

**BOARD OF TRUSTEES  
EASTERN IOWA COMMUNITY COLLEGE DISTRICT  
May 20, 2013**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on May 20, 2013, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Kim Clausen, Dr. Joseph D'Souza, Mary Lou Engler, Denise Hollonbeck, Bill Phelan. Absent: Michelle Garvin, Milton Shaw.

Minutes from the April 15, 2013, Regular Board meeting had been mailed to the Board members for their review. Director Beck moved, seconded by Director Phelan, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

Under Completion of the Agenda, Chancellor Don Doucette recommended that the Board remove item 11. Approval of EICCD/Merged Area IX Redistricting Plan from the agenda, as the draft plan has not yet been received.

Director Phelan presented an IACCT report. He shared information about the new IACCT member website, the IACCT conference in Burlington in July, and the ACCT conference in Seattle. He noted that the legislative liaisons for the community college have done an excellent job this year and the outlook for state funding is good.

Erin Snyder, associate director for enrollment management, and LaDrina Wilson, assistant director for enrollment and customer service, presented the staff report. Ms. Snyder explained the development of the Customer Care Center, an inbound and outbound call center designed to provide first call resolution for most questions students and potential students ask. Technology has been acquired to enhance customer service as well as expand the capacity of staff outside the care center and on the campuses to respond quickly to frequently asked questions. Ms. Wilson explained the staff training and the reporting features used to track calls for better efficiency. Chancellor Doucette commended Ms. Snyder and Ms. Wilson for their leadership of this project. Director Phelan complimented the staff on a job well done, but noted he is concerned about the use of the term "customer" for students.

A list of personnel items was presented for Board approval. Director Phelan moved, seconded by Director Engler, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette had recommended in April the termination of a faculty member's contract due to elimination of funding for the position.

Director Beck moved, seconded by Director Clausen, to terminate the contract of Robert Rada. Ayes: all. Nays: none. Motion carried.

**Mark Kapfer, executive director of economic development, presented two Chapter 260E preliminary agreements: Bemis Clysar in the amount of \$205,000; and ITW/MAGNAFLUX/ROCOL in the amount of \$165,000.**

**Director D'Souza moved, seconded by Director Engler, to approve the Chapter 260E preliminary agreements. Ayes: all. Nays: none. Motion carried.**

**Mr. Kapfer presented 11 Chapter 260F retraining agreements: Bee Line Company in the amount of \$25,000; Bemis Clysar in the amount of \$25,000; Bodine Services in the amount of \$16,886; Eagle Engineering in the amount of \$25,000; Guardian Industries in the amount of \$25,000; Lawson Rigging & Fabrication in the amount of \$4,999; M.A. Ford in the amount of \$25,000; Marco in the amount of \$18,552; Mississippi Valley Regional Blood Center in the amount of \$25,000; RAM Pattern, Inc. in the amount of \$4,999; and Redstone Content Solutions in the amount of \$25,000.**

**Director Engler moved, seconded by Director Phelan, to approve the Chapter 260F retraining agreements. Ayes: all. Nays: none. Abstention: Hollonbeck. Motion carried.**

**The Board was asked to approve a series of motions related to the issuance of Industrial New Jobs Training certificates.**

**Director Beck moved, seconded by Director D'Souza, to approve the Resolution Instituting Proceedings to take additional action for the issuance of not to exceed \$6,220,000 Industrial New Jobs Training Certificates (2013-1 Multiple Project). Ayes: all. Nays: none. Motion carried.**

**Director Hollonbeck moved, seconded by Director Engler, to approve the Resolution Approving Preliminary Official Statement. Ayes: all. Nays: none. Motion carried.**

**Director Phelan moved, seconded by Director Hollonbeck, to approve the Resolution Directing the Sale and Delivery of \$5,510,000 Industrial New Jobs Training Certificates, Series 2013-1. Ayes: all. Nays: none. Motion carried.**

**Director Clausen moved, seconded by Director Beck, that the form of Continuing Disclosure Certificate be placed on file and approved. Ayes: all. Nays: none. Motion carried.**

**Director D'Souza moved, seconded by Director Hollonbeck, to approve the Resolution Authorizing the Issuance of \$5,510,000 Industrial New Jobs Training Certificates, Series 2013-1, and providing for the securing of such certificates for the purpose of carrying out an Industrial New Jobs Training program project designated as the 2013-1 Multiple Project. Ayes: all. Nays: none. Motion carried.**

**Director Engler moved, seconded by Director Clausen, to name Wells Fargo Bank, N.A. as paying agent and registrar for the Series 2013-1 Multiple Project and approve the form of agency agreement and registrar's agreement. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve three contractual agreements: a reverse transfer agreement with Western Illinois University; renewal of the Bruner Field lease with the City of Muscatine and Muscatine School District; and renewal of the Kahl Building lease for IMPACC.**

**Director Engler moved, seconded by Director Phelan, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.**

**The Board was asked to approve two change orders: Boche Plumbing Change Order No. 2 in the amount of \$6,316.00 on the MCC Gaekle Hall HVAC project; and Sulzberger Excavating Change Order No. 5, a deduct in the amount of \$1,200.00 on the SCC Roadway Phase 4 project.**

**Director Clausen moved, seconded by Director D'Souza, to approve both change orders. Ayes: all. Nays: none. Motion carried.**

**Financial reports for the month ending April 30, 2013, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.**

**Director Phelan moved, seconded by Director D'Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.**

**Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.**

**Director Beck moved, seconded by Director D'Souza, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.**

**During Trustee Comments, Director Phelan commented on attending MCC's commencement ceremonies and the fine student speakers. Director Gallagher echoed his comments about his own experience at SCC's commencement, as did Director Hollonbeck. Director Engler encouraged all to attend the upcoming GED graduation ceremonies, as well.**

**During Chancellor's Comments, Chancellor Doucette noted that graduations are an excellent reminder of how community colleges change lives, and in some cases, entire**

families. He announced that EICC's paramedic program received national accreditation and the nursing program has received renewed accreditation from the State Board of Nursing. Grants have been received for law enforcement training, and the old Career Assistance Center may be used for some of this training. He asked Gary Mohr, executive director for external affairs, to review the legislative session. Mr. Mohr described this as the best year ever for community colleges. The conference committee has recommended approval of \$16 million in additional state general aid, as well as \$19.3 million in additional workforce training program support. This latter amount includes \$5.5 million for ABE/GED, the first time Iowa has ever funded this important program.

The next Regular Board meeting is scheduled for 7:00 p.m. on June 17, 2013, in the Ellis Vetter Room at 306 West River Drive, Davenport, Iowa. The Board additionally scheduled a teleconference meeting at 3:30 p.m. on Wednesday, May 22, 2013, to review and approve the EICCD/Merged Area IX redistricting plan.

President Gallagher adjourned the meeting at 8:01 p.m.

---

**Honey H. Bedell, Board Secretary**

**Approved:**

---

**Board President**