

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
May 11, 2015**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on May 11, 2015, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Dr. Joseph D'Souza, Mary Lou Engler, Michelle Garvin, Denise Hollonbeck, Bill Phelan. Absent: Milton Shaw.

Minutes from the April 20, 2015, Regular Board meeting had been mailed to the Board members for their review. Director Clausen moved, seconded by Director Engler, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

The Board in April had appointed Suteesh Tandon as Board Treasurer. Mr. Tandon took the oath of office.

The Board was asked to adopt the following resolution awarding Emeritus Status to nine retiring or retired faculty and staff:

**RESOLUTION TO CONFER EMERITUS STATUS
MAY 11, 2015**

***WHEREAS** Eastern Iowa Community Colleges are privileged to employ some of the finest professionals in higher education; and*

***WHEREAS** Eastern Iowa Community Colleges understand the importance of recognizing upon retirement the contributions of exemplary long-time faculty and staff who have given of themselves professionally and personally to create EICC's strong culture of high aspirations and high expectations and have made significant contributions to achieving the colleges' mission; and*

***WHEREAS** EICC has established Emeritus Status as a way to honor these individuals;*

***NOW THEREFORE BE IT RESOLVED THAT,** upon the recommendations of the Emeritus Status Review Committee and the Chancellor, the Eastern Iowa Community Colleges Board of Trustees is pleased to recognize the following individuals with Emeritus Status:*

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- *John Baker, Faculty Emeritus*
- *John Bonte, Faculty Emeritus*
- *Martha Bonte, Faculty Emeritus*
- *Merle Ihne, Faculty Emeritus*
- *Gerhard (Jeff) Koch, Faculty Emeritus (posthumously)*
- *Iris Lafollette, Staff Emeritus*
- *Paul Mayes, Faculty Emeritus*
- *Vernon Ohlendorf, Faculty Emeritus*
- *Mary Teague, Staff Emeritus*

Director D'Souza moved, seconded by Director Engler, to adopt the resolution as written. Ayes: all. Nays: none. Motion carried. The honorees were recognized at a reception immediately preceding the Board meeting.

Director Phelan reported that the IACCT Board met last week and heard presentations from Ellsworth Community College about their summer football program and from Des Moines Area Community College about their College Experience course. The lobbyists reported no movement on appropriations bills. He reminded the trustees that IACCT's Wednesday Leadership Club seminars are ongoing, recorded and available on the IACCT website.

The staff report was presented by Dr. Karen Vickers, Vice Chancellor for Student Development and President of Clinton Community College; Dr. Joan Kindle, Vice Chancellor for Education and Training; and Erin Snyder, director of enrollment management and strategic communications. For the last several months, they have co-chaired the Strategic Enrollment Task Force, a district-wide group convened to research and develop a plan to address our enrollment situation. Dr. Vickers, Dr. Kindle and Ms. Snyder outlined the research that has been done to this point, including a spring 2014 enrollment retreat, an assessment in Summer 2014 by Noel-Levitz, and research by the task force regarding target markets, program development, recruitment and retention, and best practices within and outside of education. They then shared the Strategic Enrollment Management Plan developed by the task force. A standing committee on Strategic Enrollment will be formed to oversee the plan implementation and to continue discussion of enrollment-related initiatives.

A list of personnel items was presented for Board approval. Director Phelan moved, seconded by Director Beck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was also asked to terminate the instructional contract of Robert Majchszak as recommended last month. It was noted that Mr. Majchszak has accepted a different position and will continue his employment with EICC.

Director D'Souza moved, seconded by Director Clausen, to terminate the contract as recommended. Ayes: all. Nays: none. Motion carried.

Dr. Ellen Kabat Lensch, vice chancellor for workforce and economic development, presented a Chapter 260E preliminary agreement with Hy-Line North America, LLC in the amount of \$100,000.

Director D'Souza moved, seconded by Director Phelan, to approve the Chapter 260E preliminary agreement. Ayes: all. Nays: none. Motion carried.

Dr. Kabat Lensch presented two Chapter 260F/WTED retraining agreements: CDS Global in the amount of \$5,175; and Superior Tube Products, Inc. in the amount of \$4,999.

Director Engler moved, seconded by Director Garvin, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a series of resolutions related to the issuance of Industrial New Jobs Training certificates.

Director Engler moved, seconded by Director D'Souza, to approve the Resolution Instituting Proceedings to take additional action for the issuance of not to exceed \$3,680,000 Industrial New Jobs Training Certificates (2015-1 Multiple Project). Ayes: all. Nays: none. Motion carried.

Director D'Souza moved, seconded by Director Garvin, to approve the Resolution Directing the Sale and Delivery of \$3,345,000 Industrial New Jobs Training Certificates, Series 2015-1. Ayes: all. Nays: none. Motion carried.

Director Clausen moved, seconded by Director D'Souza, that the form of Continuing Disclosure Certificate be placed on file and approved. Ayes: all. Nays: none. Motion carried.

Director Beck moved, seconded by Director Phelan, to approve the Resolution Authorizing the Issuance of \$3,345,000 Industrial New Jobs Training Certificates, Series 2015-1, and providing for the securing of such certificates for the purpose of carrying out an Industrial New Jobs Training program project designated as the 2014-1 Multiple Project. Ayes: all. Nays: none. Motion carried.

Director Phelan moved, seconded by Director Hollonbeck, to name Wells Fargo Bank, N.A. as paying agent and registrar for the Series 2015-1 Multiple Project

and approve the form of agency agreement and registrar's agreement. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: an agreement with Stamats, Inc. for market research; a lease agreement with the Davenport Fire Department for space at the Kahl Building; an amendment to the Kahl parking lot lease with the City of Davenport; and memoranda of agreement with Clinton Schools for construction trades and Maquoketa Schools for welding technology and English/communications instructors.

Director Hollonbeck moved, seconded by Director Clausen, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve plans and specifications for the CCC Restroom Renovation project and the MCC Drive way project, to authorize publication of notice to bidders, and to schedule a public hearing for 7:00 p.m. on June 15, 2015, at Nahant Marsh during the next Regular Board meeting.

Director Phelan moved, seconded by Director D'Souza, to approve the plans and specifications, authorize publication of notice to bidders and schedule the public hearing as indicated. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a new certificate and diploma program in Health Informatics. Chancellor Doucette noted that the new program approval process at the state level has changed and so EICC has adapted ours as well. The Board will be informed about new programs being developed but will no longer be asked for both preliminary approval and approval, only the single approval required by the state.

Director Engler moved, seconded by Director Clausen, to approve the Health Informatics program. Ayes: all. Nays: none. Motion carried.

The Board continued its review of Board Policies with a second reading of Series 312, Series 500 Student Personnel, and Series 821, 830, 836, 837 and 842. The Board requested that Series 550 and 554 be held back for additional discussion.

Director Clausen moved, seconded by Director Hollonbeck, to approve Series 312, Series 500 with the exceptions of 550 and 554, and Series 821, 830, 836, 837 and 842. Ayes: all. Nays: none. Motion carried.

The Board then conducted a first reading of Series 700 Business & Operational Procedures. No action was taken.

Financial reports for the month ending April 30, 2015, were presented. Mr. Tandon provided a brief explanation of the report. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Engler moved, seconded by Director Beck, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Clausen moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Engler thanked those responsible for the Emeritus Awards reception, noting it was a very enjoyable event.

Chancellor Doucette reserved his comments due to the hour and upcoming Executive Session.

The next Regular Board meeting is scheduled for 7:00 p.m. on June 15, 2015. The Board was asked to change the location of the meeting to Nahant Marsh, 4220 Wapello Avenue, Davenport, Iowa.

Director D'Souza moved, seconded by Director Hollonbeck, to change the June 15 meeting location to Nahant Marsh. Ayes: all. Nays: none. Motion carried.

The Board was asked to enter into Executive Session to discuss litigation. Director Clausen moved, seconded by Director D'Souza, to enter into Executive Session. On Roll Call vote: Aye: Beck, Clausen, D'Souza, Engler, Gallagher, Garvin, Hollonbeck, Phelan. Nays: none. Absent: Shaw. Motion carried.

The Board entered into Executive Session at 8:34 p.m. and returned to Regular Session at 9:40 p.m.

The Board was asked to authorize legal action against Bluffstone LLC for breach of contract related to the MCC student housing management agreement.

Director Garvin moved, seconded by Director Clausen, to authorize legal action. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 9:41 p.m.

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Honey H. Bedell, Board Secretary

Approved:

Board President