

**BOARD OF TRUSTEES
EASTERN IOWA COMMUNITY COLLEGE DISTRICT
September 17, 2012**

The Board of Trustees of the Eastern Iowa Community College District (Merged Area IX) met in Regular Session on September 17, 2012, at the Wilton Community Center and Library, 1215 Cypress Street, Wilton, Iowa. President Robert Gallagher called the meeting to order at 7:00 p.m. with the following directors present: Kendra Beck, Mary Lou Engler, Michelle Garvin, Denise Hollonbeck, Bill Phelan. Absent: Brian Angwin, Dr. Joseph D'Souza, Milton Shaw.

Minutes from the August 20, 2012, Regular Board meeting had been mailed to the Board members for their review. Director Phelan moved, seconded by Director Beck, to approve the minutes as submitted. Ayes: all. Nays: none. Motion carried.

During Completion of the Agenda, Chancellor Doucette noted that a revised Personnel List had been placed at the Board members' seats and that an additional contractual agreement had been added to the agenda.

Director Phelan had shared information about IACCT activities via email with Board members earlier. He noted that IACCT received a clean opinion on their recently completed FY12 audit and that the board had recently discussed legislative advocacy priorities with the lobbying team. Kirkwood and DMACC have been designated the data warehouses for the new National Career Readiness Certificate efforts statewide, and IACCT member and NIACC trustee Jean Torgerson will be installed as ACCT president at the upcoming ACCT Annual Conference.

During Staff Reports, Chancellor Doucette asked MCC dean of students Shelly Cram-Rahlf to share the background of how the Wilton Community Center and Library partnership came to be. Bob Allbee, MCC president, introduced Dr. Jim Elias, MCC business instructor, to present the staff report. Dr. Elias talked about the entrepreneurship certificate program at MCC, shared examples of student work and activities, and outlined the I165 student group that provides marketing and special event services to local organizations.

A revised list of personnel items was presented for Board approval. This revised list includes Dr. Jeff Armstrong's request for a leave of absence from his position as vice chancellor for instruction to accept an opportunity to work with University of Massachusetts on a project developing community colleges in Afghanistan. President Gallagher expressed the Board's appreciation for Dr. Armstrong's 30 years of service to EICC, regret at his departure and best wishes for his new venture. Director Engler moved, seconded by Director Phelan, to approve the personnel list as submitted. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve a new contract for Chancellor Doucette.

Director Beck moved, seconded by Director Hollonbeck, to approve the new contract for Chancellor Doucette. Ayes: all. Nays: none. Motion carried.

The Board was asked to approve three contractual agreements: renewal of the agreement with St. Ambrose University to provide M.B.A. classes at MCC; termination of the participation agreement with ACT, Inc. for the ACT Testing Center at the Blong Technology Center; and a tower lease with Verizon Wireless at the SCC Belmont campus.

Director Phelan moved, seconded by Director Garvin, to approve the contractual agreements. Ayes: all. Nays: none. Motion carried.

The Board was presented with plans and specifications for the Kahl Building Heat Pump Replacement. Board members were asked to approve the plans and specifications, authorize publication of notice to bidders, and schedule a public hearing for 7:00 p.m. on October 15, 2012, at Scott Community College.

Director Engler moved, seconded by Director Hollonbeck, to approve the plans and specifications, authorize notice to bidders and schedule the public hearing as recommended. Ayes: all. Nays: none. Motion carried.

Dr. Jeff Armstrong, vice chancellor for instruction, reviewed Sulzberger Construction Change Order #4 on the SCC Roadway project. The change order is a credit in the amount of \$13,087.

Director Phelan moved, seconded by Director Engler, to approve Sulzberger Construction Change Order #4. Ayes: all. Nays: none. Motion carried.

The Board conducted a second reading of proposed new Board Policy #444 – Child Abuse Reporting. Board members were asked to adopt the new policy.

Director Beck moved, seconded by Director Engler, to adopt Board Policy #444 – Child Abuse Reporting. Ayes: all. Nays: none. Motion carried.

Financial reports for the month ending August 31, 2012, were presented. It was recommended that receipt of the reports be acknowledged and the reports placed on file.

Director Phelan moved, seconded by Director Garvin, to acknowledge receipt of the reports and to place them on file. Ayes: all. Nays: none. Motion carried.

Copies of the bills had been mailed to the Board members for their review. Board members were asked to approve payment of the bills as submitted.

Director Beck moved, seconded by Director Garvin, to approve payment of the bills as submitted. Ayes: all. Nays: none. Motion carried.

During Trustee Comments, President Gallagher thanked Mr. Allbee and the MCC staff for their hospitality for the evening.

During Chancellor's Comments, Chancellor Doucette shared the 14th day enrollment report. He noted that these numbers have already increased for a number of reasons and that while enrollment is lower than in the recent past, this remains the third highest enrollment in our history and that faculty are reporting full classes and higher attendance rates. The focus now will be to rebuild enrollment and to realign college resources to focus on priorities.

The next Regular Board meeting is scheduled for 7:00 p.m. on October 15, 2012, at Scott Community College, 500 Belmont Road, Bettendorf, Iowa.

President Gallagher adjourned the meeting at 8 p.m.

Honey H. Bedell, Board Secretary

Approved:

Board President