

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
April 20, 2015**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on April 20, 2015, in the Auditorium at Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Dr. Joseph D'Souza, Mary Lou Engler, Denise Hollonbeck, Bill Phelan, Milton Shaw. Absent: Michelle Garvin.

Minutes from the March 9, 2015 Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette recommended that the Board appoint Suteesh Tandon, chief financial officer, to serve as Board Treasurer and to act on EICC's behalf with financial institutions.

Director D'Souza moved, seconded by Director Beck, to appoint Mr. Tandon as Treasurer and to act on EICC's behalf with financial institutions. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve its continued membership in IACCT and ACCT by authorizing the payment of membership dues to both organizations. Several Board members and Chancellor Doucette spoke about the benefits of membership.

Director Hollonbeck moved, seconded by Director Engler, to approve payment of the IACCT and ACCT dues. Ayes: all. Nays: none. Motion carried.

Dr. Karen Vickers, EICC vice chancellor for student development and CCC president, introduced Margo Hansen, David Horst and Joe Cannella to present the staff reports. Ms. Hansen is the director of programming at the Bickelhaupt Arboretum and talked about several of the programs offered there, including the No Child Left Inside program for elementary school students. More than 1000 students will visit the arboretum in the spring and fall this year. Mr. Horst is the director of horticulture at the Bickelhaupt Arboretum and spoke about the gardens and plantings there. Mr. Cannella is the student engagement and leadership coordinator for CCC, a new position created after the college decided to end its athletic programs last year. Mr. Cannella talked about the importance of student involvement to retention and gave an overview of the enhanced student activities program at CCC.

A list of personnel items was presented for Board approval. Director Clausen moved, seconded by Director Hollonbeck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, vice chancellor for workforce and economic development, presented 13 Chapter 260E final agreements: Black Cat Blades, LLC in the amount of \$160,000; Bowe Machine Company in the amount of \$215,000; Carleton Life Support Systems Inc. dba Cobham Mission Systems Division in the amount of \$1,345,000; Clysar, LLC in the amount of \$290,000; Expander Americas Inc in the amount of \$240,000; Gerdau Ameristeel US Inc. in the amount of \$105,000; Grace Engineered Products, Inc. in the amount of \$180,000; Hardi North America Inc. in the amount of \$110,000; John Deere Construction & Forestry Company in the amount of \$240,000; Lee Enterprises, Incorporated in the amount of \$30,000; Nestle Purina Petcare Company in the amount of \$100,000; The Schebler Co. in the amount of \$135,000; and Sivyer Steel Corporation in the amount of \$195,000.

Director Clausen moved, seconded by Director D'Souza, to approve the Chapter 260E final agreements. Ayes: all. Nays: none. Motion carried.

The Board was then asked to provide for publication of notice on the proposition of issuance of not to exceed \$3,680,000 Industrial New Jobs Training Certificates and to approve the preliminary official statement and bidding procedures.

Director Phelan moved, seconded by Director Hollonbeck, to provide for publication of notice and to approve the preliminary official statement and bidding procedures. Ayes: all. Nays: none. Motion carried.

Dr. Kabat Lensch asked the Board to approve the partial redemption of outstanding Industrial New Jobs Training bonds for Series 2006-1 and direct notice be given to bond holders.

Director D'Souza moved, seconded by Director Beck, to approve the partial redemption of bonds as stated and direct notice to bond holders. Ayes: all. Nays: none. Motion carried.

The Board then was asked to approve five Chapter 260F/WTED retraining agreements: Bowe Machine Company in the amount of \$25,000; Eastern Iowa Small Business Development Center in the amount of \$12,308; Equistar Chemicals LP in the amount of \$25,000; Kraft Foods Group, Inc. in the amount of \$25,000; and Wendling Quarries, Inc. in the amount of \$25,000.

Director Engler moved, seconded by Director Shaw, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements. The first was an extension of the Letter of Agreement with Restoration St. Louis. The Board's downtown task force had met before the meeting to review the extension and discuss the project. President Gallagher reported that the task force supports the extension and the continued investigation into the feasibility of the project.

Director Hollonbeck moved, seconded by Director Shaw, to approve the extension of the Letter of Intent with Restoration St. Louis. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette presented two contracts with Holmes Murphy & Associates to serve as consultant and broker regarding the district's employee benefit programs.

Director Shaw moved, seconded by Director Clausen, to approve the consulting agreement and business associate contract with Holmes Murphy & Associates. Ayes: all. Nays: none. Motion carried.

The Board was then asked to approve clinical agreements with Hammond-Henry Hospital Sleep Center for allied health programs, with University of Iowa Hospitals and Clinics Child Health Specialty Clinics for nursing, and with University of Iowa Hospitals and Clinics for the surgical technology program.

Director D'Souza moved, seconded by Director Shaw, to approve the clinical agreements. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette asked the Board to approve a \$3 tuition increase, raising in-state tuition from \$137 to \$140 per credit hour, and out-of-state tuition from \$204 to \$207 per credit hour. This reflects EICC's commitment to minimal, gradual tuition increases as necessary.

Director Beck moved, seconded by Director Hollonbeck, to approve the \$3 per credit hour tuition increase as recommended. Ayes: all. Nays: none. Motion carried.

The Board conducted a second reading of proposed revisions to Board Policies Series 300 and Series 800. Secretary Bedell reviewed the changes suggested at the previous meeting during the first reading. Significant changes were made to policies 312 and 821, and the Board asked that those two policies be returned for an additional reading.

Director D'Souza moved, seconded by Director Shaw, to approve the recommended changes to Series 300 and Series 800 policies, with the exception of policies 312 and 821. Ayes: all. Nays: none. Motion carried.

The Board then conducted a first reading of proposed changes to Board Policies Series 500 and policies 830, 836, 837 and 842, asking questions and suggesting edits. These policies will return for a second reading in May.

Financial reports for the month ending March 31, 2015, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Clausen moved, seconded by Director Hollonbeck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director D'Souza moved, seconded by Director Shaw, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked Dr. Vickers and her staff for their hospitality for the evening. Director Phelan thanked her for arranging tours of the Bickelhaupt Arboretum prior to the meeting. Director Engler also expressed her appreciation for the tour and for the staff reports. Director Hollonbeck, chair of the Board Human Resources Committee, reported that the committee met to develop a new form and process for the Chancellor's evaluation, which she will email to them soon and follow up with a phone call to review.

During Chancellor's Comments, Chancellor Doucette noted that the Iowa Department of Education conducted its periodic accreditation visit last week. The Department noted that of the nine standards they consider, EICC was recognized for strength of performance in seven of them. They suggested two minor corrective actions related to inconsistencies in use of the non-discrimination statement and recording of faculty credentials. He reported that the search for a new Muscatine Community College president continues.

The next Regular Board meeting is scheduled for 7:00 p.m. on May 11, 2015, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

The Board was asked to enter into Executive Session to discuss the Chancellor's recommendations for contract terminations, confidential records and negotiations. Director D'Souza moved, seconded by Director Hollonbeck, to enter into Executive Session for the stated purposes. On roll call vote: Ayes: Beck, Clausen, D'Souza, Engler, Gallagher, Hollonbeck, Phelan, Shaw. Nays: none. Absent: Garvin. Motion carried.

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The Board entered into Executive Session at 8:15 p.m. and returned to Regular Session at 8:55 p.m.

President Gallagher adjourned the meeting at 8:56 p.m.

Approved:

Honey H. Bedell, Board Secretary

Board President