Shaw, to adopt the meeting schedule as recommended. Ayes: all. Nays: none. Motion carried.**

**For the IACCT report, Director Phelan introduced MJ Dolan, executive director of the Iowa Association of Community College Trustees. Ms. Dolan reported on the ACCT Conference held in San Diego last week, noting that almost 100 Iowans attended and that several were elected to ACCT leadership positions. She noted that the grassroots letter campaign is going well, with many businesses sending letters in support of community colleges to their legislators. Wednesday Leadership Club webinars have been well-received and are available for viewing on the IACCT web site. She encouraged all to attend the Iowa Community Colleges 50<sup>th</sup> Anniversary Celebration on February 21, 2016, immediately prior to the annual IACCT conference in Des Moines on February 22 and 23. She also introduced Dave Palmer, IACCT's legislative director.**

**Director Hollonbeck thanked Ms. Dolan for attending the meeting, and commented that the ACCT Conference was excellent. Director D'Souza also spoke about attending the conference, with special emphasis on the information shared on student borrowing.**

**Suteesh Tandon, chief financial officer, introduced Kevin Murphy, IMPACC Pool Administrator and Risk Manager, to present the staff report. Mr. Murphy works for the five community colleges who are members of IMPACC, providing management of the self-insurance program. He shared information about the organization's objectives, structure and financial highlights.**

**A list of personnel items was presented for Board approval. Director Clausen moved, seconded by Director Hollonbeck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.**

**Dr. Ellen Kabat Lensch, vice chancellor of economic and workforce development, presented two Chapter 260F/WTED retraining agreements: Liberty Pattern Company in the amount of \$19,078; and Seaberg Industries, Inc. in the amount of \$12,240.**

**Director Vetter moved, seconded by Director D'Souza, to approve the Chapter 260F/WTED agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve several resolutions related to the issuance of Industrial New Jobs Training Certificates.**

**Director D'Souza moved, seconded by Director Beck, to approve the Resolution Instituting Proceedings to take additional action for the issuance of not to exceed \$4,400,000 Industrial New Jobs Training Certificates (2015-2 Multiple Project). Ayes: all. Nays: none. Motion carried.**

**Director Hollonbeck moved, seconded by Director Clausen, to approve the Resolution Directing the Sale and Delivery of \$4,000,000 Industrial New Jobs Training Certificates, Series 2015-2. Ayes: all. Nays: none. Motion carried.**

**Director Vetter moved, seconded by Director Phelan, that the form of Continuing Disclosure Certificate be placed on file and approved. Ayes: all. Nays: none. Motion carried.**

**Director Beck moved, seconded by Director Shaw, to approve the Resolution Authorizing the Issuance of \$4,000,000 Industrial New Jobs Training Certificates, Series 2015-2, and providing for the securing of such certificates for the purpose of carrying out an Industrial New Jobs Training program project designated as the 2015-2 Multiple Project. Ayes: all. Nays: none. Motion carried.**

**Director Shaw moved, seconded by Director D'Souza, to name Wells Fargo Bank, N.A. as paying agent and registrar for the Series 2015-2 Multiple Project and approve the form of agency agreement and registrar's agreement. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve two contractual agreements: renewal of the career exploration and training agreement with Bettendorf Schools and the Mississippi Bend AEA; and a new Articulation and Community College Advantage agreement with Bellevue University (Nebraska).**

**Director D'Souza moved, seconded by Director Shaw, to approve both contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Bids were solicited for the SCC HVAC Renovation project, and one qualified bid was received. The Board was asked to award the contract to Johnson Contracting, Inc. with a bid of \$19,215.**

**Director Shaw moved, seconded by Director Hollonbeck, to award the contract to Johnson Contracting. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve Change Order #1 in the amount of \$768 from Hy-Brand Industrial Contractors for the MCC Loper Hall Restroom Renovation.**

**Director Phelan moved, seconded by Director Hollonbeck, to approve the change order as requested. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to adopt a resolution asking the EICCD Foundation to transfer assets it is holding on behalf of the downtown campus project to the new EICCD Downtown Campus Foundation, which has been formed for the purpose of supporting this project.**

**Director Vetter moved, seconded by Director Beck, to adopt the resolution as stated. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending September 30, 2015, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director D'Souza moved, seconded by Director Hollonbeck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Shaw moved, seconded by Director Phelan, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, Director Hollonbeck noted that she had attended the morning session of District Staff Development Day on September 25 and was impressed with how engaging the activities were. Director Phelan thanked Directors Hollonbeck and D'Souza for representing EICC at the ACCT conference.**

**During Chancellor’s Comments, Chancellor Doucette announced that EICC will host three visitors from a Chinese technical college for two weeks at the end of the month as our institutions investigate a 2+1 agreement. He and Secretary Bedell have met with almost all of our area legislators. The Next Big Thing, hosted by EICC’s enrollment management staff, reached 1,200 Davenport high school seniors on October 6. He congratulated the SCC Foundation on a very successful BASH; SCC President Teresa Paper noted that it was their most successful event yet, netting more than \$54,000 for scholarships.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on November 16, 2015, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.**

**President Gallagher adjourned the meeting at 8:04 p.m.**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**