

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
June 17, 2013**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on June 17, 2013, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Dr. Joseph D'Souza, Denise Hollonbeck, Bill Phelan. Absent: Mary Lou Engler, Michelle Garvin, Milton Shaw.

Minutes from the May 20, 2013, Regular and May 22, 2013, Special Board meetings had been mailed to the Board members for their review. Director Phelan moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Director Phelan presented an IACCT update. He noted the meeting is later than usual this month and he'll report on those proceedings next month. He encouraged Board members to attend the IACCT conference next month and thanked those who have registered. He also reported that IACCT is looking for ideas for future Board development webinars. He will relay the Board's request that these be posted on the IACCT website, if possible.

The staff report focused on the District's economic development activities. Mark Kapfer, executive director of economic development, reported on the year's activities related to 260E, 260F, Iowa Waste Exchange, Business Information for Growth (BIG), low@Work, Career Link Essentials, Workforce Training for Economic Development (WTED) and ACE programs. Nancy Kothenbeutel, vice chancellor for workforce development, reviewed some of the programs designed to help people obtain immediate employment, including the United Way Reskilling Grant and GAP Tuition Assistance. She noted that many of the short-term training programs offer stacked and laddered credentials, enabling individuals to earn credentials that prepare them to earn higher credentials later; she shared an example of the laddered CNC program. Ilene Deckert, associate director of economic development, reviewed the Career Link Essentials program, which serves as a one-stop shop for the United Way, GAP and WTED resources.

A list of personnel items was presented for Board approval. Chancellor Doucette called the Board's attention to one item in particular, the appointment of Bob Allbee as president of Muscatine Community College. Mr. Allbee has served as acting president since 2011. Director Phelan moved, seconded by Director Clausen, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented two Chapter 260E preliminary agreements: Collis Inc. in the amount of \$110,000; and Rail.One in the amount of \$525,000.

Director D'Souza moved, seconded by Director Hollonbeck, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer presented six Chapter 260F/WTED retraining agreements: Bee Line Company in the amount of \$14,402; Bowe Machine Company in the amount of \$15,000; JRB Attachments LLC in the amount of \$4,999; The Republic Companies in the amount of \$25,000; Solar Plastics Inc. in the amount of \$17,600; and TMK IPSCO in the amount of \$25,000.

Director Clausen moved, seconded by Director D'Souza, to approve the Chapter 260F/WTED agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: Maquoketa Schools for facilities services at the CCC Maquoketa Center; Bridgeview Community Mental Health Center for services at CCC; Carl Sandburg College for shared dental hygiene program; 13 clinical affiliation agreements for Emergency Medical Services and Long-Term Care programs; and a memorandum of understanding with IACCT, IACCP and other Iowa community colleges for One Source Training.

Director Beck moved, seconded by Director Hollonbeck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

Proposals had been received and evaluated for architectural services on the CCC Physical Therapy Assistant Lab. It was recommended that the Board award the contract for architectural services to Scholtz Gowey Gere Marolf (SGGM).

Director D'Souza moved, seconded by Director Clausen, to award the contract to SGGM Architects. Ayes: all. Nays: none. Motion carried.

The Board was asked to reduce the online tuition fee from \$20.80 per credit hour to \$18 per credit hour. ICCOC had determined to keep online tuition at \$152 per credit hour, and the net effect to EICC students is a reduction in the online fee.

Director Hollonbeck moved, seconded by Director Phelan, to set the online tuition fee at \$18 per credit hour. Ayes: all. Nays: none. Motion carried.

Board members were advised of the school election calendar and deadlines for filing election papers.

Financial reports for the month ending May 31, 2013, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Phelan moved, seconded by Director D'Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Clausen moved, seconded by Director Hollonbeck, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, Director Phelan expressed his appreciation for the legislators' support of community colleges in the recently concluded session. Chancellor Doucette noted that when the legislation is signed by the Governor, letters of appreciation will be sent.

During Chancellor's Comments, Chancellor Doucette elected to forego his usual comments in light of the hour and the upcoming Executive Session.

The next Regular Board meeting is scheduled for 7:00 p.m. on July 15, 2013, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

The Board was asked to enter into Executive Session to discuss negotiations and to conduct the Chancellor's evaluation, for which Chancellor Doucette had submitted a letter requesting the evaluation be held in Executive Session.

Director D'Souza moved, seconded by Director Hollonbeck, to enter into Executive Session to discuss negotiations and conduct the Chancellor's evaluation. On roll call vote: Ayes: Beck, Clausen, D'Souza, Gallagher, Hollonbeck, Phelan. Nays: none. Motion carried.

The Board entered into Executive Session at 8:12 p.m. and returned to Regular Session at 9:54 p.m.

President Gallagher adjourned the meeting at 9:54 p.m.

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Approved:

Honey H. Bedell, Board Secretary

Board President