

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
October 21, 2013**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on October 21, 2013, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. Vice President Mary Lou Engler called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Dr. Joseph D'Souza, Mary Lou Engler, Michelle Garvin, Denise Hollonbeck, Bill Phelan. Absent: President Robert Gallagher, Milton Shaw.

The Board conducted a public hearing on the Clinton Community College Physical Therapy Assistant lab renovation. No one appeared to speak for or against the project, and President Engler closed the public hearing at 7:02 p.m.

Minutes from the September 16, 2013, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

The Board conducted its biennial Organizational Meeting. Secretary Bedell reported on the official canvass of votes for the Regular School Election conducted on September 10, 2013. Directors Denise Hollonbeck (District I), Milton Shaw (District II), Kim Clausen (District VI) and Bill Phelan (District VIII) all ran unopposed and all were elected to the Board.

Director Beck moved, seconded by Director Garvin, to approve a resolution naming Denise Hollonbeck, Milton Shaw, Kim Clausen and Bill Phelan as newly elected directors in Districts I, II, VI and VIII, respectively. Ayes: all. Nays: none. Motion carried.

The newly elected directors were presented with Certificates of Election and took the oath of office. (Director Shaw was absent and will take the oath of office at a later date.)

Vice President Engler surrendered the chair to Secretary Bedell to conduct the election of officers. Secretary Bedell called for nominations for the office of President of the Board.

Director Beck nominated Robert H. Gallagher to serve as president. Director D'Souza seconded the nomination. There being no further nominations, Secretary Bedell called for the vote. Ayes: all. Nays: none. Director Gallagher was elected president.

Secretary Bedell called for nominations for the office of Vice President of the Board. Director D'Souza nominated Mary Lou Engler to serve as vice president. Director Phelan seconded the nomination. There being no further nominations, Secretary Bedell called for the vote. Ayes: all. Nays: none. Director Engler was elected vice president.

**Secretary Bedell administered the oath of office to Vice President Engler. President Gallagher was not present and will take the oath at a later date.**

**Vice President Engler appointed Director Phelan as the Board's IACCT representative and Director Hollonbeck as the IACCT alternate.**

**Chancellor Doucette recommended that the Board appoint Honey Bedell to serve as secretary and Lana Dettbarn to serve as treasurer. Vice President Engler made those appointments and administered the oath of office to Ms. Bedell and Ms. Dettbarn.**

**Chancellor Doucette recommended that the Board continue its Regular Meeting time, date and place as 7:00 p.m. on the third Monday of each month in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa, with the exception of January (fourth Monday), March (second Monday), April (at Clinton Community College), May 2014 (second Monday), September (at Scott Community College) and December (at Muscatine Community College).**

**Director D'Souza moved, seconded by Director Phelan, to adopt the meeting schedule as recommended. Ayes: all. Nays: none. Motion carried.**

**Director Phelan reported that the IACCT Board will meet this coming Friday.**

**Chancellor Doucette asked Laurie Hanson, director of institutional effectiveness, to present the staff report. Ms. Hanson gave the Board an overview of the SENSE and CCSSE survey results. The Survey of Entering Student Engagement (SENSE) is administered in the fall semester and captures first-time entering students' opinions about the college. The Community College Survey of Student Engagement (CCSSE) is administered in the spring semester and measures students' opinions as they move through their academic career. EICC's results compare very favorably with other Iowa community colleges' and national averages, and indicate the completion initiatives we have started have us on the right track.**

**A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Hollonbeck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve three contractual agreements: a Kahl Building lease agreement with Hot D Papas Sandwich Shop; renewal of the lease agreement with the City of Clinton for the CCC soccer fields; and a lease agreement with RPJ Enterprises for a concurrent enrollment diesel class for Cal-Wheat High School.**

**Director Clausen moved, seconded by Director Beck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**Bids were presented for the CCC Physical Therapy Lab renovation. It was recommended that the contract be awarded to Tricon General Construction, with a base bid plus both alternates at \$387,800.**

**Director Hollonbeck moved, seconded by Director D'Souza, to award the contract to Tricon General Construction. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to adopt a resolution supporting the "Davenport Reads" initiative with the Davenport Community School District and the City of Davenport.**

**Director D'Souza moved, seconded by Director Hollonbeck, to adopt the resolution. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending September 30, 2013, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Phelan moved, seconded by Director D'Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director D'Souza moved, seconded by Director Hollonbeck, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, Director Hollonbeck gave a report on the Board Human Resources Committee's recent meeting. She noted the committee will address a performance-based evaluation and compensation system for the Chancellor; review the same for other EICC employees; and keep up to date on human resources issues as the new human resources director is brought on board. Vice President Engler thanked the members of the committee for serving. Director Phelan recognized MCC President Bob Allbee and the MCC staff for supporting the delegation of Chinese citizens visiting Muscatine this week. Director Clausen noted that State Senator Rita Hart and State Representative Mary Wolfe spoke at the Clinton Rotary meeting today and recognized the important role EICC plays in regional economic development. Vice President Engler thanked the Board for letting Directors Hollonbeck, D'Souza and herself, along with Chancellor Doucette and Secretary Bedell, represent them at the ACCT Annual**

**Congress in Seattle. She reported that Iowa Western CC trustee Connie Hornbeck was elected to the ACCT Board.**

**During Chancellor's Comments, Chancellor Doucette congratulated SCC and CCC for their successful events, the SCC BASH and the CCC Alumni Association Oktoberfest. He noted these are not only great fundraising events, but also excellent friend raisers in the communities. He shared copies of the EICC strategic plan that is being widely distributed. He also informed the Board that the State Department of Education, at the Governor's request, is investigating a formal policy change to provide more welcoming tuition policies to veterans and National Guard members and their dependents. EICC Board Policy already provides relief from out-of-state tuition for veterans and their dependents, but new state language may require a slight change of EICC policy in the future.**

**The next Regular Board meeting is scheduled for 7:00 p.m. on November 18, 2013, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.**

**Vice President Engler adjourned the meeting at 8:02 p.m.**

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**Honey H. Bedell, Board Secretary**

**Approved:**

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**Board President**