

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
April 15, 2013**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on April 15, 2013, in the Auditorium at Clinton Community College, 1000 Lincoln Boulevard, Clinton, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Dr. Joseph D'Souza, Mary Lou Engler, Denise Hollonbeck. Absent: Kim Clausen, Michelle Garvin, Bill Phelan, Milton Shaw.

Minutes from the March 11, 2013, Regular Board meeting had been mailed to the Board members for their review. Director Beck moved, seconded by Director D'Souza, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

In Director Phelan's absence, Chancellor Doucette presented an IACCT update. He announced that the IACCT Board of Directors has decided to alternate conference sites every other year between a college in the summer and Des Moines during the legislative session in March or April. This year's conference will be at the end of July in Burlington, hosted by Southeastern Community College.

Dr. Karen Vickers, president of Clinton Community College and vice chancellor for student development, welcomed the Board to Clinton and called their attention to the calendar of events for Community College Month at their places. She introduced Patrick Cheak, graphic arts instructor, who talked about the graphic arts program and the success its students have had in recent competitions. They have won awards in the Cedar Rapids Ad Federation ADDY Awards, the Quad Cities DAM Awards and the Photographer's Forum. The program received a donation of packaging software that has been instrumental in helping students acquire skills in designing packaging, for which they have also won awards. Jennifer Jacoby, a first year student, talked about the photography skills she has gained and how well the program fits her needs. Lisa Steen and Matt Hickey, two second year students, talked about their experiences in the program and how it has opened doors of opportunity for them in the business world. The students set up a display table of their work and awards for the Board to view.

A list of personnel items was presented for Board approval. Director D'Souza moved, seconded by Director Hollonbeck, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

Mark Kapfer, executive director of economic development, presented nine Chapter 260E final agreements: Carleton Life Support Systems Inc. dba Cobham Mission Systems Division in the amount of \$1,800,000; Data Dimensions Corporation in the amount of \$175,000; Five-J, Inc. dba Fabricators Plus in the amount of \$390,000; Fidar Technologies, Inc. in the amount of \$580,000; HNI Corporation, HNI Technologies, HNI

Services L.L.C., The HON Company LLC, Allsteel Inc. in the amount of \$1,750,000; LED-O Holding, LLC in the amount of \$130,000; Lee Enterprises, Incorporated in the amount of \$195,000; Marco Group International, Inc. in the amount of \$295,000; and Vizient, L.L.C. in the amount of \$195,000.

Director D'Souza moved, seconded by Director Hollonbeck, to approve the Chapter 260F final agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to provide for the publication of notice on the proposition of issuance of not to exceed \$6,220,000 Industrial New Jobs Training Certificates and to approve the Terms of Offering and Electronic Bidding Procedures of the issuance of not to exceed \$6,220,000 Industrial New Jobs Training Certificates.

Director Beck moved, seconded by Director Hollonbeck, to provide for publication of notice and to approve the terms of offering and electronic bidding procedures as recommended. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve partial redemption of outstanding Industrial New Jobs Training bonds for Series 2004-1 (Bemis Clysar, Inc., Carleton Life Support Systems, Inc., Five-J, Inc. dba Fabricators Plus, Genesis Systems Group, LLC., Guardian Industries Corp., John Deere Construction & Forestry Company, Olsen Engineering, L.P., Rock-Tenn Company, Sears Manufacturing Co., Trinity Logistics Corporation) and direct notice be given to bond holders.

Director Engler moved, seconded by Director D'Souza, to approve the partial redemption and direct notice be given to bond holders. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer presented one Chapter 260E preliminary agreement, with Five-J, Inc. dba Fabricators Plus, in the amount of \$375,000.

Director Hollonbeck moved, seconded by Director Beck, to approve the Chapter 260E preliminary agreement. Ayes: all. Nays: none. Motion carried.

Mr. Kapfer presented two Chapter 260F retraining agreements: Interstate Power and Light Company in the amount of \$16,000; and Nichols Aluminum in the amount of \$25,000.

Director D'Souza moved, seconded by Director Engler, to approve the Chapter 260F retraining agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve several contractual agreements: renewal of agreements with Maquoketa Schools for welding and Clinton Schools for construction trades; Kahl Building leases for Eastern Iowa Small Business Development Center and the EICC Office of Institutional Support; and easement and right-of-way agreements with the City of Muscatine for Colorado Street improvements.

Director Beck moved, seconded by Director Hollonbeck, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve Boche Plumbing Change Order #1, a deduct in the amount of -\$2,755 on the Gaekle Hall HVAC project.

Director D'Souza moved, seconded by Director Hollonbeck, to approve Boche Plumbing Change Order #1. Ayes: all. Nays: none. Motion carried.

The Board conducted a second reading of proposed changes to Board Policy No. 429 – Early Retirement.

Director Hollonbeck moved, seconded by Director Beck, to approve the recommended changes to Board Policy No. 429 – Early Retirement. Ayes: all. Nays: none. Motion carried.

Chancellor Doucette recommended the Board approve an increase in tuition and fees of \$2.80 per credit hour. This represents a 2.1% increase, bringing the cost to \$134 per credit hour. Out-of-state tuition would increase to \$201 per credit hour. Chancellor Doucette commented that this low increase is in response to the Board's stated desire to keep tuition increases down, and it will keep EICC tuition the lowest in the state of Iowa, as well as competitive with the bordering state's community college tuition.

Director D'Souza moved, seconded by Director Hollonbeck, to increase tuition and fees to \$134 per credit hour. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve continued membership in the Association of Community College Trustees (ACCT) by approving payment of the dues invoice.

Director Engler moved, seconded by Director D'Souza, to approve payment of ACCT dues. Ayes: All. Nays: none. Motion carried.

Financial reports for the month ending March 31, 2013, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Engler moved, seconded by Director D’Souza, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director Hollonbeck, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked Dr. Vickers and the CCC faculty and staff for the enjoyable dinner and evening in Clinton. Director Hollonbeck thanked Dr. Vickers for the cake in observance of her birthday.

During Chancellor’s Comments, Chancellor Doucette praised the quality of EICC’s online instructional program and noted that several individuals were recognized at the recent Iowa Community College Online Consortium (ICCOC) conference: Gabe Knight was named ICCOC Outstanding Faculty Member; Alan Campbell and Beth Wood were recognized as finalists for the award; and Heidi Hilbert was a finalist for the ICCOC Outstanding Student Services Staff award. With the 2014 departure of Iowa Western Community College and Western Iowa Tech Community College, EICC will be the largest member of the consortium, which Chancellor Doucette believes will lead to a larger leadership role.

He commented that the April 4 strategic planning retreat went very well and that a committee will be formed to draft the strategic plan over the summer, with the goal of sharing it with faculty and staff in late August or early September for feedback and presenting it to the Board for discussion at their fall retreat. Finally, Chancellor Doucette reported several developments in international programming. He had just returned from a meeting with officials of Haitian community college BTI, making arrangements for seven BTI students to visit EICC this summer. Bob Allbee, president of Muscatine Community College, is in China this week making preparations for a group of MCC and Muscatine High School students to spend four weeks there this summer. Additionally, 16 new international students will attend MCC next year as part of a U.S. State Department-funded program.

The next Regular Board meeting is scheduled for 7:00 p.m. on May 20, 2013, in the Ellis Vetter Board Room at 306 West River Drive, Davenport, Iowa.

The Board was asked to enter into Executive Session to discuss negotiations and to receive the Chancellor’s recommendation for a contract termination. Director D’Souza

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moved, seconded by Director Hollonbeck, to enter into Executive Session for the stated purposes. On roll call vote: Ayes: Beck, D’Souza, Engler, Gallagher, Hollonbeck. Nays: none. Motion carried.

The Board entered into Executive Session at 7:48 p.m. and returned to Regular Session at 8:18 p.m.

Director Engler moved, seconded by Director Beck, to adjourn the meeting. Ayes: all. Nays: none. Motion carried.

President Gallagher adjourned the meeting at 8:19 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President