

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
December 15, 2014**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on December 15, 2014, in the Music Room at Muscatine Community College, 1000 Colorado Street, Muscatine, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Mary Lou Engler, Michelle Garvin, Denise Hollonbeck, Bill Phelan. Absent: Dr. Joseph D'Souza, Milton Shaw.

Minutes from the November 17, 2014, Regular Board meeting had been mailed to the Board members for their review. Director Clausen moved, seconded by Director Beck, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

During Audience and Communications, MCC faculty member Lesa Khedr addressed the Board about leave policies.

MJ Dolan, executive director of the Iowa Association of Community College Trustees, shared information that has been given to Iowa legislators about community colleges, noting that the state has budget difficulties this year and more will be known in March about general aid. She projects at this time no increase in IACCT dues for next year, and encouraged all to attend the ACCT National Legislative Summit in Washington, DC, in February. Director Phelan, EICC's IACCT representative, commented that Iowa's community colleges are very fortunate to have such a passionate and knowledgeable advocate as Ms. Dolan. He reminded Board members about IACCT's Wednesday Leadership Club webinars and noted they are available on the new IACCT website.

Rich Winkel of Winkel, Parker & Foster CPAs, gave the FY2014 audit report. He shared the independent auditor's report, noting the auditors have issued a clean opinion. He reviewed the audit report over internal controls and noted they found no deficiencies or material weaknesses. He also reviewed the audit report on federal programs and noted EICC is in compliance with all federal requirements. It was his pleasure, he said, to present such an excellent report.

Board members expressed their appreciation to the auditors and to staff for the excellent work reflected in this audit report. Chancellor Don Doucette thanked the auditors and Lana Dettbarn, executive director for administrative services, for their efforts to produce and present this report a month earlier than usual and noted that the excellent report reflects a district-wide effort by all employees to do the right things.

Director Phelan moved, seconded by Director Engler, to accept the audit report and to place it on file. Ayes: all. Nays: none. Motion carried.

MCC President Bob Allbee introduced Peg Garrison, dean of adult education for EICC, and Jason Walker, MCC's lead adult basic education teacher. Mr. Walker gave the Board an overview of the many changes related to adult basic education (ABE) and English Language Learner (ELL) programs, including the name changes from GED to HiSET and English as a Second Language to ELL, a switch from open to managed enrollment, additional accountability and technology, and cross-district cooperation on curriculum and other efforts. He shared three student success stories as evidence of the importance of ABE in the battle against poverty.

A list of personnel items was presented for Board approval. Director Hollonbeck moved, seconded by Director Phelan, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented two Chapter 260E preliminary agreements: John Deere Construction & Forestry Company in the amount of \$253,000; and Sivyer Steel in the amount of \$115,000.

Director Clausen moved, seconded by Director Garvin, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer then presented two Chapter 260F/WTED retraining agreements: Douglas Machine & Engineering in the amount of \$8,000; and Twin State Technical Services in the amount of \$12,500.

Director Engler moved, seconded by Director Phelan, to approve the Chapter 260F/WTED retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: renewal of the agreement with McGladrey LLP for supplemental Chief Information Officer advisory services; renewal of the agreement with Bridgeview Community Mental Health Center in Clinton for services to CCC students in the spring semester; adoption of a new memorandum of understanding with Maquoketa Schools for QC Career Connections activities; and approval of two nursing clinical agreements, one END clinical agreement; one surgical technology clinical agreement; and 24 clinical agreements related to the new sonography program.

Director Hollonbeck moved, seconded by Director Engler, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to adopt a resolution supporting the creation of the Eastern Iowa Community College District Downtown Campus Foundation.

Director Beck moved, seconded by Director Hollonbeck, to adopt the resolution. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending November 30, 2014, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Clausen moved, seconded by Director Phelan, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Phelan moved, seconded by Director Clausen, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked MCC President Bob Allbee and the MCC staff for an enjoyable evening. Mr. Allbee acknowledged the efforts of Lisa Wiegel and Jan Phillips in arranging the evening's activities. Director Phelan encouraged all Board members to attend the annual IACCT conference in Ottumwa in July.

During Chancellor's Comments, Chancellor Doucette shared a letter from fundraising consultant Ray German in which Mr. German, after conducting a feasibility study, expressed his opinion that raising \$5 million to support the development of the downtown Davenport campus is indeed achievable. Chancellor Doucette shared the college's first edition of "Career Focus" magazine, which was recently mailed to 42,000 households. He noted that meetings with legislators around the district this month are going very well. Director Engler noted that much is going on around the district and she appreciated receiving all of this information. Chancellor Doucette thanked the staff for the time and energy they are investing in the district's numerous initiatives.

The next Regular Board meeting is scheduled for 7:00 p.m. on January 26, 2015, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

President Gallagher adjourned the meeting at 7:58 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President